

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 201st meeting held November 19, 2009 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Kasundra Brown-Corbin, Miriam Brownwall, Paul Carberry, Deb Cerilli, Bob Gass, Emily Merwin (ex officio), Maggie Reardon (Student), Mike Ryan, Bill Smyth (Clerk)

In absentia: Mac Haran (ex officio), Deidre Lamoureux, Jo Loughnane, Michael Maniscalco, Brian Tyler (Treasurer), David Whitemyer

Also in attendance:

Staff: Prudence Goodale (Executive Director), Kristine Shipps (Business Manager), Jim Connolly (7-12 Principal), Ted Hirsch (K-6 Principal), Angie Pepin (Level IV Coordinator)

Jeffrey Seglin (Chair) called the meeting to order at 7:07pm.

Approval of Minutes:

MOTION: K Brown Corbin moved to approve the minutes to the 200th meeting held November 22, 2009. Seconded M. Brownwall, motion carried unanimously.

Agenda Change: The Development Committee presentation is moved earlier on the agenda.

Development Committee:

- P. Goodale introduced Tessa Misiaszek, 1st year parent. T. Misiaszek prepared a PowerPoint on Planning a Fundraising Campaign. She is interested in assisting the school with a capital campaign and development/fundraising goals to move forward.
- M. Brownwall is spearheading an Alumni Event/Reunion for January 9th at the Scarlett Oak, Hingham. More details to follow.

Finance Committee: C. Peterson reported

- Reviewed the financials prior year vs. current year. All on target.
- No more information on revenue.

Academic & School Report:

Executive Director Report: Prudence Goodale reported.

- Distributed information on the Stop & Shop A+ bonus bucks program which can earn the school money when customers sign up for the school.
- November is Literacy month and SSCPS hosted a K-4 Literacy Night. There were guest readers, a listening dog, and book fair. The event was well attended. Received notification that SSCPS and Holbrook were awarded a literacy grant for professional development for teacher grades 3-5. The grant award was \$30,000 (\$10,000 for SSCPS; \$20,000 for Holbrook).

- After a vote was taken by the students and faculty/staff, the school wide Community Service effort will be to support the troops. Looking at opportunities to help after they return home.
- American Flags are being installed in each classroom and the school will be re-establishing the Patriotic curriculum and the saying of the Pledge of Allegiance at all Levels.
- Level III Teacher and BOT Faculty Representative, Mac Haran, will be out for most of the remainder of the school year. FASA will be recommending a replacement.
- This is Jim Connolly's last Board meeting and P. Goodale thanked him for his service to SSCPS. A celebration will be held on Tuesday, 11/24 at 4pm.

Academic Report: Ted Hirsch reported

- The Title I Literacy Night was a great event with 126 children and adults in attendance. Another event will be planned for the spring.
- Title I will hire a Parent Liaison to help facilitate communication with the Title I teachers/paraprofessionals and disseminate to the families.
- After school tutoring will be starting shortly. This program produced great work last year with many student successes.
- T. Hirsch distributed the MCAS Growth Model for all grades 3-10 and discussed the progress of the students.

Committee Reports:

Audience: no comment

Faculty: Emily Merwin reported

- FASA reps are looking over the Personnel Policy
- FASA is working with staff to put together the negotiation team and to have representatives on the Executive Director Search Committee.
- Talking about ways to make dismissal smoother.

Parents Association: no report

Student Report: M. Reardon reported

- National Honor Society induction ceremony was held this week and all the high school students attended which was a great way to help build community.
- Students working on teen issue workshops.
- Students would like to have more Workshop time built into the weekly schedule.

Development Committee: reported earlier

Facilities Committee: M. Ryan reported

- Discussion at the last meeting regarding roof repair/replacement. Architect will provide feasibility student. Drawings to be brought before the Design Selection Board. Looking for the Board to approve project.

MOTION: B. Smyth to approve up to \$10,000 for architect to prepare feasibility student for the roof replacement. M. Brownwall seconded, motion carried unanimously.

MOTION: J. Seglin to form a Roof Task Force with members of the Finance Committee and Facilities Committee and authorize task force to go forward with approvals between Board meetings. P. Carberry seconded, motion carried unanimously.

Governance: B. Smyth

- Orientation of Board members held last month.

Personnel: B. Gass

- Update on Executive Director Search – members and contact information distributed. Current job description distributed.
- Organizational meeting December 8th at 6pm.
- Members of the board are asked to review job description and make any suggestions, comments or edits. Submit to B. Gass or P. Algera before the December 8th meeting...
- Goal is to advertise by January 1, 2010.
- Personnel Committee will begin work with FASA on working conditions and salary.
- Personnel Committee asked Faculty Representative to review Personnel Policy for any changes.
- Negotiations and multi-year contract will be discussed.

MOTION: C. Peterson to adjourn the meeting. B. Smyth seconded, motion carried unanimously.

Meeting adjourned at 8:44pm

Respectfully submitted:

Bill Smyth, Clerk
Pam Algera