

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 172nd meeting held February 15, 2007 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Robert Gass (Chair), Jeffrey Seglin (Vice Chair), Michael Nuesse (Treasurer), Bill Smyth (Clerk), Dan Falkner (ex officio), David Fournier, Elaine French, Dorothy Galo, Angie Pepin (ex officio), Charleen Tyson

In absentia: Barbara Fournier, Ed Hagerty, Jack Kelly, Dominic Slowey, Frank White

Also in attendance:

Staff: Mike Munhall (Executive Director), Tom Gorsuch (Principal), Kristine Shipp (Business Manager)

Guests: David Whitemyer (PA Chair)

Jeffrey Seglin called the meeting to order at 7:11pm.

Approval of Minutes:

MOTION: B. Smyth moved to approve the minutes to the 170th meeting. Seconded E. French, 7 in favor, 1 abstention, motion carried.

Announcements and Calendar Events:

- There is a request to change the March Board meeting from the 15th to March 22nd.
- The next meeting will be held on Thursday, March 22nd at 7pm.
- Next meeting of the Parent Association will be on March 6th. D. Galo will attend with J. Seglin as backup.

Board Business:

- Board is reminded that new Board members are needed for the May Annual Meeting. A new member could come on to the Board sooner. Board should provide needs/expertise needed.
- Dan Falkner was introduced to the Board as the new faculty representative.

Open to the Audience: no report.

FASA: no report

Faculty Report: no report.

Parents Association: David Whitemyer, PA Chair reported.

Items that were discussed at the last PA meeting.

- Revision of the Personal Listening Devise Policy. Rick Small presented the faculty's opinion. There was a vote taken to support the faculty.

- Discussion of an amendment to the Parent Association Bylaws to include a PA Board representative. D. Whitemyer is working on a job description.

Business Office: Michael Nuesse reported

- Reviewed the financials included in the Board packet.
- Reviewed Profit and Loss Statement. Enrollment currently at 490 students. Over budget due to SPED costs.
- Demographics changing due to surrounding towns that spend less per pupil.
- Looking at enrollment of 520 next year. Most of the tuition increase will cover the teacher salary grid.
- In looking to the future anticipating financial challenges. Fundraising will be increasingly important.

Executive Director Report: Mike Munhall reported.

- *Patriot Ledger* and *The Mariner* reported on the Graduation Rates of the state. SSCPS ranked 269 of 279 high schools. Our high school is was half the size it is today. The High School has stabilized. The students, staff and program is very different in the last 3 years.
- March 1st is the 3 year anniversary in this building.
- The Enrollment Lottery will be held on Saturday. We received 351 applications. The demographics are shifting to more of the inland towns.
- FY07 enrollment 515-520.
- Graduation Policy will be reviewed at the next Board meeting.
- Reviewed statement by Sheldon Berman on the transition team of Governor Patrick.

MOTION: B. Smyth to approve the revised Enrollment Policy as presented. D. Galo seconded, motion carried unanimously.

Committee Reports:

Facilities Committee: Michael Munhall

- Meet with Jeff Davis to prepare drawings for the addition of a Level 1 classroom and science lab. RFP will be sent out on or about April 1st for a June 16th start date. The drawings should be available after February vacation.

Development Committee: Bob Gass reported

- Development discussed forming a committee for organizing a golf tournament a year from now.
- Jackie Goggin from the Neighborhood House will be invited to speak to the Board at the next meeting.
- Discussing a fundraising dinner to be held at 53 South Restaurant.

Personnel: Bob Gass reported.

- Looking at evaluation templates for Executive Director. M. Munhall will look them over and adapt (if necessary) to Charter School. Committee is hoping to get evaluation done as soon as possible.
- Once evaluation outline is finalized staff and parents input will be gathered with the Board as the primary evaluator. May or June meeting.
- Committee discussed revisions to the Personnel Policy Handbook. House cleaning of policies. Add evaluation tools to policy handbook.

Strategic Plan: Bob Gass reported

- Draft of the plan to the Board for ratification at the March or April meeting.
- Draft will be available to faculty and community. Committee chairs have put a lot of work into this draft.
- Board still needs to develop a sub-section on education. What are we trying to accomplish on a yearly basis for our students? Joint committee with faculty, parents, Board. Establish educational goals at next meeting.
- Next step: Summary of the draft will be distributed to faculty, parents, and students. Meetings for discussions will be posted on the website.

MOTION: B. Gass to accept the draft of the Strategic Plan for feedback. C. Tyson seconded, motion carried unanimously.

Governance: Bill Smyth reported.

- B. Smyth attended the last PA meeting and was apart of the Listening Device Policy review. Parents discussed and agreed with having a representative voting member to the Board.
- Governance Chair encouraged Board to nominate new Board members. Some current members may not be seeking another term.
- The Board asked that a policy be put forth regarding the Executive Director’s Performance Evaluation.
- The Board also requested a simple summation of the Expectations of a Trustee.

MOTION: B. Smyth to approve the Fundraising Policy as presented. C. Tyson seconded, motion carried unanimously.

It was Moved and Voted unanimously to adjourn the Open Meeting at 8:32pm.

Respectfully submitted:

Bill Smyth (Clerk)
Pam Algera

