

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the meeting held July 20, 2016 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: David Whitemyer (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Nancy Seglin (Clerk), Leslie Alden, Katie Cianelli, Prue Goodale, Joe Kay, Edwin Rivera, Jeffrey Seglin

In absentia: Peter Farrell, Bethanie Glass, Charles Storey, Desmond Sullivan, Maria Sullivan

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Angie Pepin (5-12 Principal), Ellen Gray (Level IV Teacher), Matthew Tondorf (Director of Learning Services)

Audience:

David Whitemyer (Chair) called the meeting to order at 9:10am

Chair welcomed the new Board members Prue Goodale and Jeffrey Seglin and thanked everyone for their attendance.

MOTION: B. Smyth moved to approve the minutes from the June 9, 2016 meeting. L Alden seconded. Motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- Kindergarten Grant has been cut from the state budget. SSCPS relies on the funds and will lose \$17,000-\$20,000. SSCPS will continue to keep small class size for the Kindergarten class. A letter writing campaign to State Representatives with hopes to put pressure to reverse decision.
- Reviewed the staffing changes and updates for the new school year.
- Discussion of enrollment and budget.
- Reviewed the process for the FY16 Annual Report and reviewed the draft document. Reviewed the 2015-2016 Accountability Plan. Discussed the Recruitment and Retention section.
- Reviewed the Model School program. Initially eight charter schools began the program and it has now grown to participating 16 schools. SSCPS will pilot an initiative to train on differentiated instruction in an inclusion model.
- Facility: 700 Longwater going well. Board will visit later today. SSCPS will research renting space to local institutions.
- School Improvement Plan – Angie Pepin and Ellen Gray presented. Reviewed the revisions from School Council with the updated and revised the plan for FY17.

MOTION: P. Goodale moved to accept the FY16 Annual Report as presented and accept the edits as discussed. N. Seglin seconded, motion carried unanimously.

Ad Hoc Field Trip Committee:

- Discussion on the Senior Trip: for FY17. Discussed other possible trips for the class to allow for more students to participate. Survey was taken with the students in June. Faculty may try to organize a day trip for the senior class; possible boat cruise.

Field Trip:

Motion: J. Selgin to approve the History Trip as presented by Mary Carter. B. Smyth seconded, motion carried unanimously

Student Report: No report

Finance: E. Rivera

- Financial are on track

Faculty Report: J. Kay and K. Cianelli

- Discussed senior trip.

Parents Association: No report

Development Committee: L. Alden reported

- FY16 raised nearly \$100,000
- Met with Parents Association Board to increase involvement in fundraising/development
- Board contacts send information to Laurie and any messaging
- Fundraising goal for FY17: 10% increase over FY16

Governance: B. Smyth reported

- Revised By-Laws have been submitted to state. Waiting for feedback
- The auditors are requesting the Board write a policy and procedure for legal reports such as financial disclosure, etc. Draft policy for Board members to keep in compliance with state by September 1

Personnel: No report

Board Business:

Exit Standards:

Revisited the discussion of the Exit Standards. A change has been made from two college courses to one course. The change was made due to transportation issues and the increase in the AP program. Also the courses that the students chose may not be rigorous. More discussion at the September meeting.

MOTION: E. Rivera moved to adjourn the regular meeting. J. Seglin seconded, motion carried unanimously.

Meeting Adjourned at 11:46am

Respectfully submitted:

Pam Algera

Approved by: Nancy Seglin, Clerk