

**SOUTH SHORE CHARTER PUBLIC SCHOOL  
BOARD OF TRUSTEES ANNUAL RETREAT**

Harvard Graduate School of Education  
Monroe C. Gutman Library  
Elliot Lyman Room - Longfellow Hall

**July 18, 2012  
DRAFT AGENDA**

**Continental Breakfast 8:00-8:30**

- |       |   |                               |             |
|-------|---|-------------------------------|-------------|
| I.    | <b>Welcome and Introduction of New Board Members</b>            | Jeffrey Seglin                |             |
| II    | <b>Slate of Officers</b>  | Paul Carberry                 |             |
| III.  | <b>Board of Trustees Handbook</b>                               | Paul Carberry                 |             |
| IV.   | <b>Executive Director Report</b>                                | Alicia Savage                 |             |
|       | a) Charter Amendment Request Update                             |                               |             |
|       | b) Change in Accountability Status                              |                               |             |
| V.    | <b>June Business</b>  |                               |             |
|       | a) Approve Minutes to May 17, 2012 Meeting                      | Jeffrey Seglin                | <b>VOTE</b> |
|       | b) Student Handbook Changes                                     | Angie Pepin                   | <b>VOTE</b> |
|       | c) School Improvement Plan                                      | Ted Hirsch                    | <b>VOTE</b> |
|       | d) Field Trip Approval  | Alicia Savage                 | <b>VOTE</b> |
|       | e) Evaluation Process of the Superintendent /Executive Director | Dick White                    |             |
| VI.   | <b>Annual Report and Accountability Plan</b>                    | Alicia Savage                 | <b>VOTE</b> |
| VII.  | <b>Facilities</b>   | Mark Flanagan                 |             |
|       | Long and Short Term Goals                                       | <i>Director of Facilities</i> |             |
| VIII. | <b>Technology</b>   | Ralph Degennaro               |             |
|       | a) The Technology Plan  | <i>Director of Research</i>   |             |
|       | b) Long and Short Term Goals                                    | <i>and Technology</i>         |             |
|       | c) Ongoing Technology Issues                                    |                               |             |
| IX.   | <b>SWOT Analysis</b>  | Paul Carberry                 |             |
|       | Strength, Weaknesses, Opportunities, Threats                    | Joanna McCarthy               |             |
|       |   | Alicia Savage                 |             |
| X.    | <b>Development</b>  | Joanna McCarthy               |             |
|       | a) FY13 Priorities of the Development Office                    | Lisa Harvey Mone              |             |
|       | 1) Annual Fund  | Paul Carberry                 |             |
|       | 2) eTapestry Integration  | Alicia Savage                 |             |
|       | 3) Gym Floor \$20,000 (special campaign and Harvest Run)        |                               |             |
|       | 4) Playground Equipment (special campaign planning)             |                               |             |
|       | b) FY12 – A Look Back   |                               |             |
|       | Review Comparison Sheet from Year to Year                       |                               |             |
|       | c) FY12 Annual Fund Chart Presentation                          |                               |             |
|       | • We made the goal! \$40,449.50                                 |                               |             |
|       | • What was done differently this year?                          |                               |             |
|       | • What will be done differently next year? (Plan)               |                               |             |

**Lunch 12:00-1:00**

XI.

**Development Part II**

a) Trustee and Foundation Participation

View of Charts

b) Determine Annual Fund Goal for FY13

c) Corporate and Foundation Relations

Donors approached in past 6 months:

Wish list of donors to approach in next 12 months and why.

- Rotary Clubs
- Park Breakfast
- Strategic Outreach
- Continued attendance at *Meet the Donors* events

Joanna McCarthy  
Lisa Harvey-Mone  
Paul Carberry  
Alicia Savage

XII.

**SWOT Analysis**

Strength, Weaknesses, Opportunities, Threats

Paul Carberry  
Joanna McCarthy  
Alicia Savage

**Adjourn 3:00pm**