

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Annual Meeting and Regular Meeting

Minutes of the meeting held May 14, 2020 via Zoom Meeting

<https://us04web.zoom.us/j/75792812187?pwd=TjV1cDdzWnVWczczVy9OZHJDRWZlZz09>

Meeting ID: 757 9281 2187

Password: 001398

Notice of this meeting was sent to appropriate governmental agencies and was published in the “South Shore Charter Public School Update”.

Trustees:

In attendance: Edwin Rivera (Chair), William Smyth (Vice Chair), Vincent Walsh (Treasurer), Prue Goodale (Clerk), Leslie Alden, Heidi Aylward, Katie Cianelli, Peter Farrell, Kiki Fluhr, Ken Poudier, Jody Regan, Honora Sullivan, Kathleen Trask

In absentia: Dan Falkner

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance)

Audience: Natacha Julien, Kerri Doble, Cindy Lyons, Derek Powers, Joyce Dandrow, Laurie Hogan, Mary Carter, Shelly? Tanya Maniscalco, Laurie Dannison, Matt Tondorf

Edwin Rivera, Board Chair, called the Annual Meeting to order at 7:35pm

MOTION: V. Walsh to open the Annual Meeting, H. Aylward seconded. Motion carried unanimously.

Annual Meeting:

Board Candidates

- The Governance Committee recommends the appointment of Natachas Julian and Heidi Aylward, each to a 3-year term beginning July 1, 2020.
- The Governance Committee recommends the reappointment of Edwin Rivera, Bill Smyth, and Peter Farrell, each to a 3-year term beginning July 1, 2020.
- The Governance Committee recommends the reappointment of Leslie Alden to a 1-year term beginning July 1, 2020.

MOTION: V. Walsh moved to approve the recommendation of the Governance Committee and approve all six board members with their respective terms beginning July 1, 2020. K. Proudrier seconded, Motion carried unanimously.

Slate of Officers

MOTION: K. Proudrier moved to approve the FY21 Slate of Officers as following: Edwin Rivera, Chair; Bill Smyth, Vice Chair; Vinnie Walsh, Treasurer; Prue Goodale, Clerk. L. Alden seconded. Motion carried unanimously.

Adjourn Annual Meeting:

MOTION: H. Aylward moved to adjourn the Annual Meeting and enter into the Regular Meeting. P. Goodale seconded. Motion carried unanimously.

Edwin Rivera called the Regular Meeting to order at 7:41pm

MOTION: H. Aylward moved to enter into the May Regular Board Meeting. L. Alden second. Motion carried unanimously

Board Business:

MOTION: V. Walsh moved to approve the minutes from the March 12, 2020 meeting. H. Aylward seconded. Motion carried, one abstention

MOTION: V. Walsh moved to approve the minutes from the April 9, 2020 meeting. H. Aylward seconded. Motion carried, one abstention

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

Reviewed the Executive Director Report which included:

- Thank you to the Board for all the support of the teachers, students and families during this difficult time. The Teachers have done a terrific job with remote learning and families have also been terrific
- Everyone has done a great job with remote learning. The School's number 1 priority is the safety and support for the students. Amended the grading policy
- The entire Senior Class is in our hearts as they have sacrificed the most over this difficult time. The school continues outreach to each student. They have had no prom, no senior dinner, or any of the traditions. We look forward to the Governor's guidance regarding graduation. We look forward to celebrating in late June or even July. In an earlier discussion the Board talked about reaching out to the class with a gift to each senior. Contact A. Savage with any details
- The Senior Class has done very well with College acceptances and some received good financial aid packages. Reviewed list of colleges which was published in the Weekly Update
- FY20 Enrollment - 1002

Remote Learning Survey

- The Commissioner of Education released guidelines on Remote Learning.
 - Phase 1: 1st week schools closed beginning March 16 most schools in the state did not do Remote Learning in place. SSCPS had a Remote Learning plan in place and began instruction;
 - Phase 2: March 28 DESE released guidance for teachers to review previous lessons but no new lessons should begin;
 - Phase 3: April 27 DESE provided standards which are prerequisite for this year only. What students need to know in the fall. Most of these standards have been met by SSCP prior to March 13;
 - Phase 4: All students return to school in the fall
- SSCPS has continued Level meetings and Curriculum Development Meetings which are held remotely
- Some Levels are struggling with student Zoom attendance
- Faculty is beginning to formulate assessments for the fall to see where students are
- SSCPS asked families to complete the Remote Learning Survey for feedback on how we are doing. This data will help to formulate the Remote Learning going forward. Received some feedback from students as well
- Reviewed survey results which will be included in the Weekly Update to families next week
- The Parent Association Chair had some feedback and questions from members of the PA.

