



South Shore Charter Public School Board of Trustees

Minutes

Board Meeting

Date and Time

Thursday June 9, 2016 at 7:30 PM

Location

100 Longwater Circle

Agenda for the 263rd meeting to be held June 9, 2016 at 100 Longwater Circle, Norwell, MA
Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Board Members Present

Bethanie Glass, Bill Smyth, David Whitemyer, Edwin Rivera, Joe Kay, Leslie Alden, Nancy Seglin, Peter Farrell, Richard Levitt, Van Harting

Board Members Absent

Daniel Falkner, Maria Sullivan

Non Voting Members Present

Alicia Savage

Guests Present

Amy Koskowski, Desmond Sullivan, Jeffrey Seglin, Katie Cianelli, Kristine Bingham, Pam Algera, Prudence Goodale

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

David Whitemyer called a meeting of the board of trustees of South Shore Charter Public School Board of Trustees to order on Thursday Jun 9, 2016 @ 7:37 PM at 100 Longwater Circle.

David Whitemyer introduced and welcomed new members Prudence Goodale and Jeffrey Seglin. Their terms will begin July 1, 2016 as well as new member Charles Storey.

C.Approve Minutes

B. Smyth made a motion to approve minutes from the Board Meeting on 05-12-16.

Joe Kay seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A.Executive Director Report

Parents Association held a wonderful meeting for the end of the year and to welcome new families.

Graduation of 44 students in the class of 2016 was held with 4 student speakers and faculty member Jamie Allen as the commencement speaker. Reviewed the colleges that students were accepted and reviewed the awards that students received. This was the 1st year of the Karen Yelin Scholarship.

Current Enrollment - 605

Reviewed the Enrollment Policy amendment.

B.Enrollment Policy

P. Farrell made a motion to approve the Enrollment Policy which includes the growth plan as presented.

Bethanie Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Ad Hoc Expansion Exploration

A.Expansion Update

Renovations at 700 Longwater are underway

IV. Ad Hoc Field Trip

A.Class of 2017 Trip

Board discussed senior enrichment trip plus an additional trip that is affordable to most.

N. Seglin made a motion to approve the Class Trip for 2017. Motion tabled until the July 2016 meeting.

Joe Kay seconded the motion.

The motion unanimously did not carry.

Motion tabled.

V. Development

A.Development and Fundraising Update

The fiscal year is coming to a close and fundraising is just \$4,000 short of our \$100,000 goal. There is still time to donate by June 30, 2016.
The Annual Harvest Run is scheduled for October 15, 2016 and work has already begun.
The Auction has been scheduled for Friday, May 1, 2017.
Committee is reaching out to new families.

VI. Faculty

A.Faculty/Staff Update

Board recognized and thanked Dan Falkner for all his work on the Board and with the school.
School year coming to an end and the faculty is busy finishing up.
Thank you to all the parent volunteers for their help this year.

VII. Finance

A.Finance Committee Update

As reported in previously finance has been a challenger over the last several months. Operating at a loss of \$17,000 for the year. In addition, the auditors are requesting that the early retirement benefit which nets \$55,000 for this year will be expensed in FY16. Recent HVAC issues will also be funded in FY16 and could run \$3,000 - \$7,000. The committee is requested funds from the unrestricted cash reserved to fund the shortfall.
P. Farrell made a motion to accept the financials as presented and approve authorization to fund the unforeseen FY16 expense shortfall with the unrestricted cash reserves not to exceed \$75,000.
Bill Smyth seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Governance

A.Governance Committee Update

Reviewed the amendments to the By Laws which have been filed with the state for initial review.

IX. Parents Association

A.Parents Association Update

The Parents Association held its last meeting for the school year with a very well attended reception for new parents.
New Officers are in place for the upcoming school year.
170 Tickets have been sold for the Brockton Rox game for the last day of school June 21st.
The Annual Back to School Picnic has been scheduled for Saturday, September 10, 2016.
The PA will be reaching out to parents to help with furniture assembly in August as we move into the new space.

X. Personnel

A.Personnel Committee Update

The Executive Director evaluation survey is ready for Board feedback. Included in the packet is the Executive Director Self Evaluation.

Reviewed the Employee Guidelines.
N. Seglin made a motion to approve the Employee Guidelines as presented.
Peter Farrell seconded the motion.
The board **VOTED** unanimously to approve the motion.

XI. Student

A.Student Update

Athletics has ended for the year.
A new tradition has been started with a Grad Walk.
Finals next week for students in grades 7-11.
EOM's continue throughout the school.
School Culture meeting will be held next week.

XII. Other Business

A.Board of Trustees Calendar

A survey will be sent to all members of the Board for their availability to attend a July meeting. The suggested dates are July 19, July 20, or July 21 from 8am-12pm.

The regular meetings for the FY17 school year will continue to be the 2nd Thursday.

XIII. Closing Items

A.Adjourn Meeting

V. Harting made a motion to adjourn the meeting.
Leslie Alden seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,
Nancy Seglin