

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 191<sup>st</sup> meeting held December 18, 2008 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Bob Gass (Chair), Jeffrey Seglin (Vice Chair), Alyse Algera, Miriam Brownwall, Jo Loughnane, Michael Maniscalco, Michael Nuesse, Angie Pepin (ex officio), Cheryl Peterson, Michael Ryan, Bill Smyth (Clerk), Brian Tyler, David Whitemyer

**In absentia:** Kasundra Brown-Corbin, Dan Falkner (ex officio), Deidre Lamoureux, Rena Shea

### **Also in attendance:**

**Staff:** Prudence Goodale (Interim Executive Director), Kristine Shipps (Business Manager), Jim Connolly (7-12 Principal), Ted Hirsch (K-6 Principal), Rick Small (HS Level Coordinator), Marianne Buckley Curran (Art Teacher)

**Audience:** Karen Boyle

Bob Gass, Chair, called the meeting to order at 7:06pm.

### **Approval of Minutes:**

**MOTION:** B. Smyth moved to approve the minutes to the 190<sup>th</sup> meeting held November 20, 2008. Seconded J. Seglin, motion carried unanimously.

**MOTION:** J. Seglin moved to approve the minutes to the Special Meeting held on November 20, 2008. B. Smyth seconded motion carried unanimously.

**Finance Committee:** Michael Nuesse reported

- Michael Nuesse announced his resignation as Treasurer as of 1/1/09. Brian Tyler will assume role as Treasurer and Chair of the Finance Committee.
- Committee reviewed the Statement of Net Assets for year ending June 30, 2008 which will be submitted to the Department of Education.

**MOTION:** M. Nuesse to accept the draft Statement of Net Assets with the Finance Committee reviewing the final document before submission. B. Smyth seconded, motion carried unanimously.

- Reviewed the Budget vs. Actual statement and in good financial position to date.
- Reserving 5% budget and looking at possible 10% cut depending on state budget cuts.
- Committee approved \$12,000 expense to purchase heat pumps.
- Assets: CD's insured by FDIC
- FY10 Budget process timeline will be established in January.

**MOTION:** M. Nuesse to accept the financial report as presented. B. Smyth seconded, motion carried unanimously.

**MOTION:** J. Loughnane to accept the resignation of Michael Nuesse as Treasurer with deep appreciation for years of service. B. Smyth seconded, motion carried unanimously.

Chair accepts the recommendation of the Board and appoints Brian Tyler as Treasurer effective immediately.

**School & Academic Report:**

**Executive Director Report:** Prudence Goodale reported.

- Grandparents Day was a great success with 170 visitors. Thanks to Jo Loughnane, Nancy Seglin, and Cheryl Peterson for organizing such a successful event.
- Winter Concert was a wonderful time to see students perform and share time with current and many former students/families.
- Academics: Rick Small and Jim Connolly presented the improvements and changes to the High School program.
- High School Art Workshop – Marianne Buckley Curran presented an overview of the Workshop curriculum and student work.

**Committee Reports:**

**Audience:** no report

**Faculty:** no report

**Parents Association:** .Karen Boyle (PA Vice Chair) reported

- Next meeting will be January 6 and Miriam Brownwall will represent Board.
- Discussion at next meeting will focus on the PE program.

**Student Report:** Alyse Algera reported

- Student Board met with new Principal, Dr. C., to discuss tardy policy and event procedures.
- Students from the Senior Class are receiving college acceptances.

**Facilities Committee:** Mike Ryan reported

- Discussed plans for next year and possible need to add a classroom. Look at potential costs, placement enrollment numbers.
- Meeting in January to review drawings and alternatives.
- Proposal for Ropes Course and feasibility.
- Roof – looking at prices for replacement vs. repair existing.
- Heating System – heat pumps problems working on replacement

**Development Committee:** Miriam Brownwall

- The 1<sup>st</sup> Golf Tournament/Auction meeting will be held on January 7<sup>th</sup>.
- Annual Fund needs a boost.
- Committee agreed to include the PA Fundraising chairs as members of the Development Committee.

**Governance:** Bill Smyth

- Introduced new format for Board Agenda.
- Distributed BOT Job Descriptions/Expectations. Rename to Individual Trustees Agreement.
- Committee is working on solicitation policy for the school.

**Personnel:** Jo Loughnane and Jeff Seglin reported

- Salary negotiation team will include J. Loughnane and R. Shea with B. Tyler as back-up.
- Discussion regarding Executive Director search process. Option A: consider offering P. Goodale a 2 year part time agreement with priorities of Charter renewal, long term strategic planning, look at leadership structure. Option B: re-open search for full time permanent Executive Director continuing until filled; Option C: combination of A and B.

**MOTION:** M. Brownwall to support Option A which is to consider retention of P. Goodale as the Part Time Executive Director and not continue the search for a Permanent Full Time Director. B. Tyler seconded, motion carried unanimously.

**For next meeting:**

- Tour of facility
- Follow up on job responsibilities for Part Time Executive Director

**Executive Session:**

**MOTION:** B. Smyth to enter into Executive Session at 9:15pm. It was moved and voted upon unanimous roll call, individual voice vote to enter Executive Session for the purpose of non-union contractual negotiation and no formal votes will be taken. Board member Michael Maniscalco reclused himself.

At 9:36pm Executive Session adjourned back into Open Session.

**MOTION:** B. Smyth to adjourn the meeting. D. Whitemyer seconded, motion carried unanimously.

Meeting adjourned at 9:37pm

Respectfully submitted:

Bill Smyth, Clerk  
Pam Algera