

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 188th meeting held August 21, 2008 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Vice Chair), Kasundra Brown-Corbin, Dan Falkner (ex officio), Elaine French, Jo Loughnane, Michael Maniscalco, Cheryl Peterson, Rena Shea, Bill Smyth (Clerk), David Whitemyer

In absentia: Bob Gass (Chair), Alyse Algera, Miriam Brownwall, Jack Kelly, Deidre Lamoureux, Michael Nuesse, Angie Pepin (ex officio), Mike Ryan, Brian Tyler,

Also in attendance:

Staff: Prudence Goodale (Interim Executive Director), Ted Hirsch (K-6 Principal), Kristine Shipp (Business Manager), Geri Calos (Development Associate)

Audience:

Jeff Seglin, Vice Chair, called the meeting to order at 7:08pm.

Approval of Minutes:

MOTION: B. Smyth moved to approve the minutes to the 186th meeting held June 19, 2008. Seconded K. Brown-Corbin, motion carried unanimously.

MOTION: K. Brown-Corbin moved to approve the minutes to the 187th meeting held July 12, 2008. Seconded B. Smyth, motion carried unanimously.

Announcements and Calendar Events:

- The 1st Year Institute for new High School students is being held this week. This week long program included a field trip to the YMCA Camp Burgess as well have academic assessments and orientation to SSCPS. Thanks to Jack Kelly for the connection to the Y.
- The 2nd Annual BBQ was held on Tuesday. Area businesses were invited to connect with each other and reach out to the community.
- Next Monday all teachers return. Jo Loughnane, Deidre Lamoureux and Kathy Arthur Tyler will welcome back the staff. Tuesday a workshop will be held with MARC (antibullying).
- Wednesday, August 27th is the 1st day of school.
- September 4th is the 2nd Annual Back to School Picnic. All are welcome to attend.
- Board Retreat: November 1, 2008 9am – 1pm. In the next weeks look over notes and next steps.
- Tuesday, September 23rd will be a gathering to honor Tom Gorsuch's service to SSCPS. Details to follow.
- Next Board meeting Thursday, September 25, 2008 7pm.

Board Business:

- Welcome new Board member Rena Shea and Development Associate Geri Calos.
- Board Committee Assignments – members asked to review the assignments and make changes as needed.
- Brief overview by Jo Loughnane and Kristine Shipps regarding their attendance at the National Charter School conference in New Orleans. Next year's conference will be held in Washington DC.

Open to the Audience: no comment

Faculty Report: Dan Falkner

- The new staff members who started and met today were impressive.

Parents Association: .next meeting is Tuesday, September 2nd 7pm

Student Report: no report

Business Office: K. Shipps reported

- Auditors have been at the school all week. They will finish up on Friday and report will be made to Finance in September and also at the September board meeting.
- Financials were sent via email last week.

Executive Director Report: Prudence Goodale reported.

- P. Goodale thanked K. Shipps for all her hard work over the past year with keeping the school moving forward during the Interim Executive Director search and the debt refinancing.
- 7-12 Principal search committee will meet on September 8th. Closing date for applications is September 4th. Jo Loughnane will serve on committee.
- Openings include High School Spanish; PT Speech. Interviewing internal candidate for the Level 4 Language Based program.
- Letter to families regarding the parking/drop off/pick up schedule and traffic flow as well as SSCPS going paperless is being mailed.
- Board package will be sent electronically the Friday before the meeting beginning in September.
- Enrollment update in September.
- Received information from the Department of Public Safety regarding new seat belt use. Governance recommends displaying signage on school property.
- Tom Gorsuch's last day will be tomorrow August 22, 2008.
- Ted Hirsch was introduced and reviewed his coursework at the Harvard Principal Institute.

Committee Reports:**Facilities Committee:** Kristine Shipps reported

- Renovations to the Art Room are completed.
- HVAC changes have been made to accommodate the office/classroom changes.
- Storage areas and the Records Room have been moved.
- Library has been moved.

Development Committee: Jo Loughnane reported

- Annual Fund letters will be mailed Monday.
- Development Summit will be held on September 20th at 9:30am in Hull at Jo Loughnane's home.
- Rebecca Fontaine, graduate of SSCPS, would like to start the alumni association.

Governance: Bill Smyth

- The Committee reviewed the Board surveys.
- Yearly meeting schedule though June will be the Tuesday following the Board meeting.
- The by-law changes will be reviewed and if necessary a special meeting will be called

Personnel: Jo Loughnane

- Next meeting and yearly schedule will be discussed and set up.

MOTION: K. Brown-Corbin to adjourn the meeting. B. Smyth seconded, motion carried unanimously.

Meeting adjourned at 8:29pm

Respectfully submitted:

Bill Smyth, Clerk
Pam Algera