

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 180th meeting held December 20, 2007 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Robert Gass (Chair), Jeffrey Seglin (Vice Chair), Michael Nuesse (Treasurer), Bill Smyth (Clerk), Miriam Brownwall, Dan Falkner (ex officio), Elaine French, Dorothy Galo, Michael Maniscalco, Angie Pepin (ex officio), Michael Ryan, Frank White, David Whitemyer

In absentia: Ryan Brenner, Ed Hagerty, Jack Kelly, Dominic Slowey, Charleen Tyson

Also in attendance:

Staff: Prudence Goodale (Interim Executive Director), Kristine Shipp (Business Manager).

Bob Gass called the meeting to order at 7:05pm.

Moment of Silence: to honor Alison Hayes. Memorial Services Saturday, 12/22 at 10am St. Ann's Hull

Approval of Minutes:

MOTION: J. Seglin moved to approve the minutes to the 179th meeting. Seconded B. Smyth, motion carried unanimously.

Announcements and Calendar Events:

- Next Board meeting to be held on Thursday, January 17, 2008.
- The February meeting is scheduled for Thursday, February 28, 2008
- Request to change the date of the March meeting. The Board will meet on Thursday, March 27th instead of the 20th.

Board Business:

- Executive Director Search – The DOE has indicated that SSCPS will not be able to apply for a waiver to extend P. Goodale's current contract. P. Goodale will help with the search and will be happy to stay on in some capacity. The Personnel Committee will meet to establish timeline, appoint a search committee and outline the process for the search for a permanent Executive Director.

Open to the Audience: no report.

Faculty Report: no report.

Parents Association: David Whitemyer reported.

- Next PA meeting will be January 8th – Bob Gass, Jeff Seglin or Dorothy Galo will attend.
- The November book sale was successful with \$3,000 in sales. A percentage of the sales will go the Library. The funds received by donations of Box Tops for Education is also earmarked for the Library. The parents are committed to the build out of the Library.

Student Report: no report

Business Office: M. Nuesse reported

- Reviewed the Profit and Loss Statement through November.
- DOE will release the pre-enrollment income projections. Income may be adjusted at year end.
- Expenses have some savings due to not hiring Development Director and timing of some expenditure.
- K. Shipps is working with the banks on refinancing debt. Received proposal from Boston Private and will approach other institutions for a competing quote. Look for no prepayment penalties or minimal charges. The cost to refinance may inhibit the financial ability for the build out. Question to consider—Do we refinance to fixed rate which may result in not being able to improve facility or go ahead with build out without other revenue?

MOTION: B. Smyth to accept the finance report as presented. J. Seglin seconded, motion carried unanimously.

Executive Director Report: Prudence Goodale reported.

- Many exciting activities have happened over the last couple of weeks. High School spirit weeks, pep rally, semi-formal dance. Winter Solstice Concert, Spanish department Hispafest, Art Department “Project Runway”, Craft day at Level 1, 2 and 3.
- Discussions with the Leadership Team regarding “who we are?” have begun in preparation for the January Enrollment Open House scheduled for Tuesday, January 15, 2008 5-7pm and the February Enrollment Lottery.
- SSCPS will begin preparing for our 3 year DOE Charter Site Visit in February and the DOE Coordinated Program Review mid cycle visit.
- Discussions have begun regarding changes to the middle school scheduled to align with the schedule at the high school. This would allow students to move upward academically and help student to be placed according to their ability.
- Level 1 will also be making a change with creating 2 Kindergarten classrooms and 5 grade 1 and 2 multiage classrooms. This change will strengthen the academics of all the Level 1 students.
- Director of Learning Services – Jo Feldman will start on January 2nd as Interim Director. Search for permanent Director will start in January. Search committee as well as focus groups will be formed.
- The staff celebrated the holidays and the retirement of Ron Larrivee at 53 South.
- Foundation – next meeting of the Foundation Board will be on Thursday, January 3rd. Board will meet every 4-6 weeks. Looking to expand Board members. Launch Annual Fund campaign in March with at goal of \$150,000.
- Enrollment is stable.

Committee Reports:

Facilities Committee: Mike Ryan reported—nothing new to report. Next meeting of the Facilities and Development Committee January 9th at 4pm. Discuss needs of the school.

Development Committee: Prue Goodale presented report. Need fundraising plan. Look at a major campaign with face to face approach. Track donations through events (i.e., Auction, Walkathon, etc.)

Governance: Bill Smyth reported.

- The Nominating sub committee of Governance has interviewed four candidates with interest in serving on the Board of Trustees.
- The Chair thanked
- Ed Hagerty and Charleen Tyson have resigned from the Board.

- The next meeting of Governance will be held in March.

MOTION: B. Smyth to accept the resignation of Ed Hagerty effective immediately with regret. Seconded by E. French, motion carried unanimously.

MOTION: B. Smyth to accept the resignation of Charleen Tyson effective January 1, 2008 with regret. Seconded by E. French, motion carried unanimously.

MOTION: B. Smyth to accept the recommendation of Governance and approved the appointment of Kasundra Brown-Corbin as a full voting member of the Board of Trustees effective January 1, 2008. E. French seconded, motion carried unanimously.

MOTION: B. Smyth to accept the recommendation of Governance and approved the appointment of Jo Loughnane as a full voting member of the Board of Trustees effective January 1, 2008. E. French seconded, motion carried unanimously.

MOTION: B. Smyth to accept the recommendation of Governance and approved the appointment of Cheryl Peterson as a full voting member of the Board of Trustees effective January 1, 2008. E. French seconded, motion carried unanimously.

MOTION: B. Smyth to accept the recommendation of Governance and approved the appointment of Brian Tyler as a full voting member of the Board of Trustees effective January 1, 2008. E. French seconded, motion carried unanimously.

Personnel: Frank White reported

- The Personnel Committee will schedule a meeting to begin the process for the Executive Director search.
- The Personnel Committee is requesting an Executive Session.

Regular Meeting adjourned at 9:11pm

Executive Session:

MOTION: B. Smyth to enter into Executive Session at 9:15pm. It was moved and voted upon unanimous roll call, individual voice vote to enter Executive Session for the purpose of non-union contractual negotiation issue.

Respectfully submitted:

Bill Smyth (Clerk)
Pam Algera