

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 208th meeting held July 22, 2010 at 100 Longwater Circle, Norwell, MA.

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Brian Tyler (Treasurer), Paul Carberry (Clerk), Deb Cerilli, Heather Dans, Bob Gass, Jo Loughnane, Tessa Misiaszek, Jean Philogene, Michael Ryan

**In absentia:** Michael Maniscalco, Emily Merwin (ex officio), Colin Perry (Student), Loran Sanborn (ex officio), David Whitemyer

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Angie Pepin (7-12 Principal), Ted Hirsch (K-6 Principal),

**Audience:** Prue Goodale, KT Leary, Nancy Schaefer Flynn

Jeffrey Seglin (Chair) called the meeting to order at 7:03pm.

### **Board Business**

**MOTION:** B. Tyler moved to accept the slate of officers as distributed in the pre-meeting package. C. Peterson seconded, motion carried unanimously.

Board Chair – Jeffrey Seglin  
Vice Chair – Cheryl Peterson  
Treasurer – Brian Tyler  
Clerk – Paul Carberry

### **Approval of Minutes:**

**MOTION:** C. Peterson moved to approve the minutes to the 207th meeting held June 17, 2010. Seconded P. Carberry, motion carried unanimously.

### **School & Academic Reports**

**School Report:** Alicia Savage

- Reviewing the Professional Development plan for the upcoming school year based on the results of the Faculty/Staff Year End Survey. Areas of focus are reading instruction and methodology and ELL strategies. Ongoing PD will reflect state common core standards.
- Administration has been working on the FY10 Annual Report which will be submitted to the DESE.
- Administration is recommending changes to the Attendance and Tardy policy. The changes are to clarify and remove inconsistencies.

**MOTION:** B. Tyler to accept the Annual Report draft as presented. D. Cerilli seconded, motion carried unanimously.

**MOTION:** B. Gass to accept the changes to the Attendance and Tardy policy as presented. P. Carberry seconded, motion carried unanimously.

## **Committee Reports:**

Jeffrey Seglin noted that he will talk with the members of the Board regarding Committee Assignments. The next meeting of the Board will be a retreat on August 19<sup>th</sup> to further discuss the Capital Campaign. The details will be sent to the Board members shortly.

**Audience:** no comment

**Parents Association:** Heather Dans

- Meetings will begin in September and the PA chair will meet with Alicia Savage before the first meeting.

**Faculty:** no report

**Student Report:** no report

**Development Committee:** no report

**Facilities:** J. Seglin reported for D. Whitemyer

- Review notes from meeting.

**Finance Committee:** B. Tyler reported

- The draft financials in the Annual Report were reviewed.
- Reviewed monthly financials as of 6/30/10. Revenue \$6.27M with \$5.85 of expenses. Net income of \$500,000 managed tightly and put back into school to increase salaries and funded some items for curriculum and bonuses for staff.
- Audit in August with presentation expected at the September meeting.

**Governance:** no report

- Paul Carberry has agreed to chair the committee.

**Personnel:** no report

### **Capital Campaign Exploratory Committee**

Paul Carberry and Tessa Misiaszek, members of the Exploratory Committee, presented on behalf of the committee. The Exploratory Committee's charge was to examine the feasibility of a comprehensive campaign for SSCPS and to determine its goals. The committee will be asking for the endorsement of the Board.

**MOTION:** P. Carberry to adjourn the meeting. C. Peterson seconded, motion carried unanimously.

Meeting adjourned at 8:55pm

Respectfully submitted:  
Pam Algera