

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 203rd meeting held January 21, 2010 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Kasundra Brown-Corbin, Miriam Brownwall, Paul Carberry, Deb Cerilli, Bob Gass, Deidre Lamoureux, Jo Loughnane, Michael Maniscalco, Emily Merwin (ex officio), Maggie Reardon (Student), Mike Ryan, Loran Sanborn (ex officio), David Whitemyer

**In absentia:** Bill Smyth (Clerk), Brian Tyler (Treasurer)

### **Also in attendance:**

**Staff:** Prudence Goodale (Executive Director), Kristine Shipp (Business Manager), Angie Pepin (7-12 Principal), Ted Hirsch (K-6 Principal), Ellen Dresser (Level IV)

Jeffrey Seglin (Chair) called the meeting to order at 7:05pm.

### **Approval of Minutes:**

**MOTION:** D. Whitemyer moved to approve the minutes to the 202<sup>nd</sup> meeting held December 17, 2009. Seconded C. Peterson, motion carried unanimously.

**Permanent Agenda Change:** Academic Report will be permanently moved to the second item on the Board agenda.

### **School & Academic Reports**

**Academic Report:** Ellen Dresser and Angie Pepin

Members of the Level IV staff presented an overview of the Grade 7 and 8 curriculum and projects including the changes that have been made to improve lessons, curriculum and student achievement.

The following Board of Trustees Academic Reports are scheduled for the remainder of the school year: February – Level II; March – High School; April - Level I.

### **School Reports:** Prue Goodale

- Renewal Update – no news from the Charter School Office today. It appears that the Commissioner is recommending renewal without presentation to the Board of Education.
- Professional Development Early Release tomorrow with a lunch for the staff that thank them for all their hard work this school year and with the renewal.
- Members of the staff visited the Haitian community over the past weekend to show support.
- High School Poetry Workshop presented their original work at a MLK celebration in Hanover.
- Coin Collection jars are in each classroom to support the relief efforts in Haiti.
- SSCPS is looking for a long term connection with a Haitian school.
- SSCPS will be indentifying books for a school-wide read.

- Changes to the Student Handbook – T. Hirsch and A. Pepin represented School Council’s recommendation to changes/addition to the handbook.

**MOTION:** P. Carberry to approve the recommendation of School Council and approve the policy “Reporting of Accidents to Families”. After discussion, a request to withdraw the motion and refer back to School Council for clarification. Motion withdrawn.

**MOTION:** P. Carberry to approve the changes to the “Good Standing Status” as presented. D. Cerilli seconded, motion carried unanimously.

**MOTION:** B. Gass to approve the Overnight Trip to Maine in May for Level II Sarah Robert’s Project grant award as presented and recommended by the Executive Director. Seconded D. Whitemyer, motion carried unanimously.

**Committee Reports:**

**Finance Committee:** C. Peterson reported

- Committee established FY11 Budget timeline.
- Reviewed current cash projections and everything is in line.
- Reviewed town tuition per pupil numbers.

**Audience:** no comment

**Faculty:** E. Merwin reported

- The faculty thanks the Board and school for lunch.

**Parents Association:** D. Lamoureux

- Next meeting is Saturday, February 6<sup>th</sup> at 10:00am.
- P. Carberry and D. Cerilli will represent Board and review the Executive Director Leadership survey results.
- PA hosting Zumba fundraiser.

**Student Report:** M. Reardon

- High School community building event at Skate Town.
- Mid Term exams this week.
- Working on a fundraising for Haiti relief.

**Development Committee:** M. Brownwall

- Next meeting is scheduled for February 8<sup>th</sup> at 5:30pm
- Annual Fund update – push on participation with another solicitation around formal charter renewal notification.
- Grandparents and Alumni will be asked to participate in the Annual Fund.
- Capital Campaign Update – formed committee to explore with a meeting in 6 weeks. Recommendation from this Board to include what will be asked for and what the needs are. Looking at Facility plans and future programmatic plans to enhance academic excellence. Committee is indentifying who may be approached in the broader community.

**Governance:** M. Brownwall reported

- Nominating is looking for Board candidates from outside of the school community.

**Facilities:** D. Whitemyer reported

- Meeting on February 6<sup>th</sup> with T. Hirsch & A. Pepin to discuss long term building plans.
- Architects plans for the roof and final cost estimate is within range. Final feasibility study is due tomorrow.
- Working with the Designer Selection Board. Construction timetable is tight for summer work.

**Personnel:** B. Gass

- **Executive Director Search Committee** proceeding with 1<sup>st</sup> ad running this week; Leadership Survey is active and community members are being asked to respond; focus groups will be held after survey results are received. Committee will be meeting again in February. Each member has signed a Confidentiality Agreement.
- Personnel Committee will meet with FASA representatives this Thursday with an initial meeting focusing on salary/benefits. BOT Faculty Representative and faculty have been reviewing policies. Finance and Personnel will discuss salaries.

**MOTION:** K. Brown Corbin to adjourn the meeting. J. Loughnane seconded, motion carried unanimously.

Meeting adjourned at 8:31pm

Respectfully submitted:

Pam Algera