

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 229<sup>th</sup> meeting held September 20, 2012 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), David Whitemyer (Vice Chair), Brian Tyler (Treasurer), Deb Cerilli, Mac Haran (ex officio), Lisa Harvey-Mone, Maureen Hebert, Jackie Liebergott, Michael Maniscalco, Emily Merwin (ex officio), Cheryl Peterson, Jean Philogene, Christophe Teulet-Cote, Richard White

**In absentia:** Paul Carberry (Clerk), Chad Bruce (Student)

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Ted Hirsch (K-6 Principal), Kristine Shipps (Business Manager), Matthew Tondorf (Director Learning Services), Joanna McCarthy (Director of Development)

**Audience:** Kerry Griffin, Michelle Ciambriello

Jeffrey Seglin (Chair) called the meeting to order at 7:26 pm.

### **Board Business**

Board Chair, Jeffrey Seglin, recognized Robert Gass for his years of service to SSCPS and read a resolution:

*We, the Board of Trustees of the South Shore Charter Public School, are pleased to acknowledge the distinguished service of Bob Gass on his retirement from the board. For nine years, his leadership, wisdom and good humor have been invaluable to the board's work and to the continuing growth and development of the school. In particular, Bob's patience and insight were critical in reaching a long-term agreement on faculty compensation, and his breadth of experience was indispensable to the process of identifying two executive directors. His deep knowledge of Massachusetts education policy provided essential guidance on innumerable occasions.*

*Resolved, that the Board of Trustees declares its deep gratitude and admiration for Bob Gass.*

**MOTION:** D. Whitemyer to accept the resolution in honor of Robert Gass. B. Tyler seconded, motion carried unanimously.

**MOTION:** C. Peterson to approve the minutes to the July 18, 2012 meeting. D. Whitemyer seconded, motion carried unanimously.

### **School & Academic Report**

**School Report:** Alicia Savage, Executive Director reported

- Reviewed opening day and thanked staff for patience and flexibility as the floors were not ready. Thanked Mark for all his efforts in readying the school with all the changes. Thanked parents for having children ready to learn
- SSCPS is a Race to the Top School. Currently adopting the Education Evaluation Model System and using the tool from DESE. Teams of teachers began Curriculum work using the new core standards last year with ELA. Math and Science will start this year with vertical alignment throughout the grades. One teacher has been working with State on the standards.
- Reviewed the new Faculty and transitions of returning staff.
- Enrollment is at cap of 540 students.
- MCAS scores in Math, ELA, and Science/Technology were released this week. Ted Hirsch will provide a detailed presentation.
- SSCPS received the following resolution from the MCPSA (Massachusetts Charter Public School Association):

Resolved: That the MCPSA actively pursue revision of the relative Massachusetts statutes in include language derived from “A New Model law For Supporting the Growth of High Quality Public Charter Schools” (National Alliance for Public Schools, 2009):

*A charter school may give enrollment preference to children of full-time employees so long as they constitute no more than 10% of the school’s total student population.*

**MOTION:** R. White to accept the resolution as presented. L. Harvey-Mone seconded, motion carried unanimously.

**Principals’ Reports: Ted Hirsch reported**

- Ted Hirsch thanked the teachers for their flexibility at the start of the school year.
- Level I has six fewer students this year while the High School has a higher enrollment. Level II is structured into two teams with two teachers (one ELA/one Math specialist in each). Level III same with exception of Mac Haran teaching Science to every student on the Level, smaller math groups, and new morning study at 7:30am
- Presentation of the MCAS scores and the new DESE PPI status.

**Committee Reports:**

**Audience:**

Parent, Kerry Griffin, asked for better communication with the Board and that Board items be available on the website. Also, invited Board members to attend PA meeting.

**Faculty:** Emily Merwin and Mac Haran

- Thank you from the staff to use some the Professional Development time to set up classrooms due to the flooring project. It was a great help and allowed teachers to have their classrooms ready for students
- Happy with MCAS scores and the new PPI assessment

**Finance:** Brian Tyler reported

- Committee met earlier in the evening
- Status of Annual Audit: auditors evaluated books and preliminary report next week. Finance will review drafts and make any comments. Draft reports will be distributed to Board and SSCEF with summary for review. Next month Finance will meet with auditors and then Board will vote on audit.
- Committee discussed where we landed at the end of FY12. Board needs to look at expenses vs. revenue. Finance Committee to will bring areas to look at over next months
- Update on Reserves –\$1.5m for capital – Roof \$700,000; Flooring and other summer items higher than anticipated. \$520,000 remain in capital reserves
- Next steps look at Revenue vs. Costs if increase in student enrollment is approved.
- Next month Audit presentation and vote.

**Student Report:** no report

- Student Representative submitted written report which was read by Board chair.

**Parents Association:** Lisa Harvey Mone reported

- The elected officers of the PA have 100% of participation in the Annual Fund and encourage families to participate
- Parents Association would like for a Trustee to participate at each PA meeting. D. Whitemyer will represent the Board at the October meeting.

**Development Committee:** Lisa Harvey Mone reported

- Events Committee is being moved to the Parent Association.
- Development will include the Advancement Committee with a report from Events. Welcoming and Fundraising is also with the Parents Associations.
- Planning has begun to start the Strategic Plan process.
- Annual Fund \$3,000 so far vs. \$200 last year. PA is at 100%

**Facilities:** David Whitemyer

- Committee Chair commended Mark Flanagan for his work this summer
- The Committee will review the status of current projects and look at upcoming projects
- Facility in good place right now

**Governance:** no report

- Refer to committee minutes included in the packet
- Committee will in October

**Personnel:** Richard White reported

Executive Director Evaluation

- Adopting the new DESE evaluation tool to evaluate the Executive Director
- Each Board member was sent the goals of the Executive Director and the Evaluative Tool
- Board members should submit to their completed evaluation to Pam Algera no later than October 15<sup>th</sup>
- Board Chair will compile comments and report to the Board in October

**MOTION:** D. Cerilli moved to adjourn the regular meeting. D. Whitemyer seconded, motion carried unanimously.

Meeting Adjourned at 8:47 pm

Respectfully submitted: Pam Algera

---

Approved by: Paul K. Carberry, Clerk