

# SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

DRAFT

Minutes of the 224th meeting held February 16, 2012 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

## **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Deb Cerilli, Mac Haran (ex officio), Emily Merwin (ex officio), Kolin Perry (Student), Michael Maniscalco, Cheryl Peterson, Jean Philogene, Christophe Teulet-Cote, Richard White

**In absentia:** Paul Carberry (Clerk), Brian Tyler (Treasurer), Bob Gass, Lisa Harvey-Mone, Michael Ryan,

## **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Ted Hirsch (K-6 Principal), Angie Pepin (7-12 Principal), Joanna McCarthy (Development Director); Jared Rose (High School Coordinator/Teacher)

Jeffrey Seglin (chair) called the meeting to order at 7:04pm

**MOTION:** C. Peterson moved to approve the minutes to the December 15, 2011 meeting. D. Whitemyer seconded, motion carried unanimously.

## **School & Academic Report**

**High School Presentation:** Jared Rose presented a film which was produced by a student and reviewed the Workshops in the High School.

**School Report:** Alicia Savage, Executive Director reported

### **Educator Evaluation:**

- Administration met with FASA to discuss the Evaluation Tools.
- The March Professional Development day will be used to get familiar with the tools.
- More information is coming from the DESE including contract language.

**Rightsizing Committee Report:** A. Savage reported for C. Peterson and D. Whitemyer

- Met with High School faculty for their input in regard to increasing the enrollment for grades 9-12.
- Reviewed the rightsizing estimate number
- Proposed High School enrollment of 200 students
- Reviewed the estimated increase expenses and revenue.

**Current enrollment:** 536

### **Enrollment Lottery**

- Received 536 applications
- Accepted 37 at lottery

**Director of Development:** Joanna McCarthy

- Annual Fund goal is \$40,000 and we have had an 32% increase since January
- Board of Trustee giving is at 50%; with no changes to the Foundation giving.
- Received \$4,000 in pledges during the Phone a thon
- After much research close to purchasing fundraising software.
- Researching grants for soundproofing and acoustical panels as well as playground equipment though corporate foundations.
- Continuing to meet with Board and Foundation members

- Received a few bios would like to put information on website. Forward to J. McCarthy.
- SSCPS's Facebook page has been updated please spread the word to "friend" SSPCS.

**K-6 Principal:** Ted Hirsch reported

- The Professional Development Early Release day last week was very productive. Teachers worked collaboratively and reviewed the Formative Assessment data

**7-12 Principal:** Angie Pepin reported

- School Council worked on wellness policy and presented draft.

**Committee Reports:**

**Audience:** no report

**Faculty:** Mac Haran and Emily Merwin reported

- Exhibition of Mastery presentations this week on Levels II, III, and IV.
- Teachers ready for February vacation

**Finance:** Cheryl Peterson reported

- Reviewed cost estimates on the rightsizing
- Monitoring changes on current financials

**Student Report:** Kolin Perry

- High School is celebrating Random Act of Kindness week
- Political Action Workshop is organizing the Day of the Arts for March 6th

**Parents Association:** no report

**Development Committee:** no report

**Facilities:** David Whitemyer reported

- Nothing new to report

**Governance:** no report

- P. Carberry is still waiting to hear from the DESE regarding the By-law change

**Personnel:** R. White reported

- Following progress on Evaluation process

**MOTION:** D. Whitemyer moved to adjourn the regular meeting. C. Teulet-Cote seconded, motion carried unanimously.

Meeting Adjourned at 7:55pm

Respectfully submitted: Pam Algera

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Approved by: Paul K. Carberry, Clerk