

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

July 11, 2019 Retreat

Minutes of the meeting held July 11, 2019 at 700 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Edwin Rivera (Chair), William Smyth (Vice Chair), Vincent Walsh (Treasurer), Prue Goodale (Clerk), Leslie Alden, Heidi Aylward, Katie Cianelli, Dan Falkner, Peter Farrell, Kiki Fluhr, , Ken Poudrier, Honora Sullivan (pending approval), Kathleen Trask, Cissy White

In absentia: Emily Merwin

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Laurie Dannison (Development Associate). Angie Pepin (K-12 Principal), Matthew Tondorf (Director of Learning Services), Jamie Allen (Science Curriculum Coordinator), Achile Yangambi (Math Curriculum Coordinator)

Audience: N/A

Edwin Rivera (Chair) called the meeting to order at 9:01am

Chair welcomed the new Board members. Reviewed the Board Calendar and Committee Assignments. Distributed the Board Resource binders. Discussion of Board compliance documents.

MOTION: B. Smyth moved to approve the minutes from the May 9, 2019 meeting. H. Aylward seconded. Motion carried unanimously.

Chair welcomed new and re-appointed member PA Representative, Student Representative, and Faculty Representative.

MOTION: B. Smyth moved to approve the re-appointment of Heidi Aylward to fill Parent Association term ending 6/30/2020. D. Falkner seconded. Motion carried unanimously.

MOTION: B. Smyth moved to approve the appointment of Honora Sullivan to fill Student Representative term ending 6/30/2020. V. Walsh seconded. Motion carried unanimously.

MOTION: B. Smyth moved to approve the appointment of Katie Cianelli to fill Faculty Representative term ending 6/30/2022. D. Falkner seconded. Motion carried unanimously.

Guest Speaker: Jennie Williamson from MCPSA

Charter School Advocacy

Importance of Board members to advocate for charter schools

Current support is low support for charter schools due to current political climate

MCPSA FY20 updates on the goals:

- Per pupil facilities increase of 5% included in the state's final budget
- Chapter 70 funding 3 bills have been filed. MCPSA support all these bills
- Bill was filed in January for weighted lotteries for high needs students; hiring scheduled for early fall
- Advocates4Charters coordinates community advocacy outreach
- MCPSA would like each board to designate member to serve

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

Welcomed and thanked Edwin Rivera as the Chair of Board of Trustees. Thanked all attendees for their attendance. Reviewed the items on the meeting agenda, the process, and the draft documents that will be discussed.

Annual Report

Reviewed the FY19 Annual Report

MOTION: B. Smyth moved to accept the FY19 Annual Report as presented. P. Goodale seconded, motion carried unanimously.

Strategic Plan

Dan Falkner reviewed the draft document.

MOTION: P. Farrell moved to accept the draft Strategic Plan as presented. P. Goodale seconded, motion carried unanimously.

Charter Renewal Application

Reviewed the draft Charter Renewal Application. Faculty and Staff worked on Criterion 1 and 6 as well as parent/community input.

MOTION: P. Goodale moved to accept the draft Charter Renewal Application as presented. D. Falkner seconded, motion carried unanimously.

Student Handbook: A. Pepin presented

Presented changes and amendments to the handbook for the upcoming school year

MOTION: P. Farrell to approve the FY20 Student and Family Handbook as presented. B. Smyth seconded, motion carried unanimously.

Homeless Student Policy – A Pepin presented

MOTION: P. Farrell to approve the Homeless Student Policy as presented. B.Smyth seconded, motion carried unanimously.

Foster Care Policy – A. Pepin presented

MOTION: P. Farrell to approve the Foster Care Policy as presented. P. Goodale seconded, motion carried unanimously.

School Improvement Plan (SIP) - A Pepin presented

Reviewed the draft School Improvement Plan as prepared by School Council. Also included is the updated 2018-19 plan with the results from the year.

MOTION: P. Farrell to approve the FY20 SIP as presented. B. Smyth seconded, motion carried unanimously.

Ad Hoc Field Trip Committee: reported

The committee recommends the approval of the Senior Retreat, Middle/High School Italy Trip, and capstone Quebec/Montreal.

MOTION: P. Farrell moved to approve the Senior Retreat as presented. B. Smyth seconded, motion withdrawn.

MOTION: P. Farrell moved to approve the Italy Trip as presented. B. Smyth seconded, motion withdrawn.

MOTION: P. Farrell moved to approve the capstone Quebec/Montreal trip as presented. B. Smyth seconded, motion withdrawn.

Amended Motion: P. Farrell moved to approve all of the field trips as presented (Senior Retreat, Italy Trip and Quebec/Montreal) with the condition that all trips comply with the guidelines being compiled by A. Savage. Motion carried unanimously

Student Report: Honora Sullivan reported
Nothing new to report

Finance: K. Bingham reported
Table Fiscal Policies and Procedures Manual to the September meeting.

Faculty Report: K. Cianelli reported
Nothing new to report

Facilities Report: No report

Strategic Plan: D. Falkner
Discussed and voted

Parents Association: H. Aylward reported

- PA officers are finalizing the meeting schedule
- Mailing to parent/guardians will be sent out in August with important dates and Parent-to-Parent helpers

Development Committee: L. Dannison and L. Alden reported
Reviewed the goals and plans for the 25th year of SSCPS
Upcoming events:

- Harvest Run
- Annual Auction
- Annual Fund

Governance: P. Goodale reported
Committee will meet later this summer.

Personnel: K Bingham presented
Employee Guidelines some additions and edits to the policy discussed
MOTION: B. Smyth to approve the Employee Guidelines as presented. P. Farrell seconded. Motion carried unanimously. 1 abstained, motion carried

MOTION: B. Symth moved to adjourn the regular meeting. D. Falkner seconded, motion carried unanimously.

Meeting Adjourned at 1:05 pm

Respectfully submitted:
Pam Algera

Approved by: Prue Goodale, Clerk