

SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting
September 12, 2019

Minutes of the meeting held September 12, 2019 at 100 Longwater Circle, Norwell, MA

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: William Smyth (Vice Chair), Vincent Walsh (Treasurer), Prue Goodale (Clerk), Leslie Alden, Heidi Aylward, Peter Farrell, Ken Poudrier, Honora Sullivan (pending approval), Kathleen Trask

In absentia: Edwin Rivera (Chair), Katie Cianelli, Dan Falkner, Kiki Fluhr

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Jody Regan (Level IV Math Teacher), Derek Powers (Level I Teacher)

Audience: Katie Vecchione (SSCPS Parent)

Bill Smyth (Vice Chair) called the meeting to order at 7:41pm

Chair welcomed the board.

Chair announced the resignation of Cissy White and Emily Merwin and thanked both for their service.

MOTION: V. Walsh moved to approve the minutes from the July 11, 2019 meeting. P. Farrell seconded. Motion carried unanimously.

MOTION: P. Goodale moved to approve the appointment of Jody Regan to fill Faculty Representative vacancy with a term ending 6/30/2020. H. Aylward seconded. Motion carried unanimously.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

- Opening went smoothly; now in week 3
- Kindergarten and 9th grade one day early with orientation
- Buildings ready and staff were hired for opening of school year
- Temporary walls installed at 700 to increase classroom space
- Senior Bootcamp was held to review collage application process, Naviance, finalize college essay. Thank you to Jeff Seglin for attending and helping the senior
- Faculty Professional Development the week prior to students included Curriculum Design and training on ELL with enhanced strategies. The week ended with faculty and staff Day of Service at Holly Hill
- ESE site visit is over. Charter Renewal Application was sent in in August 1. ESE hired School Works to conduct the visit which was scheduled for September 5. Site Visit Team met with focus groups: BoT; Administrative Team; Learning Services Team, Learning Service Faculty, High School Faculty, and K-8 Faculty. They conducted classroom observations during their 12 hour day. We received no feedback and will wait for the written report from the state. Once we receive the draft report there will be chance for some rebuttal. Once the report is finalized it is submitted to the Commissioner for final approval. The Administrative Team and Teachers were prepared for the visit

- Bus issue at start of school. School working with the bus and van companies for smoother transitions. Suggestion that the PA invite the bus companies to PA meeting. PA to invite the school photography company as well
- Enrollment –996 pre-enrolled at 1075; reviewed students summer withdraws

Student Report: Honora Sullivan reported

- Students adjusting to being back in school
- Athletics started
- Student board began meeting. A new student Volunteer committee and a Spirit Committee have began Clubs are meeting and signups continue

Finance: V. Walsh reported

- Reviewed tuition revenue \$15,000 per pupil
- Reviewed state rates
- Keeping an eye on DESE Randolph tuition numbers
- Profit and Loss statement review. Over \$108,000 on Salary & Wages due to additional Adjustment Counselor, School Nurse and Aides

Motion: V. Walsh to move \$50,000 from salaries set aside for School Resource Officer to service contract line item for On-Call Police detail. P. Goodale seconded. Motion carried unanimously

Faculty Report: J. Regan reported

- 3rd week of school and thank you to Administration for a smooth start with new faculty, new support staff, new; new curriculum.
- Curriculum Coordinators prepared teachers for the site visit.

Ad Hoc Facilities Report: No report

Ad Hoc Strategic Plan: D. Falkner no report

Parents Association: H. Aylward reported

- 1st meeting will be held September 26
- PA hosting annual Back-to-School Picnic September 21
- Mailing was sent to all families from the PA as a parent-to-parent information sheet. Included PA reps, important dates, and parent-to-parents tips
- P. Farrell, H. Aylward, and A Savage will meet to discuss privacy and social media

Development Committee: L. Alden reported

- All events/fundraising will celebrate the 25th year of the school with emphases on Academics, Service, Life
- Annual Fund planning has started and will kick off on September 25
- Looking for the communities support through increments of \$25
- Volunteering Faculty/Staff participated in a Day of Service working at Holly Hill Farm. Other events will be planned with South Shore Nature Center, New England Wildlife, and Holly Hill
- High School Volunteer Committee has been formed with student ambassadors for school related events
- Upcoming events: Harvest Run October 12; Trivia Night at Weston Hall January 25; Annual Auction March 27th

Governance: P. Goodale reported

- Committee met this week and will meet on Wednesday in October. The meetings will then be the same night as the Board starting in November
- Discussion regarding Board recruitment. There was discussion during the site visit in regard to the make-up of the Board. Committee will focus on recruitment and meeting schedule

- Looking at a self-evaluation tool to implement

Personnel: B. Smyth presented

- FASA will be establishing a negotiation team for discussion on the pay scale and benefits for the next compensation package.
- Personal will set up a timeline for committee and team to meet in October, November, December and bring a vote to the full Board in March

Audience Comment:

K. Vecchione made an inquiry regarding the sidewalks and cross-walks on Longwater Drive and Longwater Circle. What can be done to insure the school community safety in the industrial park. The School has had discussions with the Town of Norwell.

MOTION: P. Farrell moved to adjourn the regular meeting. V. Walsh seconded, motion carried unanimously.

Meeting Adjourned at 9:05pm

Respectfully submitted:
Pam Algera

Approved by: Prue Goodale, Clerk