

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 168th meeting held September 21, 2006 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Robert Gass (Chair), Jeffrey Seglin (Vice Chair), Michael Nuesse (Treasurer), Bill Smyth (Clerk), David Fournier, Elaine French, Dorothy Galo, Edmund Hagerty, Leslie Jubinville (ex officio), Jack Kelly, Andre Kim (ex officio), Dominic Slowey, Charleen Tyson, Frank White

Also in attendance:

Staff: Mike Munhall (Executive Director), Tom Gorsuch (Principal), Kristine Shipp (Business Manager), Megan Stoehr (Faculty), Claire Overlee (FASA Rep), Julia Silzer (Faculty)

Guests: David Whitemyer (Chair PA), Bev Bruce, Miriam Brownwall, Nancy Jaye, Annmarie Webber, Michelle Amicangelo, Denise Demaggio, Kerry Griffen, Eric Greene, KT Leary, Debbie Shepherd, Love Albright, AJ Alden, Melissa Bowering,

Press: WATD 95.9 (two representatives), Norwell Mariner (one representative)

Robert Gass called the meeting to order at 7:07pm.

Approval of Minutes:

MOTION: B. Smyth moved to approve the minutes to the 166th meeting. Seconded D. Galo, motion carried unanimously.

Announcements and Calendar Events:

- The next Board meeting is scheduled for October 19, 2006.
- The Board Retreat is scheduled for Saturday, September 30 at Hingham Town Hall 8:15-2:30pm. Marci Cornell-Feist will lead the group through the next step of the Strategic Plan process.
- There has been discussion regarding Board Member contact information on the SSCPS website. Feedback to Chair on this matter.
- Chair announced the resignation of Board Member Susan Pratt due to family move to Rhode Island.

MOTION: B. Smyth moved to approve the resignation of Susan Pratt. Seconded D. Galo, motion carried unanimously.

MOTION: B. Smyth moved to accept the recommendation from the Governance Committee which is to fill the Board vacancy with former Board member Barbara Fournier. Seconded D. Galo, motion carried unanimously.

Ad Hoc Committee Report: Frank White and Ed Hagerty reported.

- F. White and E. Hagerty have reviewed the complete package of website information.

- Committee has received parent emails and are arranging and cataloging.
- Using data for background, interviews with parents.
- Met with faculty members.
- Plan to meet with M. Munhall next week and continue interviews.
- Outline of issues by next week.
- The committee takes very serious the charge of the Board and is being very careful during this process to make a fair judgment.
- Timing of findings to the full Board should be not later than the October meeting.
- The committee recommends that when the full report becomes available that consideration of personnel rights be considered and report out in an appropriate manner.
- Full Board will review judgment.

Open to the Audience: no report.

FASA: Claire Overlee reported that FASA has not meet as of yet.

Parents Association: David Whitemyer Chair reported.

- Fundraising Committee is sponsoring a school-wide Walk a Thon which will be completed the 2nd week of November.
- Annual Auction to be held at the School on Saturday, October 21st.
- Community Service Committee has several events scheduled.
- PA voted to post the draft minutes of their meetings on their website one week after the meeting.
- New PA website www.sscpsps.org.

Business Office: Michael Nuesse reported.

- M. Nuesse introduced John Buckley and David Kelleher from Alexander, Aronson, Finning CPA to present an overview of the Audit.
- The audit was smooth due to the way the school is being run.
- Good cash flow and no need to use line of credit for the past two years.
- Raised more money through fundraising last year than in any past years.
- Overall financially good shape.

MOTION: M. Nuesse to approve the audit as presented. Seconded D. Galo, motion carried unanimously.

Executive Director Report: Mike Munhall reported.

- Reviewed Executive Director report.
- New leadership for Level 1 (Velma Begley) and High School (Rick Small).
- Professional Development theme for the academic year is Differential Instruction.
- Curriculum Review – The implementation of Singapore Math seems to have been a good choice to strengthen our math program.
- English/Language Arts – students will be assessed on their reading ability.
- High School classroom has been enlarged.
- Science Lab – on track to have lab done by January 2007 for approximately \$200,000.
- Working on leaching field.

- Enrollment is 491; targeting 494 by October 1st.
- Annual Report was presented at the July Executive Committee meeting for presentation.

MOTION: B. Smyth to formally adopt the 2006 Annual Report. Seconded by C. Tyson motion carried unanimously.

Student Trips:

MOTION: B. Smyth to approve the recommendation of the Executive Director and not approve the Senior Trip to Italy. Seconded D. Galo, motion carried unanimously.

MOTION: D. Fournier to approve the recommendation of the Executive Director and approve the 8th grade trip to Montreal. Seconded C. Tyson, motion carried unanimously.

MOTION: D. Fournier to approve the recommendation of the Executive Director and approve the Biology Workshop to Costa Rica. Seconded B. Smyth, motion carried unanimously.

Committee Reports:

Update on Committee Assignments – Barbara Fournier to serve on Governance. A. Kim and D. Fournier will be assigned to committees by next Board meeting. Formulate committee goals at Board Retreat.

Facilities Committee: Ed Hegarty visited the school.

Development Committee: Dom Slowey

- Meeting will be scheduled in next few weeks.
- Annual Auction October 21st.

Personnel: Frank White reported.

- Meeting will be scheduled at the end of October personnel handbook will be discussed.

Governance: Bill Smyth reported

MOTION: B. Smyth to approve the Attendance & Tardiness policy as presented. Seconded D. Fournier, motion carried unanimously.

MOTION: B. Smyth to approve the Repeating the Year Policy as presented. Seconded D. Galo, motion carried unanimously.

MOTION: B. Smyth to accept the Document Destruction Policy. Seconded D. Fournier. Table for review of public school law – refer to auditors. Motion withdrawn.

MOTION: B. Smyth to accept the Age of Majority – Rights of Students policy as presented. Seconded J Seglin, motion carried unanimously.

MOTION: B. Smyth to accept the Automobile and Parking Policy as presented. Seconded J. Kelly, motion carried unanimously.

Discussion item for next Board meeting. Should the Chair of the Parents Association become a full member of the Board with voting privileges?

All Board members need to complete and submit the Financial Disclosure Forms to the Business Manager.

It was Moved and Voted unanimously to adjourn the Open Meeting at 8:55pm.

Respectfully submitted:

Bill Smyth (Clerk)
Pam Algera