

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the 239th meeting held October 24, 2013 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: David Whitemyer (Chair), Brian Tyler (Treasurer), Chad Bruce, Deborah Callahan, Daniel Falkner, Lisa Harvey Mone, Joe Kay, Jackie Liebergott, Cheryl Peterson, Nancy Seglin, Richard White

In absentia: Maureen Hebert, Christophe Teulet-Cote, Michael Weigensberg,

Also in attendance:

Staff: Alicia Savage (Executive Director), Denise Demaggio (Events Associate), Ted Hirsch (K-6 Principal), Angie Pepin (7-12 Principal), Kristine Shipps (Business Manager)

Audience: Michelle Ciambrello, Matt Collins, Gema Gray, Jessica Lussier

David Whitemyer (Chair) called the meeting to order at 7:32 pm

Board Business

MOTION: C. Peterson moved to approve the minutes to the meeting of September 19, 2013. N. Seglin seconded, motion carried unanimously.

School & Academic Report

School Report: Alicia Savage, Executive Director reported

- Student achievement:
 - Congratulations to the high school, middle school, and elementary faculty on the MCAS results.
 - .Congratulations to the twelve members of the Class of 2014 who have been awarded the John & Abigail Adams Scholarship.
- SSCPS received statewide recognition for improvement on the 10th grade MCAS A. Savage thanked A. Pepin, T. Hirsch, and M. Tondorf on their hard work
- Alicia Savage thanked the Board of Trustees for their support on the expansion of the high school and of increased AP and honors classes.
- Reviewed the current student demographics and current student enrollment of 564.
- Thanked Denise Demaggio for a wonderful Harvest Run event.

Strategic Plan – Alicia Savage

- Reviewed the Library and Information Technology section of the document. Priority for the need of a library to support a K-12 school

MCAS Review – Ted Hirsch

- Presented as overview of the MCAS results as well data on cohort achievement history for ELA and Math.

Audience: no comment

Committee Reports:

Faculty: Dan Falkner and Joe Kay

- FASA has not met as of yet; nothing to report

Finance: Brian Tyler reported

- Committee Chair introduced John Buckley from Alexander Aronson Finning auditing firm who completed the FY13 audit

- The Finance Committee met with the audit firm prior to the Board meeting and reviewed the audit report in depth
- Overview of committee discussion: Audit this year was clean as it has been over the past years. The audit process was smooth and with no major findings. The Committee thanked Kristine Shipps and the auditing firm
- Motion: B. Tyler to approve the recommendation of the Finance Committee and approve the FY13 Audit as presented and the financial statements as of 6/30/13. C. Peterson seconded, motion carried unanimously.

Student Report: Chad Bruce reported

- Student Board led the new student orientation and emphasized the SSCPS culture
- Students like the new space at the high school

Parents Association: Lisa Harvey-Mone reported

- PA hosted Back to School picnic and there was a fantastic turnout
- PA Newsletter is available and was emailed
- Next meeting November 5
- 15 grants applications were received. Sub-committee will review and awards to be voted on in December

Development Committee: Jackie Liebergott

- The Harvest Run netted \$8,900 and the committee thanked Denise Demaggio for her work on the event
- Committee talked about the Pathways Project (outdoor space). Maureen Hebert is planning to call a meeting with SSCPS faculty/staff to collect ideas and priorities for the outdoor space. Some items to start with: Where to start and at what level? What are we looking to accomplish? Work on a list of potential funders and/or grants
- Discussion about the Development Director search

Facilities: David Whitemyer

- Projectors and Smartboards have been installed
- Boiler replacement is done
- Outdoor classroom is moving along. Looking into window replacement and playgrounds
- Reviewing Strategic Plan goals for facilities

Governance: no report

Personnel: Richard White reported

- Personnel Committee met today. Starting to debrief Executive Director Evaluation
- Committee will meet in November
- Reviewed the Evaluation of the Executive Director letter which was compiled from the data received from the members of the Board

MOTION: D. Whitemyer moved to accept the 2012-13 school year Evaluation of the Executive Director as presented. R. White seconded, motion carried unanimously.

MOTION: L. Harvey-Mone moved to adjourn the regular meeting. D. Falkner seconded, motion carried unanimously.

Meeting Adjourned at 8:26pm

Respectfully submitted:
Pam Algera

Approved by: Maureen Hebert, Clerk