

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting and 17th Annual Meeting

Minutes of the 227th meeting held May 17, 2012 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Paul Carberry (Clerk), Brian Tyler (Treasurer), Lisa Harvey-Mone, Emily Merwin (ex officio), Kolin Perry (Student), Cheryl Peterson, Christophe Teulet-Cote, Richard White

In absentia: Deb Cerilli, Bob Gass, Mac Haran (ex officio), Michael Maniscalco, Jean Philogene

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Angie Pepin (7-12 Principal), Ted Hirsch (K-6 Principal), Matthew Tondorf (Director Learning Services),

Jeffrey Seglin (chair) called the meeting to order at 7:04pm.

Annual Meeting:

The 17th Annual Meeting was held and the Nominating Subcommittee announced the results of community ballot affirmation.

MOTION: P. Carberry moved to approve the recommendation of the Nominating Sub-Committee and appoint Jeffrey Seglin and Paul Carberry each to one year terms. L. Harvey-Mone seconded, motion carried unanimously.

MOTION: P. Carberry moved to approve the recommendation of the Nominating Sub-Committee and appoint Debbie Cerilli to a three year term. C. Peterson seconded, motion carried unanimously.

MOTION: P. Carberry moved to approve the recommendation of the Nominating Sub-Committee and appoint Maureen Hebert and Jacqueline Liebergott each to three year terms. C. Peterson seconded, motion carried unanimously.

Officers will be appointed at the July meeting. Notify P. Carberry if any interest.

Resume regular meeting.

Announcements:

Reminder to complete the Ethics Certification training and send copy certificate to P. Algera.
Summer Retreat – planning will begin for a July Retreat.

MOTION: D. Whitemyer moved to approve the minutes to the April 26, 2012 meeting. R. White seconded, motion carried unanimously.

School Report: Alicia Savage, Executive Director reported

- The 8th graders are traveling to Washington DC for the weekend.
- A list of the college acceptances was included in the report. Thank you to Angie Pepin and Mary Carter for their hard work with the Senior Class on the college admissions process.
- DESE has announced changes to accountability. AYP has been discontinued; the new measure is PPI. All schools will have a classification which will be received in August.
- Annual Fund – successful and still receiving donations.

Current enrollment: 535 no changes

Field Trip Ad Hoc Committee: The Field Trip Ad Hoc committee reviewed the request for a High School Field Trip to Canobie Lake and an overnight Level IV Field Trip to Wompatuck.

MOTION: D. Whitemyer to approve the recommendation of the committee and approve the proposed field trips. B. Tyler seconded, motion carried unanimously.

7-12 Principal: Angie Pepin reported

- School Council recommends revisions to the Student Handbook. The changes include revisions to the Acceptable Use Policy; clarification to the Open Campus Lunch Policy; changes to the grading policy; and updates to the Exit Standards. The revisions were distributed for review for a vote in June.

K-6 Principal: Ted Hirsch reported

- The Kindergarteners visited Plimoth Plantation.
- Amy Vandenberg applied and was awarded a \$2,000 grant from Whole Foods
- An afterschool grant for food has been received from Harvard Pilgrim thanks to an SSCPS parent.
- SSCPS has been awarded an additional \$10,000 from the Title I grant.
- The FY13 draft School Improvement Plan was distributed for review by the Board for a vote in June.

Committee Reports:

Audience: no report

Faculty: Emily Merwin reported

- Teacher appreciation week was awesome. Thank you!
- MCAS is done and looking forward to end of school year.

Finance: Brian Tyler reported

FY13 Budget Presentation – The Finance Committee has met several times in preparing the Budget. The Committee Chair presented a detailed PowerPoint report to the Board.

MOTION: B. Tyler to approve the FY13 as recommended by the Finance Committee. D. White seconded, motion carried unanimously.

Student Report: Kolin Perry reported

Board Chair presented Kolin with a small gift and thanked him for his two year commitment as Student Representative to the Board. K. Perry will be graduating on June 2nd and plans to attend the Art Institute at Lesley. Kolin introduced Chad Bruce as the new Student Representative.

Parents Association: Lisa Harvey-Mone reported

- Elections are taking place and planning for next year has started

Development Committee: Joanna McCarthy reported

- Annual Fund is currently at \$36,738 which is close to the \$40,000 goal. The Board is at 100% participation as is the Parents Association.
- Karen Yelin is retiring this year and the School has received an anonymous donor that will match funds raised in her honor up to \$1,000.
- Planning for the next annual fund campaign with a kick off at the Golf Tournament.
- Need golfers to sign up.

Facilities: David Whitemyer reported

- Meeting will be scheduled to discuss summer projects.

Governance: Paul Carberry reported

- Reviewed the proposed Board and Committee meeting schedule changes. Proposed schedule will be implemented in for the upcoming school year.
- Bylaws: The Governance Committee will be working to amend the By-Laws to implement the original change discussed regarding the election of officers, and to address several areas in which the bylaws are out of compliance with DESE guidelines.

Personnel: Dick White reported

- Personnel Committee will meet in June.
- Distributed the DESE evaluation tools for the review of the Executive Director. Board members are asked to review the package for discussion in June. Evaluation to be complete by September 2012. Summative information is public.

MOTION: K. Perry moved to adjourn regular meeting. R. White seconded, motion carried unanimously.

Meeting Adjourned at 8:31pm.

Respectfully submitted: Pam Algera

Approved by: Paul K. Carberry, Clerk