

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 234th meeting held April 25, 2013 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Paul Carberry (Clerk), Brian Tyler (Treasurer), Chad Bruce (Student), Maureen Hebert, Lisa Harvey Mone, Jackie Liebergott, Emily Merwin (ex officio), Cheryl Peterson, Christophe Teulet-Cote, Richard White

In absentia: Michael Maniscalco, Deb Cerilli, Mac Haran

Also in attendance:

Staff: Alicia Savage (Executive Director), Angie Pepin (7-12 Principal), Kristine Shipp (Business Manager), Joanna McCarthy (Director of Development)

Audience: Gema Gray, Kerry Griffin, Jonathan Slater, M. Collins, B. Tramontana, R. deGennaro

Jeffrey Seglin (Chair) called the meeting to order at 7:33pm

Board Business

MOTION: C. Peterson moved to approve the minutes to the March 21, 2013 meeting. J. Liebergott seconded, motion carried unanimously.

School & Academic Report

School Report: Alicia Savage, Executive Director reported

- A. Savage thanked faculty for helping support students this week. Families have been dropping off cards of support for the Richard family. SSCPS families have been affected by the events in Boston.
- Charter School Accountability Changes: outlined changes to DESE accountability plan and changes to the Annual Report criteria.
- Site Visit Report: reviewed the final report
- State House Visit: Students and parents participated and met with legislators during a daylong visit to the State House to show support for the bill that would lift the cap. Thank you to Lisa Harvey Mone for organizing the visit. The students did a fabulous job.
- Enrollment – stable no changes

Strategic Plan Ad Hoc Committee – Jackie Liebergott reported

- Reviewing latest draft. Next meeting Thursday, May 2, 2013
- Faculty: Competitive compensation, mentoring, time/money for PD, diversity, cross level common planning,
- Curriculum: major discussion regarding consistent' quality standards for Projects/Workshops and EOM's with a goal to develop rubrics. Institutions dedication to environment, AP, differential instruction, ELL instruction and college planning.
- Student Life – diversity, athletics at all levels, afterschool program, code of conduct, statement of values.
- Facilities: many needs. Create wish list. Are all the needs met with the current space or look at new campus?
- Library and Information Literacy: discussion on importance that students leave here with the research skills needed to move forward.
- More work to be done on Fundraising/Development, Communication, and Mission.
- Direct any comments/feedback in writing to Jackie Liebergott or Pam Alger.

Field Trip Ad Hoc: L. Harvey Mone, M. Hebert, D. Whitemyer.

MOTION: D. Whitemyer to approve the recommendation of the Field Trip Ad Hoc committee and approve the request for a Level IV Project overnight camping trip as presented. M. Hebert seconded, motion carried unanimously.

MOTION: D. Whitemyer to approve the recommendation of the Field Trip Ad Hoc committee and approve the request for High School trip during spring break 2014 to Berlin/Prague as presented. L. Harvey Mone seconded, motion carried unanimously.

Board Presentations:

- Green Team Presentation
- Technology Presentation

Audience: no comment

Committee Reports:

Faculty: Emily Merwin
Nothing new to report

Finance: Brian Tyler

Committee met before Board meeting and reviewed draft FY14 budget.
Committee will present FY14 Budget for vote at the May Board meeting.

Student Report: no report

Parents Association: Lisa Harvey Mone reported
Elections for PA Officers and Grade Representatives will be held soon.

Development Committee: Joanna McCarthy reported

- Annual Fund update: currently at 86% of \$45,000 goal
- Auction update: estimate of \$19,000 final numbers are not in as of yet. Raise the Paddle was successful with 9 iPads funded.
- Golf Tournament: invites have been sent out
- Grant Proposals: several grants have been written with status pending.
- Alumni Relations: Class of 2013 intern will be working with the Development office and a new SSCPS Friends/Alumni Facebook page was just launched.
- Marketing: new materials are in the works

Facilities: David Whitemyer

Work with architect is ongoing for adding new classrooms at the High School. Final drawings are expected shortly.

Governance: Paul Carberry

- Final By Laws were distributed to Board members.
- Interviews for new Board member candidates were held with three of the four candidates. The fourth candidate interview will be rescheduled.
- At the May meeting the Board will be voting on the Slate of Officers for July 1, 2013. They are: David Whitemyer, Chair; Christophe Teulet-Cote, Vice Chair; Maureen Hebert, Clerk; and Brian Tyler, Treasurer.

Personnel: Richard White reported

Meetings with FASA have been productive. Detailed report in May

MOTION: R. White moved to adjourn the regular meeting J. Liebergott seconded, motion carried unanimously.

Meeting Adjourned at 9:03pm

Respectfully submitted: Pam Algera

Approved by: Paul K. Carberry, Clerk