

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 200<sup>th</sup> meeting held October 22, 2009 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Miriam Brownwall, Paul Carberry, Deb Cerilli, Bob Gass, Deidre Lamoureux, Emily Merwin (ex officio), Mike Ryan, Bill Smyth (Clerk), David Whitemyer

**In absentia:** Kasundra Brown-Corbin, Mac Haran (ex officio), Jo Loughnane, Michael Maniscalco, Maggie Reardon (Student), Brian Tyler (Treasurer)

### **Also in attendance:**

**Staff:** Prudence Goodale (Executive Director), Kristine Shipps (Business Manager), Jim Connolly (7-12 Principal), Ted Hirsch (K-6 Principal), Jo Feldman (Director of Learning Services), Claire Overlee, Ben Anderson, Joyce Dandrow, Dan Falkner, Jody Regan

Jeffrey Seglin (Chair) called the meeting to order at 7:07pm.

### **Approval of Minutes:**

**MOTION:** B. Smyth moved to approve the minutes to the 199th meeting held September 24, 2009. Seconded M. Brownwall, motion carried unanimously.

**Agenda Change:** the Academic Report will be presented before the Finance Committee

### **Academic Report:**

The staff of Level III led by Claire Overlee presented an outline of the Grade 5 and 6 curriculum including ELA (literature and composition), math, science, social students and projects.

**Finance Committee:** C. Peterson reported

- Reviewed the financials provided.
- Expenses are on budget. No surprises.

### **School Report:**

**Executive Director Report:** Prudence Goodale reported.

- Grandparents Day was successful. Visitors commented that they enjoyed the tours given by the student. A photo album of the day was passed for the Board to review.
- The Abigail Adams Scholarships were announced and six members of the Class of 2010 received awards.
- P. Goodale thanked the members of the Board who attended the site visit focus group. Mrs. Goodale also thanked the teachers, staff (especially M. Flanagan), and the students for their hard work
- P. Goodale thanked Jim Connolly for his work at SSCPS over the last year. J. Connolly read a statement to the Board regarding his decision to resign effective December 1, 2009. Mrs. Goodale announced the appointment of Angie Pepin as the Interim 7-12 Principal.

- Two international trips were presented to the Board for approval. Board would like Administration to look at travel alternatives for inclusion of more students. Service learning options; revisit overnight travel.

**MOTION:** D. Whitemyer to approve the proposed Senior Trip to Paris & London in April. B. Smyth seconded, motion carried unanimously.

**MOTION:** D. Whitemyer to approve the proposed Trip for 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade students to Italy. D. Cerilli seconded, motion carried unanimously.

**Committee Reports:**

**Reminder from Chair:** Committee minutes should be sent to P. Algera for distribution at the next Board meeting.

**Audience:** - T. Hirsch announced the passing of a student's father this week.

**Faculty:** Emily Merwin reported  
The faculty has had a busy week with the site visit.

**Parents Association:** .D. Lamoureux reported

- The PA will be making a donation to the ALS Foundation in honor of the Barber family. The PA will also be donating two gift certificates to the family.
- The next meeting of the PA will be November 3<sup>rd</sup> and D. Whitemyer will represent the Board for the Facilities Committee.

**Student Report:** M. Reardon was absent and asked the chair to read the Student Report.

**Development Committee:** M. Brownwall refers to committee minutes.

**Facilities Committee:** D. Whitemyer refer to committee minutes.

**Governance:** B. Smyth refers to committee minutes.

**Personnel:** B. Gass

- J. Seglin asked B. Gass to chair the Executive Director search committee.
- The search committee will be comprised of two parents, two Board members, one student, two teachers, a representative from the Foundation, and three administration.
- The search committee will convene before the holidays and advertise the 1<sup>st</sup> of the new year.
- The Personnel Committee will work on the Executive Director job description.
- Discussions regarding salary and working conditions will begin as soon as possible. Goal will be to adopt a 3 year agreement.
- The revised Personnel Policy was presented. One minor revision: 15.12 change nepotism to related parties.

**MOTION:** B. Gass to approve the Personnel Policy as distributed with minor edits. B. Smyth seconded, motion carried unanimously.

The Chair thanked P. Goodale and the faculty/staff for all the work on the Charter Renewal and the site visit.

**MOTION:** B. Smyth to adjourn the meeting. B. Gass seconded, motion carried unanimously.

Meeting adjourned at 8:47pm

Respectfully submitted:

Bill Smyth, Clerk  
Pam Algera