

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 221st meeting held October 20, 2011 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Paul Carberry (Clerk), Deb Cerilli, Bob Gass, Mac Haran (ex officio), Lisa Harvey-Mone, Michael Maniscalco, Emily Merwin (ex officio), Cheryl Peterson, Jean Philogene Michael Ryan, Christophe Teulet-Cote, Richard White

In absentia: Brian Tyler (Treasurer), Kolin Perry (Student)

Also in attendance:

Staff: Alicia Savage (Executive Director), Ted Hirsch (K-6 Principal), Kristine Shipps (Business Manager), Matthew Tondorf (Director of Learning Services) and Kerri Burke (SSCEF Bookkeeper)

Audience: John Buckley (Alexander Aronson Finning, Accountants)

Jeffrey Seglin (Chair) called the meeting to order at 7:10 pm.

MOTION: R. White to approve the minutes to the September 22, 2011 meeting. C. Teulet-Cote seconded, motion carried unanimously.

School & Academic Report

School Report: Alicia Savage, Executive Director reported

- October and November very busy months.
- Read for the Record – National Honor Society members read to 3 preschools which was organized by Bethany Whitemyer.
- Level I Literacy Night was very well attended.
- Harvest Run – Thanked everyone who ran and supported the run. There were 240 runners and 170 walkers. Thank you to Denise Demaggio for organizing the event and supporting parents and staff. Thank you to Deb Cerilli, Mary Oxner and Maureen Hebert, Annette Golden who coordinated the sponsors, Kolin Perry who designed the logo and Josh Wright who cleared the path for the runners.
- Presented Road Race financial results for FY12 compared to FY11.
- SSCEF met on 9/27/2011. Foundation would like to meet with the Board at a separate meeting.
- Development Committee and PA working on Annual Fund.
- Grandparents Day for Levels I, III and III is being held on Thursday, November 10, 2011.
- New gym space will be opening in November 2011.
- The second Professional Development session with Lesley University was held on October 21, 2011. This will end in January. Each teacher will receive three credits.
- Enrollment – 537 students.

Principals' Reports:

K-6 Principal - Ted Hirsch

- Lost and found a huge problem.
- Presented Growth Data for K-12.
- Just had the first round of Formative Assessments that went better this year than last.
- After-school tutoring starts next week.

7-12 Principal – Emily Merwin (Acting 7-12 Principal)

- Working on translating MCAS Data with the levels.
- Hosted Collins Writing training yesterday. Next week 14 teachers from outside of district will be attending.

Learning Services Report – Matthew Tondorf

- SSCPS received its final report regarding the Coordinated Program Review in October. We were cited in three areas, two under the Civil Rights section of the review and one under the Special Education section of the review. Presented the changes that needed to be made in the Student Handbook.
- Deb Cerilli asked if changes were approved by Student Council.
- Need to get back to the DESE by January 15, 2012.

MOTION: B. Gass motioned to accept changes to Student Handbook as presented. Seconded by C. Teulet-Cote.

Richard White objected to voting on it tonight because he would like more time to consider the changes and discuss them.

MOTION: R. White to table and put on agenda for next meeting. D. Whitemeyer seconded, motion carried unanimously.

Committee Reports:

Field Trip Ad Hoc Committee: D. Whitemyer, B. Gass, and J. Philogene

- Field Trips were discussed. If there are field trip questions or concerns, parents should go to Alicia who will then go to the committee.

Faculty: Emily Merwin and Mac Haran

- Professional Development has started with Lesley University and staff is very happy with how it is going.
- Happy with MCAS Data.

Finance: Cheryl Peterson reported

- John Buckley from Alexander Aronson Finning delivered the detailed FY11 Audit Report. It found no material issues, though several minor matters were discussed with the Administration.

MOTION: C. Peterson to accept the FY11 Audit as presented except for Excess for Surplus carryover calculation with a minor edit. R. White seconded, motion carried unanimously.

Rightsizing Ad Hoc Committee: no report

Student Report: no report

Parents Association: Lisa Harvey- Mone reported

- Have had two meetings this year that were very well attended. Seeing a lot of new faces.
- New website crafted by Maureen Hebert.
- Hopefully will be doing a newsletter.
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Development Committee: Lisa Harvey--Mone reported

- Need more trustees on Development Committee.
- Next meeting October 28, 2011 at 8:30 a.m.
- Mark Stevenson would like to speak to everyone about the Golf Tournament.
- Four candidates for the Director of Development position have been interviewed. Need some trustees to serve on second round of interviews.

Facilities: David Whitemyer

- Will try to organize Facilities meeting in November.

Governance: Paul Carberry

- Committee has not met yet.
- Two priorities this year.
 - 1) Need to amend By-laws so that board officers are elected at the Annual Meeting, rather than in July. Bob Gass suggested discussing this with appropriate state authorities as a first step.
 - 2) Seeking candidates for the board, with a special focus on individuals with expertise in educational IT. P. Carberry also distributed an analysis of the professional backgrounds and areas of expertise of current board members.

Personnel: Bob Gass and Dick White

- Dick and Bob meet on how to collaborate as co-chairs. Probably won't meet until the beginning of next year.
- An important matter for the coming year is retiree health benefits.
- Kristine working with FASA.
- Coming up- new State Evaluation Procedure.

MOTION: C. Teulet –Cote moved to adjourn the regular meeting. L. Harvey Mone seconded, motion carried unanimously.

Meeting Adjourned at 8:43 pm

Respectfully submitted: Kathy Sobol

Approved by: Paul K. Carberry, Clerk