

# SOUTH SHORE CHARTER PUBLIC SCHOOL

## Board of Trustees Meeting

Minutes of the meeting held March 14, 2019 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

### **Trustees:**

**In attendance:** Jeffrey Seglin (Chair), William Smyth (Vice Chair), Edwin Rivera (Treasurer), Leslie Alden, Heidi Aylward, Katie Cianelli, Peter Farrell, Emily Merwin, Molly Sullivan, Kathleen Trask, Vinnie Walsh, David Whitemyer

**In absentia:** Dan Falkner, Bethanie Glass, Prue Goodale, Nora Jordan, Nancy Seglin

### **Also in attendance:**

**Staff:** Alicia Savage (Executive Director)

**Audience:** Kiki Fluhr, Ken Poudrier, Derek Powers, Cissy White, Achille Yamgaambi

J. Seglin (Chair) called the meeting to order at 7:31pm

**MOTION:** B. Smyth moved to approve the minutes from the December 13, 2018 meeting. L. Alden seconded. Motion carried unanimously.

### **School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

- Work continues on the curriculum K-12; Assistant Principals, Teachers, and Curriculum Coordinators working on vertical alignment. Planning for increased course offering for next year including on Level I FOSS training and science lab work. A push on Level III in STEM netted a successful science fair with students from the high school assisting. Students are excited about the addition of French as an alternative to Spanish. High School students are completing surveys indicating interests.
- Congratulations to Level IV student Maxine Crays on her success in the regional spelling bee and an opportunity to qualify for SCRIPS
- Congratulations to the Step Team on their championship win.
- Enrollment Lottery was held last week. The electronic lottery was processed with 956 applications for 200 openings. This is the final year for expansion. There were 39 sibling applications for Kindergarten. The instructional leadership team reviewed the needs for next year. All high school applicants were able to be accepted because of the additional space at 700. All Lottery all guidelines mandated by the state were followed and the expansion growth plan from the Enrollment Policy

**MOTION:** B. Smyth moved to approve the FY20 School Calendar as presented. D. Whitemyer seconded. Motion carried unanimously.

**Field Trip Ad Hoc:** David Whitemyer

The Field Trip Ad Hoc committee recommends approval of the three proposed trips.

**MOTION:** D. Whitemyer moved to approve the 8<sup>th</sup> Grade trip to New York City. P. Farrell seconded. Motion carried unanimously

**MOTION:** D. Whitemyer moved to approve the history capstone trip to Europe for the Class of 2021. H. Aylward seconded. Motion carried unanimously-

**MOTION:** D. Whitemyer moved to approve the 10<sup>th</sup> Grade trip to visit the mansions of Newport, RI. P. Farrell seconded. Motion carried unanimously.

**Student Report:** Molly Sullivan

- Seniors have only 30 days of classes. College acceptances are coming in and students are preparing for internships
- During Black History Month members of the Black Student Union taught Levels I, II, III, and IV about historical figures and modern pioneers
- The Scholastic Art and Writing competition awarded two SSCPS students Silver Keys
- The undefeated Stomp Dynasty are MCSAO Champions
- Nora Broderick brought the Poetry Out Loud competition to SSCPS
- Winter sports season has concluded and the Athletic Department held their award ceremony
- Ski Club at Ragged Mountain has ended

**Ad Hoc Facilities Committee:** David Whitemyer

Additional space for may be needed for the administrative offices so that space at 700 could be used to house additional classroom at 700.

**MOTION:** D. Whitemyer moved to direct the Administration to research space and financing of additional space in the industrial park. P. Farrell seconded. Motion carried unanimously

**Faculty Report:** E. Merwin reported

- K-12 faculty still adjusting the transition of having Curriculum Coordinators
- The parent vaping information session was highly attended by teachers from Level IV and the high school. Faculty would like to have their own training
- The Faculty would like an update on the request for a permanent School Resource Office. A. Savage updated: A request has been made to Norwell and it is now in the Norwell Town Administrators Office. The school has been following up and hopes to hear more soon

**Finance Committee:** E. Rivera reported

- Reviewed the current financials
- Tuition higher than budgeted which is offset by enrollment.
- Over budget in benefits/salaries. Over budget in rent, utilities, and maintenance due to additional space.
- Good overall financials

**MOTION:** E. Rivera to approve the financial report as presented, P. Farrell seconded. Motion carried unanimously.

**Parents Association:** H. Aylward

- Attendance at PA meetings has been inconsistent. The next meeting is scheduled for April 25 from 7-8:30pm in the Music Room at 100
- Cissy White is spearheading Parent Family Engagement Task Force. Meetings are held after the School Council meeting
- PA received grant requests from teachers at the lower levels for student sensory materials which have been funded. PA would like more information from the school regarding requests
- There has been some talk from the PA regarding there not being an open comment section the Annual Satisfaction survey. Comments may be sent by email to Board
- The PA election process for next school year is starting

**Development Committee:** L. Alden reported

- There are on 15 tickets available for the March 29 Comedy Night and Auction.
- Online bidding will be available prior to the event and there is still time to purchase 50/50 Raffle tickets
- Thanks to Melissa Freitas for applying for Kohl's Care program. There will be 10 volunteers from Kohl's to help at the Auction plus a \$1,000 donation
- The Annual Fund is currently at \$19,200 and the Auction has already earned \$15,000. Well on the way to the \$50,000 development goal
- SSCPS Alum MaryEllen Vanderveen has been awarded Fulbright Scholarship. She is graduation from Smith College and will be going to the Czech Republic

**Governance:** B. Smyth reported

- The committee interviewed three candidates: K. Poudier, K. Fluhr, and C. White. Governance will advance candidates for to Board for approval on 3-year terms at the May meeting
- The Governance Committee will be recommending at the May meeting the following Slate of Officers for FY20: Chair: E. Rivera; Vice Chair: B. Smyth; Treasurer: V. Walsh; and Clerk: P Goodale
- Board discussed a recommendation from a committee member to have CORI checks for Board members. P. Farrell will research the language to amend bylaws. Issue is addressed in BoT handbook. Standing School Policy: Any volunteer who has direct and unsupervised contact with students will be subject to CORI checks. V. Walsh recommends tabling further discussion to the May meeting. P. Farrell agreed

**Personnel:**

Nothing new to report

**Strategic Plan Committee:**

Next meeting on Thursday, March 21, 8am at 700 Longwater Drive

**MOTION:** D. Whitemyer moved to adjourn the regular meeting. E. Rivera seconded, motion carried unanimously.

Meeting Adjourned 9:16pm

Respectfully submitted:

Pam Algera

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Approved by: Nancy Seglin, Clerk