

SOUTH SHORE CHARTER PUBLIC SCHOOL
Board of Trustees Meeting
July 7, 2022 Retreat
8:45am

Meeting held at 700 Longwater Drive, Norwell, MA 02061
Meeting available via [Zoom](#)

Notice of this meeting was sent to appropriate governmental agencies, the school's website, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: William Smyth (Vice Chair), Vincent Walsh (Treasurer), Kathleen Trask (Clerk), Katie Cianelli, Tracy Deveau, Kiki Fluhr, Natacha Julien, Jimmy Juste, Ken Poudrier, Andrew Sobers

In absentia: Cindy Lyons, PA President (Pending Board Approval), Edwin Rivera (Chair), Tiffany Brown-Grier, Pete Farrell, Tadhg Sullivan

Also in attendance:

Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Ralph deGennaro (Director of Technology), Pam Algera (Director of Admissions)

Audience: Tochi Anuonyemere (Student), Siobhan Daly

Meetings documents:

Meeting Agenda
Draft Minutes from the May Board Meeting and Annual Meeting
Draft Annual Report
School Improvement Plan (SIP)
Draft Procurement Plan
2023-24 School Calendar
Draft Board Committee Assignments
Draft Board Meeting Schedule
FY23 Budget Presentation
Email notification from DESE regarding Enrollment Policy Amendment Approval

Bill Smyth (Vice Chair) called the meeting to order at 9:14am.

Board Business

Chair welcomed the new Board members, Jimmy Juste and Andrew Sobers.

MOTION: V. Walsh moved to approve the minutes from the May 12, 2022 meeting. K. Poudrier seconded.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously.

Board members: Approval of the PA Chair - Cindy Lyons and Student Rep - Tadhg Sullivan

MOTION: K. Fluhr moved to approve Tadhg Sullivan as the Student Representative to the Board. K. Trask seconded.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously.

MOTION: K. Poudrier moved to approve Cindy Lyons as the Parent Association Representative to the Board. K. Fluhr seconded.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously.

BoT Committee Assignments - reviewed draft committee assignments. Invited new members to attend the September committee meetings to help with making decisions on committee interest.

BoT Meeting Calendar - reviewed the proposed Board meeting and Committee meeting dates. Board agreed to the meeting calendar.

BoT Compliance - members were reminded to complete ESE requirements.

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported

Annual Report

Reviewed the FY22 Academic year and the draft FY22 Annual Report which needs to be voted by the Board.

FY22 School Highlights:

- Four students achieved the State Seal of Biliteracy
- Successful in-person enrollment events and received 668 applications. Applications state-wide are down. State trends also see 9th grade applications lower. Strong high school program
- Awarded \$231,234 as part of the DESE Teacher Diversification Pilot Program Grant. Many staff members are taking advantage to further their education
- School remained open for teaching and learning throughout the January and May COVID surges despite high absenteeism of students and staff
- Applied and received approval by DESE for an amendment to the Enrollment Policy to include regional bus transportation for students beginning 2022-23.
- First Student was awarded the contract and has received student data to start working on the routes. Information for parents/families in August. Board requesting the plan of execution of how the transportation plan will be implemented

Reviewed and discussed Annual Report Draft:

- Faithfulness to Charter
- Amendment to Charter - Enrollment Policy to include transportation
- Access and Equity: Discipline Data
- Dissemination
- Academic Program Success: Advanced Placement, PSAT/SAT, DIBELS, College Acceptances
- Program Delivery - Principal and Curriculum Coordinator
- Supports for Diverse Learners - Director of Learning Services
- Social, Emotional, and Health Needs
- Organizational Viability - includes chart, parent survey results, operating budget and enrollment table
- FY22 Capital Plan - reviewed projects that were completed in the FY22 year as well as ongoing projects and long-range goals.
- Accountability Plan - voted on and approved in FY21. Evidence from FY22
- Recruitment and Retention Plan - implemented about 10 years ago by DESE
Data gleaned from CHART DATA available on the DESE website
- School and Student Tables - Student Demographics, Administrative Roster, Teacher & Staff Attrition, Board Member Information and Board Members for 2021-22, Board Meeting Schedule, Additional Required Information Key Leadership, 2023-24 Enrollment Lottery

MOTION: V. Walsh moved to accept the draft FY22 Annual Report with the amendments as presented and accept the edits as recommended. K. Trask seconded.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously

School Improvement Plan

The School Council meets monthly and works on the School Improvement Plan. The plan is presented as a recommendation from the School Council whose members include: Students, parents, administrators, teachers.

Reviewed Goal 1:

Subject (ELA, Math, Science, Social Studies/History, World Language)
EOM guidelines
Remediation/Learning Gaps
Financial Literacy

Reviewed Goal 2:

School to Family
Family Engagement
School Culture
Relationship Building
Multiculturalism
New Students and Families
Restorative Practices

MOTION: V. Walsh moved to approve the FY23 School Improvement Plan with the implementation plan as presented. T. Deveau seconded.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously

Business Office/Finance - Reviewed the Procurement Policy

This policy is the recommendation from the School's Auditors and Finance Committee for the Board to review and vote at the September meeting. Updated policy is needed due to increase of federal grants.

Board Comment: Governance Committee is looking for mentors for the new members

MOTION: V. Walsh moved to adjourn the regular meeting. K. Poudrier seconded, motion carried unanimously.

Vote by individual roll call:

B. Smyth, V. Walsh, K. Cianelli, T. Deveau, K. Fluhr, J. Juste, N. Julien, K. Poudrier, A. Sobers, K. Trask
All in favor; motion carried unanimously

Meeting Adjourned at 11:35am

Respectfully submitted:
Pam Algera

Approved by: Kathleen Trask, Clerk