

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the 243rd meeting held May 15, 2014 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** David Whitemyer (Chair), Maureen Hebert (Vice Chair/Clerk), Brian Tyler (Treasurer), Chad Bruce, Daniel Falkner, Lisa Harvey Mone, Joseph Kay, Jackie Liebergott, Cheryl Peterson, Nancy Seglin

**In absentia:** Michael Weigensberg, Richard White

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Shipps (Business Manager), Denise Demaggio (Events Coordinator)

**Audience:** Gema Gray, Van Harting, Steve Hillson, Edwin Rivera

David Whitemyer (Chair) called the meeting to order at 7:32pm.

### **Board Business:**

The Annual Meeting and the FY15 Budget are the primary agenda items for the meeting.

### **Annual Meeting:**

The community feedback survey netted 64 responses which were overwhelmingly in favor of the candidates.

**MOTION:** M. Hebert moved to approve the recommendation of the Nominating Sub-Committee and re-appoint David Whitemyer to a three year term and Brian Tyler to a one year term. J. Liebergott seconded, motion carried unanimously.

**MOTION:** M. Hebert moved to approve the recommendation of the Nominating Sub-Committee and appoint Leslie Alden, Gregory Hanley, Michael O'Malley (2 year term), Edwin Rivera, Jonathan Slater, and William Smyth each to three year terms with the exception of a two year term for Michael O'Malley. N. Seglin seconded, motion carried unanimously.

### **Slate of Officers beginning July 1, 2014:**

**Chair – David Whitemyer**

**Vice Chair – William Smyth**

**Treasurer – Brian Tyler**

**Clerk – Maureen Hebert**

**MOTION:** M. Hebert moved to approve the Slate of Officers as proposed. D. Falkner seconded, motion carried unanimously.

Resume regular meeting. 7:39pm

**MOTION:** J. Kay moved to approve the minutes to the meeting of April 17, 2014. B. Tyler seconded, motion carried unanimously.

### **School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

**State of School:**

The DESE asked all districts to decide on next year's assessments. The choice is between the MCAS and the PARCC. The Administration is leaning towards the PARCC. We have asked DESE if the 10<sup>th</sup> grade students could take only MCAS. We were assured that the 10<sup>th</sup> grade would take the MCAS and not take the PARCC even if we chose the PARCC for the rest of the school. Comment from the faculty will also be considered. We have the technology in place and would prefer the online test to the paper test.

**Charter Renewal:**

The Charter Renewal Application and the FY14 Annual Report are due to the DESE by August 1, 2014. The information from the Strategic Plan will be used in the renewal application. A Parent/Student meeting is scheduled for feedback. Feedback will be solicited from faculty and staff. The Board will also be asked for feedback. Email updates will be sent to members of the board as the document progresses.

**Annual Parent Survey:**

Reviewed the results of the Annual Parent Survey. The survey was released for feedback earlier in the year to increase the response rate to meet the accountability objective of a 25% parent response rate and a satisfaction rate of 85% or better.

**Field Trip Ad Hoc Committee**

**MOTION:** L. Harvey-Mone moved to approve two field trip requests as presented: Level IV Conservation Project overnight camping trip to Wompatuck and the High School Grade 9-11 to Canobie Lake. M. Hebert seconded, motion carried unanimously.

**Audience:**

No Comment

**Committee Reports:**

**Faculty:** Joe Kay

- Teacher Appreciation Week – The Administration/Board hosting a breakfast and the staff would like to thank the Board for the bonus. The staff is very grateful and thankful for the everything.

**Finance:** Brian Tyler reported

Committee Chair and Business Manager presented the FY 15 Draft Budget.

**MOTION:** B. Tyler moved to approve the FY15 Budget with total revenue of \$7,640,428 and program expenses of \$7,638,351; net income of \$2,077. N. Seglin seconded, motion carried unanimously.

**Student Report:** Chad Bruce reported

- Seniors on internship and juniors transitioning to senior year.
- Prom is tomorrow night and Charter Night Live next week.
- Athletics and clubs are winding down.

**Parents Association:** Lisa Harvey Mone

- The new officers have been elected and Steve Hillson is the new PA Chair.
- Final PA report at next meeting.

**Development Committee:** no report

**Facilities:** David Whitemyer

- Director of Facilities has met with Gale Associates who has submitted a proposal for an outdoor space site plan feasibility study. They will look at traffic flow, zoning, playground space, leaching field, etc.
- Faculty Representative, Dan Falkner, asked the Board to consider submitting a letter of intent to replicate.

**Motion:** J. Leiberger moved to charge the Board to consider establishing a new Task Force for the purpose of investigating the potential of replication/expansion of the school. L. Harvey Mone seconded, motion carried unanimously.

**Governance:** Maureen Hebert reported

- The Governance Committee would remind Board members to continue to look for potential new members to begin in one year.

**Personnel:** no report

**Board Reminders:**

- Send available dates in July and August for a Board Summer Retreat to Pam Algera.
- SSCPS Class of 2014 Graduation - Saturday, June 7 at 11am.

**MOTION:** B. Tyler moved to adjourn the regular meeting. L. Harvey-Mone seconded, motion carried unanimously.

Meeting Adjourned at 9:21pm

Respectfully submitted:  
Pam Algera

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Approved by: Maureen Hebert, Clerk