

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 233rd meeting held March 21, 2013 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Paul Carberry (Clerk), Brian Tyler (Treasurer), Chad Bruce (Student), Deb Cerilli, Mac Haran (ex officio), Maureen Hebert, Jackie Liebergott, Emily Merwin (ex officio), Cheryl Peterson, Christophe Teulet-Cote

**In absentia:** Lisa Harvey-Mone, Michael Maniscalco, Richard White

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Joanna McCarthy (Director of Development), Ted Hirsch (K-6 Principal)

**Audience:** Denise Demaggio, Tanner Demaggio, Gema Gray, Kerry Griffin, Jonathan Slater

Jeffrey Seglin (Chair) called the meeting to order at 7:34pm

### **Board Business**

**MOTION:** C. Peterson moved to approve the minutes to the February 28, 2013 meeting. C. Bruce seconded, motion carried unanimously.

### **School & Academic Report**

**School Report:** Alicia Savage, Executive Director reported

- Proposed revision to FY13 calendar due to five weather related days.

**MOTION:** P. Carberry moved to authorize the Executive Director to meet the 180 day requirement by whatever means are appropriate. C. Teulet-Cote, seconded, motion carried unanimously.

- The opening of the gym celebration was a wonderful event. Thank you to all for the support.
- Boston Globe article regarding community service spotlighted one of our students.
- The March 13 Professional Development Day was busy with the Faculty/Staff working on curriculum in the morning and the Strategic Plan in the afternoon.
- Lizzane Moffett and Gema Gray led the parent community on the Strategic Plan.

**Strategic Plan Ad Hoc Committee** – Jackie Liebergott reported

- Update the Strategic Plan process with major amount of work with Faculty/Staff and Development committee. Another draft coming in next 2 weeks
- Distributed notes from Fundraising and Development. Any feedback email to [Jackie.liebergott@emerson.edu](mailto:Jackie.liebergott@emerson.edu)

**Field Trip Ad Hoc:** L. Harvey Mone, M. Hebert, D. Whitemyer.

**MOTION:** D. Whitemyer to approve the recommendation of the Field Trip Ad Hoc committee and approve the request as presented. M. Hebert seconded, motion carried unanimously.

**K-6 report:** Ted Hirsch reported

- 3<sup>rd</sup> round of ELA formative assessments looks good. Students working hard
- Faculty worked curriculum alignments and work on the Strategic Plan. Faculty would like another opportunity for feedback on the Strategic Plan.
- Visitors from Revere Taunton, Westfield and members of the Bay State Reading Institute toured the school looking at our balanced educational model.

**Audience:** Denise Demaggio

Auction to be held on April 5 with “Taste of South Shore” theme. Local restaurants along with SSCPS Parents and Faculty members of Johnson and Wales, Mark and Christina Harvey, will be providing the food. The Mariners has requested to report on the event.

**Committee Reports:**

**Faculty:** Emily Merwin and Mac Haran

The faculty worked on the Strategic Plan with open and honest discussions on the School’s mission and educational model.

**Finance:** Brian Tyler

- FY14 budget revenues analysed for next year. School is working on capital needs, technology needs at the High School, as negotiations continue impact will affect budget. A lot of work still to be done...
- Current year revenue down \$25,000 however, spending down for an even budget.

**Student Report:** Chad Bruce reported

- High School held a dance at the gym.
- MCAS testing began.
- Junior class will visit UConn
- National Honor Society students are tutoring at 826 in Boston.

**Parents Association:** Kerry Griffin reported

- Organizing parent participation for the Charter School Day at the Statehouse on April 11.
- PA elections will be happening starting next month
- Parent volunteers helped with phone-a-thon

**Development Committee:** Joanna McCarthy reported

- Annual Fund Phone-a-thon was held. Received \$3,800 in pledges toward the \$5,000 challenge.
- Gym opening event was held the next day with celebration of the new floor and honored those who donated to the “Foot the Floor” campaign.
- Annual Auction to be held on Friday, April 5. Tickets are \$25.00 in advance, \$30 at the door.
- Partnered with Derby Street Shops for the Winter Festival. Partnered with derby and they attended gym next playground
- Kohl’s Associates in Action will be coming to our campus during April vacation to beautify the grounds. A monetary grant to follow.
- Working on Global Green Grant – requesting grant money to replace boiler and fresh air system.
- Annual Fund Update: \$38,153 (85% of cash goal)

**Facilities:** David Whitemyer

Local boiler representative to visit and look at options

Cost estimates from the architect for the New High School classrooms to be built over the summer should be received soon.

**Governance:** Paul Carberry

Meeting will be scheduled to interview candidates to the Board.

**Personnel:** Jeffrey Seglin reported

Meetings with FASA are moving along.

**MOTION:** B. Tyler moved to adjourn the regular meeting D. Whitemyer seconded, motion carried unanimously.

Meeting Adjourned at 8:23pm

Respectfully submitted: Pam Algera

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Approved by: Paul K. Carberry, Clerk