

SOUTH SHORE CHARTER PUBLIC SCHOOL
Board of Trustees Annual Meeting
June 12, 2025
5:30pm

Meeting held at 700 Longwater Drive and via Zoom

Notice of this meeting was sent to appropriate governmental agencies, the school's website, and was published in the "South Shore Charter Public School Update".

Trustees:

In attendance: Katy Sullivan (Vice Chair), Ken Poudrier (Treasurer), Tiffany Brown-Grier, Tracy Deveau, Jerry Ford, Rowena Samuels, Alisha Uhlenbrock-Furst

Remote participation: Kate Trowbridge, Willow Shinney-Kalafatas, Andrew Sobers,

In absentia: Natacha Julien (Clerk), Jimmy Juste (Chair), Bruce Frost, Keisha O'Marde-Jack

Also in attendance:

Staff (remote): Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Joe McSheffrey (Technology Support Specialist), Pam Algera (Director of Admissions)

Staff remote: Kerri Doble

Audience: Mary Sham (Level IV Student), Mrs. Sham, Annette Golden, Jamie Allen, O'Brean Allen

Remote Audience: NA

Meetings documents:

- Meeting Agenda
- Draft Minutes from prior meetings
- Resumes for Board Candidates
- Draft Bylaws - Redlined

Opening of Meeting: K. Sullivan called the Annual Meeting to order at 5:41pm

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Board Candidates

The Governance Committee recommendation to re-elect Jimmy Juste, Andrew, Sobers, Jerry Ford, Kate Trowbridge, Willow Shinney-Kalafatas

Jimmy Juste - 3 year term

Andrew Sobers - 3 year term

Jerry Ford - 2 year term

Kate Trowbridge - 1 year term

Willow Shinney-Kalafatas - 1 year term

MOTION: K. Sullivan moved to accept the recommendation of the Governance Committee and approve the re-election of Jimmy Juste and Andrew Sobers each to a 3 year term. K. Poudrier seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Discussion: J. Ford completed 1 year of the vacated term of K. Cianelli and will now be serving a 2 term term.

MOTION: K. Sullivan moved to accept the recommendation of the Governance Committee and re-elect Jerry Ford to a 2 year term as a Faculty Representative. T. Deveau seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford (abstain), R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Discussion: Governance discussed will be re-election of K. Trowbridge and the term limits. K. Trowbridge fulfilled a vacancy and then did a 2 year term, and current bylaws limit faculty reps to 4 years of service. In the amended/draft bylaws, the proposal is to extend to three 2 year terms (total of 6 years). Additionally, language has been included to state that fulfilling a vacated term does not count towards the term limit.

MOTION: K. Sullivan to accept the recommendation of the Governance Committee and approve re-elect K. Trowbridge to a 1 year term. R. Samuels seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford (abstain), R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge (abstain), A. Sobers

MOTION: K. Sullivan to accept the recommendation of the Governance Committee and approve W. Shinny-Kalafatas to a 1 year as the student representative. A. Uhlenbrock-Furst seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford (abstain), R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas (abstain), K. Trowbridge, A. Sobers

The Governance Committee recommendation of approval of new members Gerald Fernandez (SSCPS Alum); David Luu (SSCPS Parent)

Gerald Fernandez - 3 year term

David Luu - 3 year term

MOTION: K.Sullivan moved to accept the recommendation of the Governance Committee and approve Gerald Fernadez as a new trustee to serve a 3 year term. A. Uhlenbrock-Furst seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

MOTION: K.Sullivan moved to accept the recommendation of the Governance Committee and approve David Luu as a new trustee to serve a 3 year term. A. Uhlenbrock-Furst seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Slate of Officers:

Governance committee is recommending the following slate of officers:

Chair - Jimmy Juste

Vice Chair - Katy Sullivan

Treasurer - Alisha Uhlenbrock-Furst

Clerk - Tiffany Brown Grier

K. Sullivan noted that the hope is that trustees will step up into officer roles especially since J. Juste would like to step down as Chair.

