

SOUTH SHORE CHARTER PUBLIC SCHOOL  
Board of Trustees Meeting  
September 22, 2022  
7:30pm

Meeting held at 700 Longwater Drive, Norwell, MA 02061  
Meeting available via Zoom

Notice of this meeting was sent to appropriate governmental agencies, the school's website, and was published in the "South Shore Charter Public School Update".

**Trustees:**

**In attendance:** Edwin Rivera (Chair), William Smyth (Vice Chair), Kathleen Trask (Clerk), Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Andrew Sobers. Tadhg Sullivan

**Remote participation:** Andrew Sobers

**In absentia:** Vinne Walsh, Pete Farrell, Cindy Lyons

**Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Joe McSheffrey (Technology Support Specialist), Pam Algera (Director of Admissions)

**Audience:** Siobhan Daly (Faculty/Staff Representative, pending approval)

**Remote Audience:** Tochi Anuonyemere (Student)

**Meetings documents:**

- Meeting Agenda
- Draft Minutes from the July meeting
- Draft Committee Assignments
- Executive Director Report
- Transportation 2022-2023 Document
- Enrollment Policy
- Draft Procurement Plan Policy
- FY23 Current Financials

**Opening of Meeting:** Edwin Rivera (Chair) called the meeting to order at 7:35pm

**Board Business**

**Approval of Minutes:**

**MOTION:** K. Poudrier moved to approve the minutes from the July 7, 2022 meeting. B.Smyth seconded.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously.

**Board members:** Approval of the Faculty Representative - Siobhan Daly

**MOTION:** K. Fluhr moved to approve Siobhan Daly as a Faculty Representative to the Board for a three-year term. T. Deveau seconded.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously.

**BoT Committee Assignments** - Reviewed the draft assignment list. Amendments should be directed to the Board Chair.

**School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported

- Opening day for the 2022-2023 school year was Tuesday, August 30, 2022
- **Professional Development:** Prior to the school's opening three days of Professional Development were held which focused on student health and safety in addition to curriculum work. Keys to Beginning Reading and Eureka Math Fluency in Action, and a new social emotional learning curriculum PATHS, Promoting Alternative Thinking Strategies to address student needs. Classroom setup, Level and Department meetings, and Goal Setting. Training in Civil Rights and school safety protocols presented by the Norwell Police Department.
- **Summer Projects:** SSCPS launched a new website on August 15, 2022. The new website is easier to navigate and a better reflection of the school. It is also designed as a marketing and enrollment tool.
- **Transportation:** Planning for transportation began in the spring and by the second week of August we had Bus Routes scheduled. The school is using the notification system for absences and for transportation updates/changes should families need to be communicated. The summer was filled with making adjustments, developing wait lists, modifying routes and stops, and establishing effective communication strategies. All policies and procedures have been established to place student safety first. Each bus is equipped with video cameras. The school modified the direction of pick up and drop off to ensure student safety both at 100 and 700. Review the Transportation 2022-2023 document with policies and procedures.
- **COVID-19 Update:** There are no testing requirements or mask mandates, except for while in the health office according to the DESE and Public Health Department. School reports 65 student cases; 7 staff cases
- **Enrollment:** Current enrollment is 1053. Reviewed the SSCPS Enrollment as of September 21, 2022 worksheet including number of students who indicated not returning at lottery versus at start of year; acceptances and students who declined; current waitlist includes many students who reside in Randolph.
- **Harvest Run:** The event will be held on October 1 at Wompatuck State Park celebrating being together. The family Back-to-School Picnic will be held. Proceeds will benefit the music, sports, and health programs.

**Enrollment Policy;**

**MOTION:** K. Poudrier moved to accept the Enrollment Policy as presented and approved by DESE. K. Fluhr seconded.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously

**Executive Director Goals for FY23:** A.Savage reviewed goals

- Professional Practice - to work with community to improve social emotional learning and academic achievement, to reduce learning gaps
- Professional Practice - targeted Professional Development. Ensure all members of the faculty have the opportunity to engage in high quality professional in: student work; differentiated instruction; goal setting; curriculum development; social emotional needs of students
- Student Learning Goal: to support student achievement and college readiness
- Student Learning Goal: Social Emotional Learning
- K-12 Operation Improvement Goal: to ensure the new SSCPS transportation program is instituted effectively and efficiently and that all families have access to regional transportation.

**Student and Family Handbook:** FY23 Student and Family Handbook has been updated to include field trip policies, policies related to bus transportation, grade weighting for high school students GPA to reflect honor classes and APs.

**MOTION:** K. Fluhr moved to accept the Student and Family Handbook as presented and approved by DESE. T. Deveau seconded.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously

**Committee Reports:**

**Faculty:** K. Cianelli reported

- The high school faculty have been attending professional development, and the main focus has been team building. The purpose is to build positive relationships. So far this has been extremely effective in establishing a positive, smooth start to the year.
- The Annual Senior Class Retreat to Camp Burgess is tomorrow.

**Students:** T. Sullivan reported

- BSU, GSA, and NHS have all started to meet
- The high school student board has also met multiple times and started planning ahead for the school year
- Seniors have had two senior boot camp sessions, preparing them for college
- The seniors go on a field trip to camp Burgess tomorrow
- Both boys and girls soccer teams won their first games yesterday, their next game is monday
- The girls volleyball team has their first game today
- Cross country has also started

**Parents Association:** No report

**Finance:** K. Bingham reported

- Reviewed the Procurement Policy
- Tuition numbers are up actuals by December
- October 1 demographic snapshot for tuition
- Auditors are working with Kristine and will report out at the October meeting

**MOTION:** B. Smyth moved to approve the recommendation from the Finance Committee and approve the Procurement Policy as presented. K. Fluhr seconded

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously

**Development:** B. Smyth reported

- Development is in need of a chair.
- Discuss having members of development will meet with foundation and realign committee goals

**Governance:** K Trask

- Committee met to discuss setting goals: bylaws review; recruitment and succession planning; development chair; upping marketing for recruitment; board evaluation survey and review results

**Personnel:** B. Smyth reported

- The committee's responsibility is to work with FASA on negotiations. Two meetings have been scheduled. October 15 and October 18 to establish ground rules. The goal is complete negotiations by January.

**Ad Hoc Field Trip:** Kiki Fluhr reported

- The Ad Hoc Committee reviewed two trips to Washington DC. The grade 8 trip in May 2023 and the High School trip during April vacation 2023 and recommend

**MOTION:** B. Smyth to approve the both overnight and out-of-state field trips as presented. N. Julien seconded.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously

**Audience:** Public Comment

There were no audience members and questions/comments in the Zoom chat.

**Student Comment:** Tochi Anuonyemere presented

Student Tochi Anuonyemere addressed the Board and presented a proposal to create an endowment fund. The Board asked the student to join the Development Committee.

**MOTION:** K. Trask moved to adjourn the regular meeting. B. Smyth seconded, motion carried unanimously.

**Vote by individual roll call:**

Edwin Rivera, William Smyth, Kathleen Trask, Tiffany Brown-Grier, Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Tadhg Sullivan

All in favor; motion carried unanimously

Meeting Adjourned at 8:51pm

Respectfully submitted:

Pam Algera

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Approved by: Kathleen Trask, Clerk