

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 204th meeting held March 25, 2010 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Bill Smyth (Clerk), Brian Tyler (Treasurer), Miriam Brownwall, Paul Carberry, Deb Cerilli, Deidre Lamoureux, Michael Maniscalco, Emily Merwin (ex officio), Mike Ryan, Loran Sanborn (ex officio), David Whitemyer

**In absentia:** Kasundra Brown-Corbin, Bob Gass, Jo Loughnane, Maggie Reardon (Student),

### **Also in attendance:**

**Staff:** Prudence Goodale (Executive Director), Kristine Shipp (Business Manager), Angie Pepin (Interim 7-12 Principal), Ted Hirsch (K-6 Principal), Jared Rose (HS Coordinator/Teacher), Level II Faculty – Krista Cafourek, Donovan Fauvelle, Sarah Roberts, Kristin Swanson

**Students:** Maya Brickhouse, Jonathan Hagberg, Amanda Toma, Taylor Gorman

**Audience:** Denise Demaggio, Annette Golden, and Anatoli Korosidis with guest

Jeffrey Seglin (Chair) called the meeting to order at 7:02pm.

Chair announced and accepted with regret, the immediate resignation of Kasundra Brown Corbin due to her relocation to Texas. This resignation creates an opening on the Board.

### **Approval of Minutes:**

**MOTION:** B. Smyth moved to approve the amended minutes to the 203<sup>rd</sup> meeting held January 21, 2010. Seconded D. Cerilli, motion carried unanimously.

### **School & Academic Reports**

#### **Academic Report:**

Level II and the High School presented changes that have been implemented to enhance student achievement and community relations.

#### **School Reports:** Prue Goodale

- Upcoming events: Adult Community Building: April 9<sup>th</sup> – Karaoke Night with Ron and Mary Larrivee at the Knights of Columbus Rockland; May 6<sup>th</sup> All School Heritage Day to celebrate the more than 60 different cultures from the community.
- Many events have taken place at the school. Of note: Level IV Fitness Day; High School Day of the Arts; Poetry presentations across levels; Professional Development for staff and parents with a presentation on Executive Function with Sarah Ware; Keys to Literacy Professional Development through grant with Holbrook; writing across the curriculum consultant for Math.
- MCAS testing began this week and is ongoing throughout the spring.
- Proposed calendar for the 2010-11 school year has been vetted through the faculty/staff.
- School Council Report - Angie Pepin reported –A Bullying & Harassment Taskforce is being established under School Council to address the new legislative changes from the new senate bill and

work on any amendments to the Student Handbook as needed. The outline of the taskforce with the members and goals was reviewed.

- J. Seglin and A. Pepin attended the DESE's Race to the Top meeting in Worcester where Commissioner Mitchell presented an overview of the program.

**MOTION:** B. Smyth to approve the proposed 2010-2011 school calendar as presented. B. Tyler seconded, motion carried unanimously.

### **Committee Reports:**

**Facilities:** D. Whitemyer reported

- The committee is recommending CJKV Architects which have been approved by the Designer Selection Board be selected for the roof renovation and facility projects over the summer.
- Roof replacement timeline is for construction to be done over July and August.

**MOTION:** B. Smyth to approve the recommendation of the Facilities Committee and Finance Committee and begin the process for the roof renovation and facility projects.

**Personnel:** D. Cerilli and P. Carberry

- Members of Personnel have met with the FASA negotiation team several times and started negotiations for a contract with the hopes of a 3 year salary plan. Recruitment and retention are important.
- Personnel Committee discussed the salary range for the Executive Director of \$95,000-\$120,000. The rationale is based on information from the Mass Charter School Association and comparable schools.

**MOTION:** B. Smyth to approve the salary range for the Executive Director as recommended by the Personnel Committee. M. Brownwall called the question. Six in favor, 4 opposed, 1 abstention. Motion approved.

- Executive Director Search Committee report – Reviewed the draft schedule for the four candidate site visits. Recommendation to hold a Special Board meeting on either Saturday, April 17<sup>th</sup> or Saturday, April 24<sup>th</sup> to conduct the interviews by the full Board. An email will be sent to all members of the Board asking their availability to attend either of the above mentioned dates.
- P. Carberry reviewed the search process and the interviews. He thanked the committee for their time commitment and hard work. P. Carberry also recognized B. Gass for his leadership through this process.

**Faculty:** E. Merwin reported

- Nothing to report this month.

**Parents Association:** D. Lamoureux

- Next meeting is scheduled for Saturday, April 3<sup>rd</sup> at 10:00am.
- The spring disbursement of funds is on the agenda.
- A. Pepin will speak about the Bullying and Harassment Taskforce.

**Student Report:** no report

**Development Committee:** M. Brownwall

- Golf Tournament/Auction committee has announcement that tickets are available for “Fashionably Late” guests. These \$15.00 tickets will include dessert and a chance to attend the auction and dancing.
- The event has received sponsorship by Boston Private. 350 solicitation letters to South Shore Chamber members have been mailed and committee members have been assigned to follow up.
- The committee is changing the emphasis to Auction and Golf Tournament.
- Serono Labs is sponsoring an Earth Day Fair and have invited SSCPS to be a part of the event.
- The Capital Campaign group will meet again in May and expect to report the Board in June.

**Finance Committee:** B. Tyler reported

- Finance met earlier this evening with three agenda items discussed.
- Roof replacement is on tract for \$750,000; committee has questions regarding contingencies.
- FY11 Budget was discussed. Specifically the Academic Program and Professional Development plans. Both areas of spending are similar to the current year.
- The current financials were reviewed. Revenues continue to exceed FY10 Budget. This favorable position will potentially net \$500,000. Some has been used for additional teacher support. At the next meeting the committee will discuss if this money is available what would be funded such as roof contingencies, move classrooms, furniture replacement, and thank you recognition to the teaching staff.

**Governance:** B. Smyth reported

- Nominating will be setting up meetings with the two potential candidates.

**Audience:** no comment

**MOTION:** C. Peterson to adjourn the meeting. B. Smyth seconded, motion carried unanimously.

Meeting adjourned at 8:51pm

Respectfully submitted:

Pam Algera