

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the meeting held October 13, 2016 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: David Whitemyer (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Nancy Seglin (Clerk), Leslie Alden, Katie Cianelli, Peter Farrell, Prue Goodale, Joe Kay, Edwin Rivera, Jeffrey Seglin, Desmond Sullivan, Maria Sullivan

In absentia: Bethany Glass, Charles Storey

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance)

Audience: Charles Webb and Tiffany Wopschall from Alexander, Aronson, Finning & Co., P.C.

David Whitemyer (Chair) called the meeting to order at 7:35pm

MOTION: B. Smyth moved to approve the minutes from the September 8, 2016 meeting. E. Rivera seconded. Motion carried unanimously. Bill, Edwin minor edit

FY16 Audit Report: Charlie Webb and Tiffany Wopschall reported

- Reviewed the draft audit report
- One letter explains the audit process which was smooth with no disagreements with management.
- One letter explains the findings and proposed adjustments which were proposed by the Director of Finance. Recommendations that were made by the Auditors from prior year have been implemented.
- Recommendations for FY16: payroll change to be signed off by the Executive Director and recommend adopting a policy for vendor acceptance, and formalizing a gift donor process.
- Reviewed the financial schedules. Looked at the operating ratios:

MOTION: P. Goodale to approve the FY16 Audit report as presented. J. Seglin seconded. Motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- This past week has been difficult for many families due to the hurricane. Setting up monetary donation location at the front desk at both buildings. The money will be sent to Catholic Charities.
- PARCC/MCAS scores were released and results have been sent to families. Reviewed the DESE accountability rating of a Level 2 school. Reviewed the Accountability Data and the PARCC scores school versus state. Curriculum changes in math have been made for grades 1-6 to Eureka from Singapore. Faculty will be analyzing the PSAT data for high school grades 8, 9, 10. Reviewed top sending districts. More discussion needs to continue regarding high school students being prepared for SAT/ACT through test prep.
- Enrollment: current at 759

Student Report: D Sullivan reported

Senior Retreat to Camp Burgess was a fantastic trip. The students were greeted by the camp staff who were great. and greeted by staff; Students stayed in cabins, and participated in nature hikes, team group activities. Students have bonded and hopeful that it will continue through-out the year.

Finance: E. Rivera
See Audit report

Faculty Report: J. Kay and K. Cianelli
PSAT's next week. Looking forward to receiving the scores to analysis.
Faculty having an afterschool social gathering
FASA met and discussed starting the negotiation team

Parents Association: P. Farrell reported

- Good turnout at the last PA meeting.
- PA held meeting at 700 Longwater Drive and Mary Carter reported on her role as Director of Guidance.
- Parent directory being worked on. Selling advertising to fund the project. Discussed an online directory.
- Parent social was held with good turnout.
- PA discussed the History Enrichment trip for upperclassmen with preference to Seniors

Development Committee: L. Alden reported

- Harvest Run is Saturday. Online registration is closed but can register at the event. 300 registered so far.
- Annual Fund has raised \$660 so far. Letter will be going out to the community.

Governance: B. Smyth reported

- Nothing new to reported

Personnel: N. Seglin

- Nothing new the reported

MOTION: N. Seglin moved to adjourn the regular meeting. J. Seglin seconded, motion carried unanimously.

Meeting Adjourned at 8:59pm

Respectfully submitted:
Pam Algera

Approved by: Nancy Seglin, Clerk