

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board Of Trustees Meeting

Minutes of the 157th meeting held July 21, 2005 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Kathy Arthur Tyler (Chair), Michael Nuesse (Treasurer), Bill Smyth (Clerk), Hannah Connolly, Robert Gass, Matthew Lind, Stephen Locke, Dominic Slowey, Frank White.

In absentia: Miriam Brownwall (Vice Chair), Jessica Engebretson (ex officio), Barbara Fournier, Dorothy Galo, Shelley Toleno (ex officio), Charleen Tyson

Also in attendance:

Staff: Mike Munhall (Executive Director), Kristine Shipp (Business Manager), Claire Overlee (FASA Rep/Title 1 Director)

Guests: Fab Keller

Chair called the meeting to order at 7:06pm.

Agenda: No changes to the published agenda.

Announcements and Calendar Events:

- There will be no August meeting.
- Meeting to be held on the 3rd Thursday of each month with the exception of April (school vacation).
- Next Board meeting September 29th to accommodate presentations by our Auditors.

Approval of Minutes:

MOTION: B. Smyth. To approve the minutes to the 156th meeting as presented. Seconded D. Slowey, motion carried unanimously.

Open to the Audience: no report

FASA: no report

Parents Association: no report

Business Office: Michael Nuesse reported.

- Referred to balance sheet.
- Positive cash flow. At end of August school will have \$1M in bank.
- Next quarterly payments estimated at \$9,241 per student.
- \$100,000 request for science lab renovations will be presented to banks. Banks may want to wait until we have our final FY05 audit before approval.
- M. Nuesse will start to make a relationship with the banks so that they understand the School;
- Kristine reported the final number for 2005 and distributed the draft numbers for the Annual Report.

Executive Director Report: Mike Munhall reported.

- 2004-2005 was an eventful year for the School.
- Annual Parent Survey results: Least favorable area was the communication of the Exit Standard. This is due to the number of new students. Technology – only 61% favorable despite the new computers. Focus on this area next year. 30% felt they should be more involved. Both Parents and Students (23%) did not feel their voices were being heard. 25% of families felt students were not performing to highest potential. Overall 148 responses were received – higher than last year.
- Staffing
 - Looking for Level 2 teacher
 - Hired PE teacher who will work with YMCA to get the program going. School will be transporting students.
 - Singapore Math – workshops will begin this week.
- The interior walls of the building will be painted during the remainder of the summer.
- Enrollment has been stable and at year-end we had 461 students.
- Strategic Plan for upcoming year is approaching. Received \$10,000 from Boston Foundation to help fund this initiative.
- Start to plan for a summer program with Board approval. Looking at this in next few months.

Items for vote:

Student Handbook – recent approved policies have been included. Some areas are presented blank (storm information, page numbers, telephone numbers) will be added as soon as finalized.

MOTION: B. Gass to accept the Student Handbook on the recommendation of the Executive Director with the understanding that the blank areas will be completed before published. Seconded B. Smyth, motion carried unanimously.

Mass Charter School Athletic Organization

MOTION: B. Smyth to approve SSCPS' membership to the MCSAO and to support all their rules as stated. B. Gass seconded, motion carried unanimously.

Electronics Policy – Jessica Engebretson had a request from Level 4 to amend use for social time during the school day. Both Tom Gorsuch and Mike Munhall felt that it would be clearer if the entire school day were adhered to. Hannah Connolly reported that students were not happy with the policy. Call to vote.

MOTION: B. Gass to accept the Electronics Policy as presented and recommended by the Executive Director. Seconded M. Lind, motion carried unanimously.

Annual Report – Due to DOE August 1st. The accountability plan brought attention to Community Service requirements at the HS. Look at restructuring and track hours differently. MCAS significant improvement. Questions on Professional Development monies for this year.

MOTION: B. Smyth to approve submission of the Annual Report pending final review by the Executive Committee. B. Gass seconded, amended motion carried unanimously.

Development: Dominic Slowey reported

- Auction will be held on November 5th at the School. Board members interested should contact Debbie Shepherd.
- Committee will look at goal for year ahead and annual fund. Set priorities.

Facilities Task Force: Matt Lind is just beginning and will push for science lab work.

Board Retreat – Schedule for late September/early October to set direction for this next year. The September 29th Board Meeting date may change the time frame of the retreat.

Governance Committee: B. Smyth reported

- Policy Handbook coming along. Still looking at difference policies for Use of Building (after hours), Nutrition, Release of Student Records, and Legal Custody.
- Trustee Handbook. Draft at the May 2005 meeting referred to as Blue Book.
- Claire Overlee, Title 1 Director requested the Governance Committee review three policies. These policies are a requirement and were stated in the Corrective Action Plan reported by the Audit this past year.

MOTION: B. Smyth to approve the three Title 1 policies as presented and directed by the Audit and Executive Director. Seconded by S. Locke, motion carried unanimously.

Executive Session:

MOTION: B. Smyth to enter into Executive Session at 9:08pm. It was moved and voted upon by unanimous roll call, individual voice vote, to enter Executive Session for purpose of Real Estate transactions.

At 9:23 pm Executive Session adjourned back into Open Session.

Minutes of the Executive Session are in the possession of the Clerk.

It was Moved and Voted unanimously to adjourn the Open Meeting at 9:24pm.

Respectfully submitted:

Bill Smyth, Clerk
Maria Sullivan (acting on behalf of Pam Alger)