

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting DRAFT

Minutes of the meeting held December 8, 2016 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: David Whitemyer (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Nancy Seglin (Clerk), Leslie Alden, Katie Cianelli, Prue Goodale, Joe, Kay, Edwin Rivera, Jeffrey Seglin, Desmond Sullivan, Maria Sullivan

In absentia: Peter Farrell, Bethany Glass, Charles Storey

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance)

Audience: Denise Demaggio, Tanner Demaggio

David Whitemyer (Chair) called the meeting to order at 7:37pm.

MOTION: J. Seglin, moved to approve the minutes from the November 10, 2016 meeting. E. Rivera seconded. Motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- Congratulations to the SSCPS players on their performance of Wizard of Oz, Jr. Every Level was represented and it was a huge success. Thank you to everyone involved for a great effort.
- The Annual Winter Concert will be held at Hingham High School on December 14, 2016. A new protocol has been distributed for concert goers.
- SSCPS applied for and received a grant to participate in the "Game Change: The Patriots Anti-Violence Partnership" initiative. Working with the Attorney General's Office and the New England Patriots the program was established to prevent youth relationship violence through education and information. Training began this week with visitors from the program training a group of thirty of our high school students and members of the faculty. SSCPS is one of thirty schools and the only charter school selected to participate.
- Current Enrollment – 759
- The DESE Charter School Office requested a pre-enrollment projection number for FY18. SSCPS projects a cap of 942; 932 to be on budget. .

Title I Policies:

MOTION: J. Seglin to approve the Family Engagement Policy; the Title I Supplement, Not Supplant Policy and Procedures; and the Procedure for Dissemination Policy as presented. P. Goodale, seconded. Motion approved unanimously.

Legal Policy Amendments:

Field Trip Permission Slip:

MOTION: J. Seglin to approve the Waiver and Release from Liability for Participation Field Trip to be included on all Field Trip Permission Slips as presented. J. Kay seconded, Motion approved unanimously. :

Athletics Permission Slip:

MOTION: J. Seglin to approve the Waiver and Release from Liability for Participation in Extracurricular Sports/Activities. J. Kay seconded, Motion approved unanimously.

Best Practice: P. Goodale reported

P. Goodale shared some of the observations and best practices from visits of other charter schools.

- Boards use software for meetings and training
- Schools attend the National Charter School Conferences
- Board succession planning to ensure diversity on their Boards.
- The Schools participate in restorative justice advisory programs. They are data driven for curriculum changes and tracking.

Ad Hoc Field Trip:

Motion: D. Sullivan moved to approve the Mediterranean Journey Trip for April 2018. E. Rivera seconded, motion carried unanimously.

Student Report: D Sullivan reported

- Student elections have taken place at the High School and each grade now has two representatives. Student Board is adopting By Laws and will bring draft to Board to review
- Black Student Group has meet and looking to expand
- Basketball practice has started
- NHS hosted a successful blood drive success and met goal

Finance: E. Rivera reported

- Waiting for updated numbers from the state

Faculty Report: K. Cianelli reported

- Professional Development early release day faculty will be working on Advisory / Open Circle to incorporate positivity
- Looking forward to the PA luncheon

Parents Association: No report

Development Committee: L. Alden reported

Development meeting was held with a discussion of the next steps for Development

- Move the School into the next 20 years as we mature
- Looking to the Board for support and Administration for list of needs to target donors and solicit funds
- Auction in May. Annual Fund Phone-a-thon to be held on February 1, 2017. Reaching out to the contact list
- Support from Foundation and Board to forward names of contact that you know for sponsorship or services.
- Looking for warm leads; talking points
- List of needs from the school
- Review to the previous Strategic Plan for ideas to create a Development goal
- FY17 Fundraising Goal \$125,000 for the year; \$50,000 from events (Harvest Run; Auction, etc.) \$75,000 for Annual Fund donations

Governance: B. Smyth reported

- Nothing new to report

Personnel: N. Selgin

- Nothing new to report

MOTION: N. Seglin moved to adjourn the regular meeting. J. Seglin seconded, motion carried unanimously.

Meeting Adjourned at 9:01pm

Respectfully submitted:

Pam Algera

Approved by: Nancy Seglin, Clerk