

# SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

November 14, 2019

Minutes of the meeting held November 14, 2019 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

## **Trustees:**

**In attendance:** Edwin Rivera (Chair), William Smyth (Vice Chair), Vincent Walsh (Treasurer), Leslie Alden, Heidi Aylward, Katie Cianelli, Dan Falkner, Pete Farrell, Kiki Fluhr, Ken Poudrier, Jody Regan, Kathleen Trask

**In absentia:** Prue Goodale (Clerk), Honora Sullivan

## **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Derek Powers (Level I Teacher), Matt Tondorf (Director of Learning Services)

**Audience:** none

**MOTION:** B. Smyth to open the meeting. L. Alden seconded. Motion carried unanimously.

Meeting called to order at 7:42pm

**MOTION:** B. Smyth moved to approve the minutes with edits from the October 10, 2019 meeting. D. Falkner seconded. Motion carried unanimously.

## **School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

- Reviewed the Executive Director report
- NHS Induction was held with 23 new members. Thank you to K. Cianelli for her work as the NHS Advisor. NHS is an active group of students. They participated in Read for the Record last week
- 18 of our Seniors have been nominated for The Adams Scholarship which is four years of tuition in a Massachusetts state school. Students qualified by being in the top 25 % of MCAS scores for students in SSCPS or in the top 25% of students in their sending district. Students nominated for Adams scholarship. Top 25% of MCAS; top 25 % of sending district.
- Reviewed the Executive Director Evaluation Goals for 2019-2020

## **Student Enrollment**

- Current enrollment 1007
- Hosting Open House on Saturday 11-1

**MCPSA Update:** The MCPSA has changed the membership grid which will increase SSCPS's yearly fee from \$20,000 to \$35,000. Tim Nicollete visited our school and was given a tour of our program. SSCPS emphasized that all tuition money is used to service students. Association indicated that the increase in Facilities Aid was a direct result of their lobbying movement. The MCPSA provides professional development which is not all that helpful to a very established and mature school.

**MOTION:** P. Farrell to withdraw from assoc. B. Smyth seconded. Motion tabled to next meeting. Administration will gather additional information and discuss with Faculty. Three options: leave association; pay increased membership; stay but continue to pay the original membership fee.

**School Resource Officer Update:** Town of Norwell has quoted a fee of \$588,000 to be paid upfront for three years of service. Administration will continue to research options. School will continue to have Officer Phelps and daily detail.

**Charter Renewal Update:** Received correspondence and expected timeline. SSCPS should receive the draft report by December 13 with brief turnaround for corrections. Renewal recommendation from the Commissioner is scheduled for January.

SSCPS hosting visit from Senior Patrick O'Connor on Friday, November 15.

**Field Trip Ad Hoc:**

**MOTION:** P. Farrell moved to approve the recommendation of the Field Trip Ad Hoc Committee and approve the Ski Club travel to New Hampshire. B. Smyth seconded. Motion carried unanimously.

**Student Report:** No Report

**Finance Committee:** V. Walsh reported

- Committee reviewed the FY19 DESE Fiscal Report. Board to vote in December
- Tuition average of \$15,000 per student x 1000
- Facilities will be looking to enhance the generator system

**Faculty Report:** K. Cianelli and J.Regan reported

- Level IV teacher N. Kerrigan coordinated a field trip for 8<sup>th</sup> grades to Edward M. Kennedy Institute where the students participated in a mock senate debate
- K-4 Literacy Night was held with over 230 attendees. Book Fair was available to the visitors
- Parent author donated to school
- Fall Sports Banquet for Middle School and High School will be held next week
- Faculty grateful for the treat at the PD day
- A. Yangambi is implementing a new sign-out policy log for the high school log faculty to use for students to log out and in to the classroom and track frequent absences from instructional time
- National Honor Society is hosting a Blood Drive Friday, November 15
- Faculty have just finished 1<sup>st</sup> quarter grades, analyzing MCAS and standardized test results, FEL reports are due and the early college application deadline is tomorrow

**Parents Association:** H. Aylward reported

- Last meeting was cancelled due to power outage. Next meeting is Saturday at 9am
- Krista Cafourek and Bill Smyth will be in attendance
- Invited FCC Transportation and Putney to speak to the families. Putney agreed to attend. Waiting for a date commitment from FCC
- Craft Fair was a 2 day event. No as well attended as had hoped but the folks that came enjoyed the event

**Development Committee:** L. Alden reported

- Harvest run was cancelled due to weather conditions. Reached out to all registrants who graciously donated their fees to SSCEF. Event raised \$10,000
- Finalizing the Annual Fund letter
- Participating in Giving Tuesday on December 3
- Trivia Night is planned for January 25 at Weston Hall in Weymouth
- Planning a family Bingo night. Looking at Stetson Hall in Randolph

- Annual Auction will be held in Pembroke
- Always looking for leads

**Governance:** K. Trask reported

- Committee met and has received responses from Board members with term ending at the end of the school year. All have agreed to continue with the exception of Dan Falkner
- Currently two open sports. Three at the end of the year
- Committee working a succession plan and a recruitment letter to send to the school community for networking and to encourage interest in new members from family community and local business leaders
- Working on a Board self-evaluation tool to include Board improvement and succession planning. Board members should look for a request for input in January 2020
- Suggestion from Board to look at an exit interview

**Personnel:** B. Smyth presented

- Negotiation team will be meeting next Thursday

**MOTION:** B. Smyth moved to adjourn the regular meeting. P. Farrell seconded, motion carried unanimously.

Meeting Adjourned at 8:47pm

Respectfully submitted:  
Pam Algera

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Approved by: Prue Goodale, Clerk