

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Annual Meeting and Regular Meeting

Minutes of the meeting held May 9, 2019 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Nancy Seglin (Clerk), Leslie Alden, Heidi Aylward, Peter Farrell, Prue Goodale, Emily Merwin, Molly Sullivan, Kathleen Trask,

**In absentia:** Katie Cianelli, Dan Falkner, Bethanie Glass, Nora Jordan, Vinnie Walsh, David Whitemyer

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Matthew Tondorf (Director of Learning Services)

**Audience:** Kiki Fluhr, Kendra Polefka, Ken Poudrier, Derek Powers, Cissy White

Jeffrey Seglin, Board Chair, called the Annual Meeting to order at 7:36pm

### **Annual Meeting:**

#### **Board Candidates**

**MOTION:** P. Goodale moved to approve Kiki Fluhr to a 3-year term beginning July 1, 2019. E. Rivera seconded. Motion carried unanimously.

**MOTION:** P. Goodale moved to approve Kenneth Poudrier to a 3-year term beginning July 1, 2019 E. Rivera seconded. Motion carried unanimously.

**MOTION:** P. Goodale moved to approve Christine "Cissy" White to a 3-year term beginning July 1, 2019. E. Rivera seconded. Motion carried unanimously.

**MOTION:** B. Smyth moved to approve Prudence Goodale to a second 3-year term beginning July 1, 2019. E. Rivera seconded, Motion carried unanimously

#### **Slate of Officers**

**MOTION:** P. Goodale moved to approve the FY19 Slate of Officers as following: Edwin Rivera, Chair; Bill Smyth, Vice Chair; Vinnie Walsh, Treasurer; Prue Goodale, Clerk. E. Rivera seconded. Motion carried unanimously.

#### **Adjourn Annual Meeting:**

**MOTION:** E. Merwin moved to adjourn the Annual Meeting and enter into the Regular Meeting. N. Seglin seconded. The board voted unanimously to approve the motion.

Jeffrey Seglin called the Regular Meeting to order at 7:39pm

**Board Business:**

**MOTION:** B. Smyth moved to approve the minutes from the March 14, 2019 meeting. N. Seglin seconded. Motion carried unanimously.

**MOTION:** P. Goodale moved to approve the minutes from the Emergency Meeting held March 27, 2019 meeting. L. Alden seconded. Motion carried unanimously.

- Board Chair announced and read the resignation of Bethanie Glass effective immediately. This term which ends 6/30/21 is now vacant
- Distributed handouts for insertion into the Board of Trustees binders: CORI info and Open Meeting Law

**School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

Reviewed the Executive Director Report which included:

- As the school year comes to an end the school is busy with EoM presentations, Senior Debates, AP testing, MCAS, final exams, end-of-year field trips, Level IV color games and the HS Jaguar Games
- As this academic year ends we are reflecting and looking forward as work on the annual report, the strategic plan, and the upcoming charter renewal continues
- Faculty/Staff meet last week regarding the FY20 budget and then broke into small groups to review Criterion 1; Mission and Key Design Elements and Criterion 6: Program Delivery to start work on renewal document. Reviewed results of those discussions
- Families received copies of Criterion 1 via email and have been asked for feedback to be included in the renewal application. The application will be presented to the Board for a vote at the July meeting before submission to the state by August 1, 2019
- The results of the 2019 Parent Satisfaction Survey are in and have been shared with our school community. The response rate was lower than last year, however the results are similar. Data from the survey will be used in the annual report, the strategic plan, and the charter renewal application
- Thank you to those who supported and attended the SSCEF Annual Auction.
- SSCPS hosted the annual International Food Night with over 255 people in attendance. The event was held at Stetson Hall in Randolph and was fantastic. Thank you to all who worked to make this event such a success.
- Enrollment is currently at 942
- Thank you to Nancy Seglin, Jeffrey Seglin, and David Whitemyer for all their time and commitment to SSCPS over many years

**Development Committee:** L. Alden submitted written report

**Ad Hoc Field Trip**

**MOTION:** E. Merwin to approve the proposed trip to Canobie Lake, NH. M. Sullivan seconded. Motion carried unanimously.

**Student Report:** M. Sullivan reported

- Blood Drive was held at 700 and was successful. Brought in people from the business park
- Seniors busy with internships, finals, debates, AP tests, and upcoming graduation
- AP Exams and MCAS testing; preparing for final exams
- 8<sup>th</sup> grade returned from annual trip to NYC
- Athletics busy with softball, baseball, and track

**Faculty Report:** E. Merwin reported

- The faculty would like to thank the Parent Association for the luncheon. It is greatly appreciated

- End of year busy with field trips, EoM's, final exams, portfolios, MCAS testing. 5<sup>th</sup> graders hosted a Wax Museum and Level IV had a day of service. Preparations are happening for the Color Games and Jaguar Games
- Faculty and Staff enjoyed the Professional Development afternoon with a preview of the FY20 Budget and the discussions of the renewal

**Finance:** K. Bingham presented

- The FY 20 Budget was presentation. The budget presentation and financials are available on the SSCPS website

**MOTION:** E. Rivera moved to approve the FY20 Budget as presented. B. Smyth seconded. Motion carried unanimously.

**Parents Association:** H. Aylward reported

- Elections for next year are open until 5/10/19. Looking for grade level candidates
- PA working on reaching out to families so the PA has representation for the entire school community
- Parent Engagement - C. White has been working hard on this initiative
- PA working on end of year grant requests

**Governance:** P Goodale

- Welcome new members. Orientation for new members to be held at the July meeting
- Committee Chair emailed video link to governance and recruitment
- Excited for the next school year

**Executive Session:**

Invited to attend: All voting Board members, P. Algera, K. Bingham, A. Savage

**MOTION:** B. Smyth to enter into Executive Session for the purpose of employment contract negotiations. Board will reconvene regular meeting for the purpose of adjourning. P. Farrell seconded.

Individual Roll Call:

Jeffrey Seglin (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Nancy Seglin (Clerk), Leslie Alden, Heidi Aylward, Peter Farrell, Prue Goodale, Emily Merwin, Molly Sullivan, Kathleen Trask

**MOTION:** B. Smyth moved to adjourn the regular meeting. P. Goodale seconded, motion carried unanimously.

Meeting Adjourned at 9:42pm

Respectfully submitted:

Pam Algera

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Approved by: Nancy Seglin, Clerk