

# SOUTH SHORE CHARTER PUBLIC SCHOOL

Board of Trustees Meeting

November 18, 2021

700 Longwater Drive, Norwell, MA 02061

Via [Zoom](#)

Notice of this meeting was sent to appropriate governmental agencies and press, and was published in the “South Shore Charter Public School Update”.

## **Trustees:**

**In attendance:** William Smyth (Vice Chair), Tiffany Brown-Grier, Tracy Deveau, Kiki Fluhr, Natacha Julien, Ken Poudrier, Jody Regan, Tadhg Sullivan, Katie Vecchione

**Remote participation:** Heidi Aylward, Pete Farrell

**In absentia:** Edwin Rivera (Chair), Prue Goodale (Clerk), Vincent Walsh (Treasurer), Kathleen Trask, Katie Cianelli

## **Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Ralph deGennaro (Director of Technology)

**Remote Audience:** Kerri Doble (Staff Accountant), Matt Tondorf (Director of Learning Services), Angie Pepin (K-12 Principal)

Vice Chair called the meeting to order at 7:37pm

## **Board Business:**

### **Approval of Minutes:**

**MOTION:** K. Poudrier moved to approve the minutes from the October 14, 2021 meeting as presented. K. Vecchione seconded.

**Individual Voice Vote:** In favor: H. Aylward (remote), T. Brown Grier, T. Deveau, K. Fluhr, N. Julien, K. Poudrier, J. Regan, T. Sullivan, B. Smyth Abstained: P. Farrell (remote) Motion carried

## **Committee Assignments and Board Bios**

- Finalized Committee Assignments were distributed and will be posted on the school’s website
- There are only a couple of bios still needed. Talk to K. Poudrier or P. Algera to complete

## **School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

- Student complete the MCAS retest in ELA and Math
- New Focused Instructional Time (FITs) began this week with strong emphasis on reading and math
- Formative assessments were completed and teachers have recorded the data and are using it to target instruction
- After-school tutoring in math will begin early December
- Member of the Administrative team completed a course in Supervision and Evaluation of Teachers
- SSCPS is part of the DESE Teacher Diversification grant process. We will know if late fall if we receive funding
- October storm and flood update - SSCPS was closed for three days due to power outage from the damage in the area. Once the power was restored we experienced a hot water tank valve to blow which created a flood in the 100 Longwater building.

- Special thanks to the school community members who were moved due to the flood. Special thanks also to the school administration for orchestrating the logistics. Special thank you to Kerri Doble, Charleen Salamone, and Tanya Maniscalco for keeping everything going. Thank you to the parent community for all the kind words and support. A tremendous thank you to Susan Knineh of FCC who drove students between 100 and 7000 back and forth. Last and most significantly, thank you to Facilities Director, Wayne Heuer and his team, for working around the clock to oversee the mitigation and the rebuilding projects.

### **Enrollment and Admission Events**

- Current enrollment is 1043. Accepting new students
- FY23 enrollment season has begun. Recruitment events are scheduled. Open House December 16 5-7. This year we are adding additional times to visit with “Talk to us Tuesdays” in January and February. These events are by pre-registration. The School will be advertising through social media, direct mail, newspaper and lawn signage. The Lottery is scheduled for March 4, 2022 with the application deadline February 28.

### **School Calendar**

- FY22 Calendar presented with modifications due to the emergency closures. Currently at 180 days, however grades K-6 need to make-up one day which will take place on January 14 and grades 1 and 2 need an additional day which will be a half day on Tuesday, June 21. Should there be a need for additional make-up dates; April 15 (Good Friday) would become a half day of instruction instead of a full day off. Should more days be needed then June 21 - 24 would be used.

**MOTION:** K. Poudrier moved to accept the revised as presented T, Deveau seconded

Motion rescinded for amendment by P. Farrell

**AMENDED MOTION:** P. Farrell to approve the FY22 revised calendar as presented and to authorize the Executive Director to follow the presented plan should the need to amend the calendar further adding the April 15 and June dates as presented. K. Poudrier seconded.

**Individual Voice Vote:** In favor: H. Aylward (remote), T. Brown Grier, T. Deveau, K. Fluhr, N. Julien, K. Poudrier, J. Regan, T. Sullivan, B. Smyth, P. Farrell (remote) Motion carried unanimously

### **Committee Reports:**

#### **Faculty: J. Regan reported**

- It has been a tricky few weeks with the storm and then the flood. The faculty and staff have been dedicated and flexible during the transition which was challenging for all as so many were displaced. Students were greeted and assisted during the transitions to different learning spaces.
- 1st Quarter grades closed for 5-12, report cards have been distributed
- The female faculty at 100 would like to mention the bathroom shortage
- The High School BSU students presented to grades 5-8
- Some students are still struggling to be back to school

#### **Students: T. Sullivan reported**

- 1st Quarter has ended
- The fall sports season has ended with teams qualifying for playoffs
- High School Spirit Week is occurring with a pep rally on 11/23
- Basketball will start after Thanksgiving break
- BSU, GSA, and Best Buddies are meeting
- Best Buddies is hosting a canned food drive this week at the high school
- BSU will be presenting to the high school in early December

**Parents Association:** K. Vecchione reported

- PA approved grants for PreAp World Literature materials and to replace shelves in a K classroom
- PA grant balance \$3653
- Pa was able to fund staff appreciation event with pizza for staff;
- Reminder that teachers have posted on Amazon Wishlist where parents can purchase online and ship direct to the teacher
- Scratch ticket raffle has been successful
- Planning a community movie date over December break at the Cameo in Weymouth
- Open positions have now been filled
- Parents looking forward to craft day and field trips going forward

**Development:** H. Aylward reported

- Development has nothing new to report
- Invite PA Treasurer to next Development meeting

**Ad Hoc Facilities:** K. Poudrier reported

- Thank all the faculty, staff, teachers and Wayne for all their hard work during the flood emergency
- Met with Insurance Adjusters. SSCPS has a \$5,000 deductible and insurance will cover all damages. Recommendation was made to recoup our deductible from the value manufacturer. W. Heuer is researching detectors to monitor any issues with shutoffs going forward

**Finance:** K. Poudrier reported

- Expect tuition update in December
- Received in-kind donations totaling \$27,000-\$28,000. PPE and an anonymous furniture donation
- Capital expenditures have been put on hold however we did purchase Ionizers for 700 Longwater
- Committee will be reviewing the procurement policies in December as recommended by the Auditors

**Governance:** B. Smyth reported

- Committee working on Board recruitment of “disinterested” candidates as a goal for new members. Planning to use social media to reach out

**Personnel:** B. Smyth reported

- Reviewing the Executive Director contract. Expect to convene an Executive Session in December
- The Employee Guidelines are being reviewed. Members of the Personnel Committee have been asked to review sections 1 and 2 by the December 9th meeting

**Audience:** Public Comment

There were no additional comments from the audience or any questions/comments in the Zoom chat.

**MOTION:** K Vecchione moved to adjourn the regular meeting. K. Poudrier seconded **Individual Voice Vote:** In favor: H. Aylward (remote), T.Brown Grier, T. Deveau, K. Fluhr, N. Julien, K. Poudrier, J. Regan, T Sullivan, B. Smyth , P. Farrell (remote) Motion carried unanimously

Meeting Adjourned at 8:19pm

Respectfully submitted:  
Pam Algera

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Approved by: Prue Goodale, Clerk