

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

Minutes of the meeting held July 20, 2017 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Jeffrey Seglin (Chair), William Smyth (Vice Chair), Nancy Seglin (Clerk), Katie Cianelli, Dan Falkner, Peter Farrell, Prue Goodale, Joe Kay, Scott McCallum

In absentia: Leslie Alden, Bethanie Glass, Edwin Rivera (Treasurer), Charles Storey, David Whitemyer

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Mark Flanagan (Director of Facilities); Laurie Dannison (Development Associate)

Audience: NA

Jeffrey Seglin (Chair) called the meeting to order at 9:08am

Chair welcomed the new Board members Scott McCallum representing the Parents Association and Dan Falkner as a Trustee.

MOTION: B. Smyth moved to approve the minutes from the May 11, 2017 meeting. P. Farrell seconded. Motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- Summer Update: Summer is a busy time as the school prepares for 172 new students as well as new staff. Hiring is in process. Some personnel shift for the new year. SSCPS added two Assistant Principals positions: K-8 Krista Cafourek and HS Joe Kay. Math Teacher Ellen Gray will move to the high school. Additional staff have been hired: one guidance counselor, seven new tutors and paraprofessionals, nine instructional teachers, two instructional specialists, and additional speech and occupational therapy services, as well as some administrative assistance. New curricula and programs are being adopted for ELA. Twelve members of the teaching staff traveled to Kentucky to attend training on the *Wit and Wisdom* curriculum. Curriculum expansion continues for Eureka math to grade 7. There will be a new Spanish curriculum for grade K-7. Level III will have a new history curriculum and the history department will add AP US Politics and Governance. A new Chemistry text, aligned to the Massachusetts framework will make the new contact accessible to all learners. There will be an increase in college readiness program. Massasoit Dual Enrollment Program and the Chyten tutoring program. More information on the Chyten offering in the upcoming presentation
- Reviewed the results and comments from Annual Parent Survey
- Future Discussion: Athletic and Facility expanded programming. Review of Athletic Department for next meeting with short and long term goals
- Reviewed the revised Enrollment Policy

MOTION: N. Seglin moved to approve the revised Enrollment Policy as presented. B. Smyth seconded. Motion carried unanimously.

- Reviewed the process for the FY17 Annual Report and reviewed the draft document. Reviewed the 2016-2017 Accountability Plan. Discussed the Recruitment and Retention section

MOTION: P. Goodale moved to accept the FY17 Annual Report as presented and accept the edits as discussed. P. Farrell seconded, motion carried unanimously.

Student Handbook: A. Savage

Presented changes and amendments for the upcoming school year.

MOTION: P. Farrell to approve the FY18 Student Handbook as presented. P. Goodale seconded, motion carried unanimously.

Presentation: Neal Khaund, Chyten

Mr. Khaund presented an overview of the upcoming program for Juniors and Seniors. Tutoring, test prep, college counseling. Sophomores - parent meeting and overview of the college process; ACT/SAT student comparison test data review in fall; Juniors - test taking skills after October act/sat program through march; college readiness workshop, college essay; Seniors - dive into college application process, scholarship opportunities, individual counseling for each student. Juniors and Seniors will have a session once a week for the entire school year with focus on the front end of the Senior year.

Ad Hoc Field Trip Committee:

Motion: to approve the Senior Retreat as presented. seconded, motion carried unanimously Pete Nancy approved

Student Report: No report

Finance: K. Bingham

- Financials reviewed during the Annual Report review
- Auditors in July and September. Report to the Board in October

Faculty Report: J. Kay and K. Cianelli

- Wit and Wisdom training - bonding experience grateful for experience

Facilities Report: M. Flanagan

- Presentation regarding the capital plan and its priorities

Parents Association: S. McCallum

- Summer meeting next Wednesday at the beach
- Talking about fundraising

Development Committee: L. Dannison reported

- Meet with new PA Fundraising Chair. Looking to PA for help with outreach
- Planning auction for May 4, 2018 at Atlantica in Cohasset
- Schedule of events same as last year. Save the date: October 14 Harvest Run
- Looking for targeted fundraising athletic field, auditorium, etc. Foundation looking to Board for direction

Governance: B. Smyth reported

- Board meeting calendar. Reduce number of meetings from ten to six meetings per year. Meetings may be called for special purposes

MOTION: B. Smyth to approve the meeting calendar as presented. P. Farrell seconded, motion carried unanimously.

Personnel: No report

MOTION: P. Farrell moved to adjourn the regular meeting. J. Kay seconded, motion carried unanimously.

Meeting Adjourned at 12:50pm

Respectfully submitted:
Pam Algera

Approved by: Nancy Seglin, Clerk