

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 216th meeting held April 28, 2011 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), Cheryl Peterson (Vice Chair), Paul Carberry (Clerk), Brian Tyler (Treasurer), Deb Cerilli, Heather Dans, Mac Haran (ex officio), Michael Maniscalco, Emily Merwin (ex officio), Tessa Misiaszek, Kolin Perry (Student), Jean Philogene

In absentia: Bob Gass, Jo Loughnane, Michael Ryan, David Whitemyer

Also in attendance:

Staff: Alicia Savage (Executive Director), Ted Hirsch (K-6 Principal), Angie Pepin (7-12 Principal)

Project & Workshop Coordinators: June Fontaine (K-6) and Marianne Buckley Curran (7-12)

Jeffrey Seglin (Chair) called the meeting to order at 7:01 p.m.

Approval of minutes:

MOTION: C. Peterson to approve the minutes to the March 17, 2011 Board of Trustees meeting, P. Carberry seconded, motion carried unanimously.

Announcements:

- At the June meeting the Board will elect the Officers to begin in July. Contact J. Seglin or P. Carberry with nominations.
- The Board will be planning a day long retreat in July with the new board.

School & Academic Report

School Report: Alicia Savage, Executive Director reported

- Coordinated Program Review has been completed. This evaluation is conducted by the DESE every 6 years. During the process the evaluators conducted classroom observations, review of student's records, and teacher/admin interviews. The exit interview was positive and the full report is expected in next month.
- Professional Development Plan for 2011-12 will include:
 - Using data to improve instruction.
 - Instituting Instructional Rounds
 - ELL Category Training
 - Universal Design for Learning
- Shifts in teaching and learning for 2011-12. Two of the High School SPED positions will be content based – Math and ELA. The ESL position is increased to full time to meet the needs of more learners. Level III will have two Level Coordinators; one responsible for ELA and History and the other for Science and Math. Level III students will follow a schedule similar to the middle and high school.
- Technology – conducting a technology audit to determine the needs for the school. Results of the audit will be presented to the Board.
- Annual Fund – The Development Committee is planning a Phone-a-thon the week of May 2nd.
- Enrollment remains stable.
- The procedures and policy for the use of the hybrid bus will be reported at the May meeting by the Executive Director.

MOTION: P. Carberry to approve the 2011-2012 school calendar as presented. B. Tyler seconded, motion carried unanimously.

Principals' Reports:

7-12 Principal- Angie Pepin

- Four students and two staff members attended the Samsung trip to Washington DC and New York. While in Washington the students met with Senators Kerry and Keating. The two day trip ended with the awards ceremony in New York.
- The students are preparing for MCAS testing and seniors are on their internships.
- The revised bullying policy is presented for vote.

MOTION: P. Carberry to approve the revised policy as presented. K. Perry seconded, motion carried unanimously

K-6 Principal - Ted Hirsch

- The 2011-12 student schedule includes more Art and Music.
- Parent coffee hours have been scheduled for the next five Wednesday mornings to disseminate the schedule changes.
- Kindergarten screenings begin next week.

Academic Report:

Projects and Workshops: Marianne Buckley Curran and June Fontaine presented an overview of the Projects and Workshop offerings for SSCPS.

Committee Reports:

Audience: no report

Faculty: Emily Merwin and Mac Haran

- The faculty was pleased with NECN Earth day report which represented all levels.
- The faculty is looking forward to the Professional Development opportunities next year.
- Excited for the arrival of the hybrid bus.

Finance: Brian Tyler reported

- Preparation is underway for the FY12 budget. Finance will present at the May meeting which will include anticipated revenue and costs including trends.
- FY 11 Budget: Committee projects a \$75,000-80,000 surplus. Enrollment average for the year is at 534 with at budgeted enrollment of 526. Projected actual tracking well.

Student Report: Kolin Perry reported

- The High School Cultural Workshops organized Heritage Day which was celebrated throughout the school. The High School had activities and food.

Parents Association: Heather Dans reported

- Next meeting on May 4th
- Nominations and elections for the new year will take place next month.
- Teacher Appreciation Luncheon will be held May 13th.

Development Committee: Debbie Cerilli reported

- Refer to minutes which were distributed.
- The committee acknowledges Denise Demaggio for her hard work on the Bus Event and the Golf Tournament and Auction. Work continues on sponsors for each hole.
- Phone a thon volunteers are asked to help make phone calls May 3 and 5th.
- Connecting with banks to create partnerships.

Facilities: No report

- Refer to minutes

Governance: Paul Carberry

- The resumes of the Board candidates were distributed in the packet. The Nomination subcommittee conducted interviews with the candidates.
- Sample ballot was presented.

Motion: T. Misiaszek to approve the recommendation of the Governance Committee and approve the candidates as presented. H. Dans seconded, motion carried unanimous

Personnel: No report

- Refer to minutes
- Working on Evaluation of Executive Director.

Executive Session:

MOTION: H Dans to adjourn the regular meeting. D, Cerilli seconded, motion carried unanimously.

MOTION: H. Dans, D Cerilli seconded, to enter into Executive Session. It was moved and voted upon unanimous roll call, individual voice vote to enter Executive Session. The Board will reconvene in Open Session for the purpose of adjournment only.

Meeting Adjourned at 8:10 pm

Respectfully submitted: Pam Algera

Approved by: Paul K. Carberry, Clerk