MOTION: K. Sullivan to accept the recommendation of the Governance Committee and re-elect J. Juste as Chair, re-elect K. Sullivan and Vice Chair, elect A. Uhlenbrock-Furst as Treasurer, and T. Brown-Grier as Clerk and approve slate as presented. J. Ford seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford (abstain), R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Board Business

Approval of Minutes:

MOTION: T. Deveau moved to approve the minutes as presented from the May 8, 2025 Board Meeting. A. Uhlenbrock-Furst seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers

Student Presentation: Mary Sham and Jamie Allen presented [View presentation](#) [Student Presentation](#)

- Oceans of Opportunity summer program - a collaboration between SSCPS and CSCR Cohasset Center for Student Created Resource, Coastal Research
- The program is sponsored by the NOAA BWET Grant
- The program provides a meaningful watershed awareness through hands-on and relevant field based experience. Students learn about marine biology and watershed issues during this summer program.
- SSCPS will participate in this program again for the 2nd summer.

Governance Committee - K. Sullivan reported

By Laws

Review/Discussion of draft By Laws which were reviewed by the School's Attorney. Most of the redlining is not substantive changes. There were some substantive changes as follows:

Substantive changes:

- Page 5: Board Chair to excuse a member two standing committees
- Page 6: A Board member may be removed without cause with super majority ($\frac{2}{3}$) vote - Governance recommends
- Page 7: Meetings do not need to follow Robert's Rules - Governance recommends
- Page 7: State Board complies with Open Meeting Law but do not list with Open Meeting Law - Governance recommends
- Page 8: All votes by roll call? Not all votes need to be by roll call - Recommend votes by roll call when there is remove participation
- Page 9: 4.3 e: Regarding Board Chair, Executive Director evaluation. Reworded section - Governance recommends
- Page 11: Removing officers for cause the same way as trustees. Streamlined - Governance recommends
- Page 13: 5.5 Finance - Executive Director will consult with designee(s) Remove role of Business Manager - Governance recommends
- Page 14: 6.1 Attorneys recommend against a list of the Executive Director powers and duties. This is more appropriate in the contract or job description. The attorneys recommend leaving in the review process through the evaluation process and the Executive Director succession plan. These specific duties are not in the Executive Direct contract that was just signed. They are in the current job description, but not in those words. The Governance Committee recommends the following for section 6.1: The Executive Director shall be appointed by the Board and shall serve at the pleasure of the Board and shall receive such compensation as the Board may direct. The Executive Director shall have powers and duties that may be assigned by the Board.
- Executive Director Succession Plan - would need to be referred to that the school has a plan. The current draft is in process from the Personnel Committee and needs work.
- Page 15: Article VII - current process, any check over \$5,000 needs two signatures: Executive Director and a Board Officer. If the Executive Director is unavailable then two Board members can sign. Add: The Executive Director shall be considered an Officer for these purposes.
- Page 15: Article X - accept revisions to the Non-Discrimination Clause as recommended

- Page 16: Article XI - Indemnification Clause - accept suggested changes

MOTION: K. Poudrier moved to approve the submission of the proposed amended Bylaws with agreed upon revisions to DESE for review contingent upon the completion of the SSCPS Succession Plan. K. Sullivan seconded

Individual roll call: K. Sullivan, K. Poudrier, T. Brown-Grier, T. Deveau, J. Ford, R. Samuels, A. Uhlenbrock-Furst, W. Shinny-Kalafatas, K. Trowbridge, A. Sobers Motion carried unanimously

Personnel Committee - T. Brown-Grier reported

Succession Plan - Table

- Review/discuss draft succession plan
- J. Juste working on draft

Teacher Recruitment Video

- The Board viewed the video
- Created by S Prince Eugene and Marco Eugene
- Funds used from the Teacher Diversification Grant
- Recruitment of new staff/faculty

The Board thanked K. Poudrier for his years of service to the Board and to SSCPS.

Next meeting: July Retreat - date to be determined

Audience: Public Comment

Meeting Adjourned at 7:27pm

Respectfully submitted:
Pam Algera

Approved: 07/24/2025