

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 244th meeting held June 19, 2014 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: David Whitemyer (Chair), Brian Tyler (Treasurer), Daniel Falkner, Lisa Harvey Mone, Joseph Kay, Jackie Liebergott, Nancy Seglin, Richard White

In absentia: Chad Bruce, Maureen Hebert, Cheryl Peterson

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Shipp (Business Manager), Denise Demaggio (Events Coordinator), Ted Hirsch (K-6 Principal, Angie Pepin (7-12 Principal)

Audience: Leslie Alden, Gema Gray, Van Harting, Steve Hillson, Edwin Rivera, Jonathan Slater, William Smyth, Evan Whitemyer

David Whitemyer (Chair) called the meeting to order at 7:35pm

MOTION: B. Tyler moved to approve the minutes to the meeting of May 15, 2014. L. Harvey-Mone seconded, motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- Thank you to faculty and parents for another great year
- Graduation was held on June 7 and was a great event with wonderful speeches. Thank you to those that attended
- Reviewed the list of college acceptances and the schools the students have chosen to attend. Reviewed the awards given at graduation
- Enrollment is stable

Executive Director Evaluation:

Reviewed the materials of evidence and additional materials for the Board to complete the evaluation.

Student Handbook: A. Pepin

School Council looked at the Student Handbook through the lens of the Strategic Plan and amended accordingly. The major change to the handbook is in regard to the code of conduct to comply with new legal requirements. Minor change to the Acceptable Use Policy and inclusion of the National Honor Society procedures.

MOTION: B. Tyler to accept the amendments to the Student Handbook as presented. N. Seglin seconded, 7 in favor, 1 abstained.

School Improvement Plan: T. Hirsch

Reviewed the updated School Improvement Plan which includes SEI training and implementation; removed clean school. The document will be re-assessed when PARCC testing is implemented.

MOTION: B. Tyler moved to approve FY15 School Improvement Plan as presented. J. Kay seconded, 7 in favor, 1 opposed. Motion approved.

Audience:

No Comment

Committee Reports:**Faculty:** D. Falkner

- Thank you to administration for lunch today.
- Faculty/Staff have been supported by administration during dismissal. Thank you.

Finance: Brian Tyler reported

- Year end is closing out with estimate of \$7.3M income and estimated expenses of \$7M Estimated income excess \$300,000.
- The Finance and Personnel committees have been discussing the administrative non-teaching staff issue of a formalized retirement plan. Teachers have MTRS. The non-teaching staff in traditional public schools are eligible for the state pension plan. Charter School non-teaching administrative staff is not included in any of these plans. No current law covers these employees. SSCPS has contacted an attorney for assistance and has presented to the MCPSA. As of this date there has been no assistance from the other charter schools. Effective July 1 SSCPS will disband OBRA and put the non-teaching staff on Social Security with an extra cost to the FY15 budget of \$40,000. SSCPS will continue to work with the MCPSA and move forward with a permanent solution.

MOTION: R. White moved to table the issue of retirement for non-teaching employees until the July meeting of the Board of Trustees and that the Executive Director be authorized to act to terminate OBRA effective as of 6/30/2014 in order to establish Social Security coverage eligibility for said employees in the event that a tentative agreement is reached which the Executive Director will present to the Board of Trustees for notification at the July meeting provided that all tentative agreements so reached are subject to final ratification by the Board of Trustees. D. Falkner seconded, motion carried unanimously.

Student Report: Van Harting

- Nothing new to report

Parents Association: Lisa Harvey Mone

- Final PA report was distributed for review.

Development Committee: J. Liebergott

- Board Annual Fund participation Board AF is at 60-70 %. See Kristine tonight to make your contribution
- 20th Anniversary Committee has met and is in the process of planning for celebrations over the next year. More information to come

Facilities: David Whitemyer

- Nothing new with the facility to report
- Replication/Expansion: Create task force with Dan Falkner as the Chair. Members to include P. Goodale, B. Gass, T. Hirsch. Additional members: 1 more Board member, plus Faculty members – 1 HS, 1 from Level I & II, and 1 or 2 parents. Start with questions to be answered and issues to be considered. Needs of current students as well as new students. Brian Tyler agreed to participate to assist with cost estimate. Replication versus expansion. First report to the Board in the fall.

Governance: no report reported

Personnel: Richard White

- Nothing additional to report

Board Business:

- Annual Retreat: Recommendation of a breakfast meeting on July 15 at 8am to review and vote on the FY14 Annual Report and Charter Renewal Application. Also on the agenda is setting the meeting calendar and committee assignments. Schedule a long/retreat meeting in the fall.

- Recently signed up for High Bar which is an online training and tool system to structure meeting and minutes.
- Housekeeping items: reminder Financial Disclosure forms and certificates from online trainings are due.

Chair thanked new board members for their attendance and their commitment to the School. Chair recognized Lisa Harvey-Mone and Dick White for their service to the Board and to the School.

MOTION: R. White moved to adjourn the regular meeting. L. Harvey-Mone seconded, motion carried unanimously.

Meeting Adjourned at 8:41pm

Respectfully submitted:
Pam Algera

Approved by: Maureen Hebert, Clerk