

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 232nd meeting held February 28, 2013 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Chad Bruce (Student), Paul Carberry (Clerk), Deb Cerilli, Mac Haran (ex officio), Lisa Harvey-Mone, Maureen Hebert, Jackie Liebergott, Emily Merwin (ex officio), Cheryl Peterson, Christophe Teulet-Cote

In absentia: Brian Tyler (Treasurer), Michael Maniscalco, Richard White

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Joanna McCarthy (Director of Development), Ted Hirsch (K-6 Principal), Angie Pepin (7-12 Principal), Matthew Tondorf (Director Learning Services)

Audience: Kerry Griffin, Gema Gray, Jonathan Slater

Jeffrey Seglin (Chair) called the meeting to order at 7:33pm.

Board Business

MOTION: D. Whitemyer moved to approve the minutes to the December 20, 2012 meeting. C. Bruce seconded, motion carried unanimously.

School & Academic Report

School Report: Alicia Savage, Executive Director reported

- On January 17 the DESE conducted a Site Visit which is required by Charter school law. The site visit team met with members of the Board of Trustees at the beginning of the day, with Administration, with Teachers during lunch, observed classrooms, and added a student group. The initial oral report was exceedingly positive. The written report has not been received to date.
- Annual Enrollment Lottery was held on February 16th. Reviewed the increase of applications versus last year. Randolph, Rockland, Weymouth, Brockton are to top sending districts.
- Student Population Information: reviewed the increase of students referred for English Language Learners support and the increase of students eligible for Free/Reduced meal benefits.
- Enrollment remains stable.

Strategic Plan Ad Hoc Committee – Jackie Liebergott reported

- Reviewed and distributed Community Letter and Phase One: Identifying Goals
- Committee requesting feedback and comments based on each goal
- March is input month. Comments should be in writing and directed Jackie Liebergott by the 3rd week of March prior to the next BoT meeting.

Field Trip Ad Hoc: L. Harvey Mone, M. Hebert, D. Whitemyer.

MOTION: D. Whitemyer to approve the recommendation of the Field Trip Ad Hoc committee and approve the request as presented. M. Hebert seconded, motion carried unanimously.

Committee Reports:

Audience: no audience

Faculty: Emily Merwin and Mac Haran

- Nothing new to report
- Everyone back on schedule after the blizzard and February vacation.

Finance: Cheryl Peterson

- Financial projections remain the same with reduction in spending and reduction in revenue
- Received FY14 tuition projections. Working on analysis during the month.
- Work has begun on refinancing loan.

Student Report: Chad Bruce reported

- Ski club coming to a close
- Several Art students were recognized by Boston Globe with silver and bronze awards.
- National Honor Society students visited and working at Pine Street Inn.
- Basketball season coming to a close this weekend
- College acceptances are coming in.

Parents Association: Lisa Harvey Mone reported

- Meeting next Tuesday. Voting on spring distribution of grant funding and on the revised PA By Laws which was spearheaded by Gema Gray.
- A presentation from a Chiropractor speaking about healthy or sick.
- Starting to prepare for the upcoming elections for officers and grade reps in April; voting in May.

Development Committee: Joanna McCarthy reported

- Information will be distributed regarding a green school grant proposal which is due at the end of March. Soliciting input from the SSCP community.
- Foot the Floor is funded – final cost was just under \$20,000 with \$19,071 raised from several events; Harvest Run, Zumba, Parents Ted Challenge, Derby Street Events, and a raffle. Celebration will be held on March 15.
- Annual Fund is currently \$23,334. Matching challenge with March 31 deadline is underway. Phone-a-thon next week and recruiting volunteers to make calls.

Facilities: David Whitemyer

- Meeting was held this evening
- Discussed replacement of Boiler, HVAC systems.
- Discussed need for updating IT communication system (phones vs. intercom)
- Summer work: recommendation for phone and security system; set up meeting with architect for adding classrooms for the High School.

Governance: Paul Carberry

MOTION: P. Carberry moved to approve the revised By Laws and to submit them for approval to the Department of Secondary and Elementary Education as a minor Charter Amendment. M. Hebert seconded, motion carried unanimously.

Personnel: Jeffrey Seglin reported

Negotiations are continuing with FASA, Administration and the Personnel Committee.

MOTION: D. Whitemyer moved to adjourn the regular meeting. L. Harvey-Mone seconded, motion carried unanimously.

Meeting Adjourned at 8:24pm

Respectfully submitted: Pam Algera

Approved by: Paul K. Carberry, Clerk