

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 190th meeting held November 20, 2008 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Bob Gass (Chair), Jeffrey Seglin (Vice Chair), Alyse Algera, Kasundra Brown-Corbin Miriam Brownwall, Dan Falkner (ex officio), Jo Loughnane, Deidre Lamoureux, Michael Maniscalco, Cheryl Peterson, Rena Shea, Bill Smyth (Clerk), Brian Tyler

In absentia: Michael Nuesse, Angie Pepin (ex officio), Michael Ryan, David Whitemyer

Also in attendance:

Staff: Prudence Goodale (Interim Executive Director), Kristine Shipps (Business Manager)

Audience: Dottie Kennedy-Brooks

Bob Gass, Chair, called the meeting to order at 7:02pm.

Approval of Minutes:

MOTION: B. Smyth moved to approve the minutes to the 189th meeting held October 16, 2008. Seconded R. Shea, motion carried unanimously.

MOTION: K. Brown-Corbin to adjourn the regular meeting at 7:04 pm in order convene a Special Meeting of the SSCPS Board of Trustees. J. Seglin seconded motion carried unanimously.

MOTION: K. Brown-Corbin to reconvene regular meeting at 7:11pm. A. Algera seconded, motion carried unanimously.

Announcements and Calendar Events:

- Received notification that the Dissemination Grant has been awarded in the amount of \$72,000 to collaboration with Holbrook Public Schools on elementary reading program. Bev Bruce will spearhead this project.
- Pioneer Institute is hosting a presentation on Core Knowledge featuring ED Hirsch on December 16th.
- November 26th is early release for the Thanksgiving Holiday.
- December 10th from 10am-12pm - Grandparent and Special Friends Day for K-6. This event is spearheaded by Jo Loughnane, Nancy Seglin and Geri Calos.
- SSCPS Annual Winter Concert Wednesday, December 17th 6pm Hingham High School.
- Annual Fund post card reminders will be mailed next week.

Board Business:

- Charter School Workshop – M. Maniscalco, C. Peterson, D. Whitemyer attended. M. Cornell-Feist was the presenter and the workshop focused Board training, fine tuning meetings, board to focus on strategic questions, board to write smart goals, etc. The group that attended will meet with Governance to implement some of these items.

- Charter School Delegate Assembly – P. Goodale attended. M. Kenan and the Executive Director of the Lawrence Charter School talked about budgets, potential cuts, concern for the funding formula.

Open to the Audience: no comment

Faculty Report: Dan Falkner reported

- FASA is organizing a negotiations team.
- Team will meet with P. Goodale in January.

Parents Association: .Deidre Lamoureux reported

- Last meeting was held on Saturday November 8th with a good turnout and babysitting was provided.
- This Saturday volunteers will be at SSCPS to provide a campus grounds cleanup.
- At the last meeting it was decided to formalize the process for requests of funding items.
- Next meeting will be held on Tuesday, December 2nd at 7pm. Jo Loughnane will represent Board.

Student Report: Alyse Algera reported

- Annual School Spirit Week 1st week in December with a theme each day, pep rally on Friday as well as the Semi-Formal on Friday night.
- National Honor Society induction ceremony was held and seven students were inducted.

Business Office/Finance Committee: B. Tyler reported

- Business Office has identified the items to equal a 5% budget cut. The cuts are coming from the salary and benefit line; electrical & gas due to lock in at good rate; equipment leasing. Implementing this freeze from the current budget.
- Cash reserve has been insured through FDIC with higher rate CD's.
- Committee to work on strategic plan over the next few years.

MOTION: B. Smyth to accept the financial report as presented. R. Shea seconded, motion carried unanimously.

Executive Director Report: Prudence Goodale reported.

- National Honor Society Induction Ceremony and the 1st Quarter Honor Roll presentations were held last Friday with 50% of all students receiving certificates.
- Enrollment Open House held on Saturday with tours and presentations. On Tuesday a 7-12 an Information Session was held.
- Formative Assessments in English and Math were held for all students.
- Afterschool tutoring will begin after the Thanksgiving break to assist students grades 3-7.
- Outside consultant is looking at the Math program. It was a unanimous decision from the teaching staff, administration and Education Committee to look at a new 7-12 program. Reaching out to other similar schools for recommendations.
- School Council is research other schools policies on cell phones.
- Enrollment – three former students have returned to the High School.
- T. Hirsch and A. Pepin presented at the Charter School Delegate.
- Joint meeting of SSCEF, Development, Executive Committee and PA Fundraising Committee.
- Academic Report – Jo Feldman, Director of Learning Services, presented a review of the department and the services being provided to students.

Committee Reports:

Facilities Committee: Prue Goodale reported

- Need to add classroom for Level II next year. Working on options.

Development Committee: Miriam Brownwall

- PA Fundraising Committee will hold meeting on Tuesday with new parent co-chairs Dottie Kennedy-Brooks and Paul Carberry.
- Development Committee appointments of community members Dottie Kennedy Brooks, Paul Carberry and Kathy Arthur Tyler has chair approval.

Governance: Bill Smyth

- Next meeting will be held on Tuesday.
- Begin talk of electronic voting.

Personnel: Jo Loughnane reported

- Executive Director Search update – Search Committee interviewed two candidates. Neither candidate will be brought forward at this time.
- Strategic planning needed to include the Personnel Committee and Executive Committee. Recommendation as to next steps at the December meeting. Search tabled until December.
- Salary negotiations will begin in January.

MOTION: R. Shea to adjourn the meeting. B. Smyth seconded, motion carried unanimously.

Meeting adjourned at 9:18pm

Respectfully submitted:

Bill Smyth, Clerk
Pam Algera

**Special Meeting of the South Shore Charter Public School Board of Trustees
Thursday, November 20, 2008**

Trustees:

In attendance: Bob Gass (Chair), Jeffrey Seglin (Vice Chair), Alyse Algera, Kasundra Brown-Corbin, Miriam Brownwall, Dan Falkner (ex officio), Jo Loughnane, Deidre Lamoureux, Michael Maniscalco, Cheryl Peterson, Rena Shea, Bill Smyth (Clerk), Brian Tyler

In absentia: Michael Nuesse, Angie Pepin (ex officio), Michael Ryan, David Whitemyer

Also in attendance:

Staff: Prudence Goodale (Interim Executive Director), Kristine Shipps (Business Manager)

Audience: Dottie Kennedy-Brooks

Meeting called to order at 7:08pm

Governance: Bill Smyth reported

- Purpose of Special Meeting is to announce the results of the By-Law ballot tally.
- B. Smyth thanked parent Karen Boyle for her help with the counting of the votes.
- The summary is as follows: 114 ballots cast: 31 faculty, 17 Board, 64 Parents, 1 Grandparent, 1 Student Board. All bylaws carried with only 2 exceptions.

MOTION: B Smyth to approve the By Laws as presented. M. Brownwall seconded, motion carried unanimously.

MOTION: B. Smyth to adjourn Special Meeting. J. Seglin seconded.

Special Meeting adjourned at 7:10pm