

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board Of Trustees Meeting

Minutes of the 154th meeting held March 24, 2005 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Kathy Arthur Tyler (Chair), Miriam Brownwall (Vice Chair), Michael Nuesse (Treasurer), Bill Smyth (Clerk), Hannah Connolly, Barbara Fournier, Bob Gass, Dorothy Galo, Shelley Toleno (ex officio), Frank White.

In absentia: Jessica Engebretson (ex officio), Stephen Locke, Dominic Slowey, Charleen Tyson

Also in attendance:

Staff: Mike Munhall (Executive Director), Kristine Shipps (Business Manager)

Guests: Matthew Lind, Kelley Walzer, Abigail Walzer

The Chair, Kathy Arthur Tyler, called the meeting to order at 7:03pm.

Approval of Minutes:

MOTION: D. Galo To approve the minutes to the 153rd meeting as presented. Seconded B. Gass, Motion carried, M. Brownwall abstained.

Agenda: Minor change. Move approval of Trustee before student presentation.

Announcements and Calendar Events:

- Chair welcomed former Board Member Greg Thornton to the meeting and presented Greg with a gift from the Board for his years of service to the School. G. Thornton updated Board on the status of a legal issue that is all but over.
- Chair noted to Board that they should be receiving the School's weekly update via email.
- May 1st – 6th is Charter School Week. Gala at the Park Plaza on Wednesday May 4th. Governor Romney will be key speaker along with other legislators. SSCPS will be given a 10-year award. Members should let chair know if they are able to attend.
- Parents fundraising group has scheduled a social for April 30th. All proceeds will benefit the Science Lab. The Fundraising Committee is organizing monthly social events for adults and students. The building will be used as a cost savings for these events.

MOTION: B. Smyth. To approve the nomination and vote Matthew Lind as a member of the SSCPS Board of Trustee. M. Brownwall seconded, motion carried unanimously.

Student Presentation: The students from that traveled to Honduras presented a slide show of their trip.

Open to the Audience: no report

FASA: no report

Parents Association: no report

Business Office: Michael Nuesse reported.

- Committee has been working on the FY06 budget and will present the proposed Budget at the April meeting.
- Reviewed the Profit and Loss statement.
- Currently on budget.
- Expecting next payment from DOE at the end of this month.
- Third payment is expected at the end of June.
- Drawing on Line of Credit until payment is received. Goal is to not have to use line.
- Not experiencing anything unusual. Over budget on the salary line item due to need to hire additional SPED teacher and higher salary for HS Science. Maintenance over budget due to snow removal.
- Over budget offset by savings on other line items and increase in tuition payments.
- Looking at faculty grid.
- Expecting deposit to be returned this summer.
- Fundraising is still critical.

Executive Director Report: Mike Munhall reported.

- Save the date – May 6th. Dedication of the building. Expecting Lt. Gov Healy to attend. Hedlund will also attend and have invited other representatives and district superintendents.
- School Report Card for NCLB requirements has been posted. Mailing was sent to all families, superintendents and libraries.
- Snow Day make-ups – 3 Saturday's (April 9, April 30 and May 14) plus Friday, June 24th to be added to calendar to reach 180 school days.
- Budget – salaries are a big part of this process. Example of the grid shows increase to teacher salaries. Even with these increases we are still behind other districts. Professional Development money will be the same as this year (\$300 for each staff member).
- Enrollment – received 303 applications, accepted 29 new students: 26 – K's and 3 – 9th graders. Current enrollment is at 468.
- Dress Code – a draft of this policy has been produced from School Council. It will be distributed to faculty, students and parents for input. Take to Executive Committee.
- Proposed Policy on Cell Phones and Personal Listening Devices – Proposal will be taken to community groups and M. Munhall will make recommendation to the Board.
- FY06 Draft Calendar – 183 days starting August 31st. Board vote required to go from 184 to 183. The proposal includes 4 Professional Development Days. Faculty will look at this next week. Parents will review at next Parents Association meeting. Board to vote at the April meeting.

MOTION: B. Smyth to accept the Policy on Educating Pregnant Students as presented. M. Brownwall seconded, motion carried unanimously.

Development: An update from the Development Office was distributed to the members of the Board.

Audits, Reports & Surveys: Charter Renewal Site Visit Report was discussed.

- DOE recommends SSCPS compile and use the test data (MCAS and Terra Nova's).
- Align curriculum with Mass Frameworks. Documentation. Use curriculum maps for alignment.
- Enrollment will be more stable with less turnover. Cohort groups will grow and be more consistent.
- Use this year as our base year.
- Caution – do not lose sight of our goals.

Governance Committee: B. Smyth reported

- The indemnification portion of the By Laws will be sent to the School's attorney.
- Committee is working on a Trustee Handbook.

Personnel Committee: F. White

- Executive Director contract has not been received back from legal. If there are any major changes they will be discussed at the April meeting. If there are only minor changes Kathy Arthur Tyler and Mike Munhall will sign.

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MOTION: F. White to formally approve the Executive Director contract that was discussed in Executive Session at the February 2, 2005 meeting. B. Gass seconded, 7 in favor, 1 abstention. Motion carried.

It was Moved and Voted unanimously to adjourn the Open Meeting at 9:12pm.

Respectfully submitted:

Bill Smyth, Clerk
Pam Alger, Assistant to the Executive Director