- Some parents felt that they needed more guidance with google classroom and other platforms as to where to find things and how to use them. Could the school create a presentation to assist with technology by level.
- Provide more printed materials for younger students since parents are having a hard time printing at home. Could packets be available to pick up;
- Will the completed work be collected it be collected;
- Will the school have Move up Day and other traditional year-end events. Families looking for closure
- The School is looking at all these issues and the survey results will help with the summer discussions as we look at continuing to work on the Remote Learning Plan.

Development Committee: L. Alden reported

- Still looking at creative fundraising. Several organizations are being successful
- Received some generous donations to the Annual Fund.
- Looking at fundraising changes for next year. More will be coming.
- Any grants please forward information to Leslie or Laurie. Crowdsourcing - grants

Student Report: H. Sullivan reported

Students participating in online school. Not much to report

Faculty Report: J. Regan and K. Cianelli reported

K-8

- Teachers in the Arts Department are spearheading “SSCPS Makes Art History” a virtual comulation to document this time in history. Submissions from the entire SSCPS community are welcome. A virtual show to be held at the end of the year with more next school year
- Continuing to navigate Remote Learning
- Level III and IV are working on move-up and an 8th grade slideshow. End-of-year celebrations are being worked out
- Mathcounts opened up to participate online
- Technology group has been fantastic with supporting the teachers

9-12

- All the Teachers are appreciative of the surprise from the Board
- Remote Learning at the high school has ups and downs. Challenge to get students to attend and participate.
- Advanced Placement testing is this week and next. Students are participated from home remotely
- Grading will look different for end of quarter grades
- Senior Class initiatives. Planning a Senior parade in the parking lot the day they are to pick up their Cap and Gowns. Guidance has organized an Adopt-a-Senior where all faculty and staff have signed up to participate. Each senior has two sponsors
- Different year with K-12 remote learning. The teachers appreciate everyone's patience

Finance: K. Bingham and V. Walsh presented

The Finance Committee Chair thanked K. Bingham for all the work in a very difficult environment. Proposed budget assumes cuts from sending districts. Early tuition projections were \$16,600 however anticipating those will be reduced to \$15,487 (7% reduction). There are some savings in this year's cash reserve which will help offset any reduction in tuition dollars. If revenue gets even worse the committee will reconvene.

K Bingham presented the draft budget with three scenarios. Difficult task to prepare with so much unknown. All three budgets include a \$225,000 stability fund to be used for SPED and regular education services. Budget A

allows for \$18,000 profit at year's end, funds the negotiated 3-year salary grid; includes most of what was previously agreed upon with the exception of the 5% increase of school paid health insurance premium. Budget B assumes a deficit and uses all the reserves. Budget C does not fund the agreed upon salary grid but instead increases salaries by 5% and sets the school back in terms of employee compensation.

The Finance Committee and the Administration recommend the Board approve Budget A.

MOTION: P. Farrell moved to approve the FY21 Budget A as presented and subject to changes at the discretion of the Director of Finance as the school receives guidance from the state. B.Smyth seconded. Motion carried; one abstention.

Parents Association: H. Aylward reported

- Next meeting May 19 at 7pm via Zoom
- Nominations for FY21 are open until 5/22. Voting will be open from 5/27-6/5. Announce new officers and grades reps in the June 10 Update
- PA has money in the account. Discuss with A. Savage how to use the \$1,800 remaining

Governance: P. Goodale reported

- Recommendations of the slate and the newly voted on members.
- Working on goals for Board recruitment and a board assessment tool

Personnel: B. Smyth reported

Nothing new to report

MOTION: B. Smyth moved to adjourn the regular meeting. seconded, motion carried unanimously. P. Goodale Motion carried unanimously.

Meeting Adjourned at 9:22pm

Respectfully submitted:

Pam Algera

Approved by: Prue Goodale, Clerk