SOUTH SHORE CHARTER PUBLIC SCHOOL
Board of Trustees Meeting
September 25, 2025
5:30pm
Meeting held at 700 Longwater Drive, Norwell, MA 02061
Meeting available via Zoom

Notice of this meeting was sent to appropriate governmental agencies, the school's website, and was published in the "South Shore Charter Public School Update".

Trustees:
In attendance: Jimmy Juste (Chair), Katy Sullivan (Vice Chair), Alisha Uhlenbrock-Furst (Treasurer), Tiffany Brown-Grier (Clerk), Tracy Deveau, Jerry Ford, David Luu, Keisha O'Marde-Jack (arrived 5:50), Rowena Samuels (arrived 6:05pm) Willow Shinney-Kalafatas
Remote participation:
In absentia: Gerald Fernandez, Bruce Frost, Andrew Sobers, Kate Trowbridge

Also in attendance:
Staff: Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Joe McSheffrey (Technology Support Specialist), Pam Algera (Director of Admissions), Matthew Tondorf (Director of Learning Services)
Audience: Annette Golden
Remote Audience: NA

Meetings documents:
- Meeting Agenda
- Draft Minutes from prior meetings
- Bullying Prevention and Intervention Policy 2025-2026
- Executive Director Report
- FoxRock 3rd Amendment Lease
- FoxRock 141 Use Agreement
- SSCPS & SSCEF Lease Agreement
- 2024-25 Executive Director Evaluation - Final

Opening of Meeting: J. Juste (Chair) called the meeting to order at 5:40pm
Individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, D. Luu, W. Shinney-Kalafatas

Board Business
Approval of Minutes:
MOTION: T. Deveau moved to approve the minutes from the Board Retreat meeting held on July 24, 2025. D. Luu seconded
Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford (Abstain), D. Luu, W. Shinney-Kalafatas Motion Carried

Bullying Prevention and Intervention Policy 2025-2026
MOTION: A. Uhlenbrock- Furst moved to approve the Bullying Prevention and Intervention Policy 2025-2026 as presented J. Ford seconded
Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, D. Luu, W. Shinney-Kalafatas Motion Carried

School & Academic Report

State of the School Report: Alicia Savage, Executive Director reported
[Executive Director Report]

Opening of School

- The Executive Director thanked the Board for their work in assisting the school during the instructional growth.
- Extended programming over the summer was successful. Funded by grants from state, federal, and CSCR
- The opening day was smooth. and thanked everyone for their flexibility
- 1143 is current enrollment; 24 new faculty and staff
- Parents Association is off to a great start
- The school has held back-to-school nights, a senior parent information night, and two campus information sessions. All were well attended. Fall sports are underway
- Road Race Saturday

School Growth Update

- Reviewed the updated construction schedule. Phase I is complete after the last minute changes. The faculty and students are doing a great job.
- Phase II new stairwell will be constructed during the fall of 2025. Students and staff will be moved to the 700B space. Also work on part of the 2nd floor. This work will start at the end of October or early November.
- Phase III will be work done over next summer in 700 B and complete the 2nd floor.
- Reviewed the most recent floor plans for each phase.
- Reviewed the changes over at 700
- Reviewed the changes over at 100

Executive Director Goals 2025-2026

- **Goal 1 | Student Learning Goal**
  By the end of the 2025-2026 academic year, South Shore Charter Public School shall sustain or improve academic achievement in the humanities in at least four of the twelve grades, as evidenced by growth data and multiple measures, due to student enrollment growth.
- **Goal 2 | Student Learning Goal**
  By the end of the 2025-2026 academic year, the South Shore Charter Public School shall demonstrate sustained or improved academic achievement in math in at least four of the twelve grades, as evidenced by growth data and multiple measures, due to student enrollment growth.
- **Goal 3 | Professional Practice Goal**
  By the end of the 2025-2026 school year, high school students will enroll and receive college credits for participation in the Quincy College Dual Enrollment program.
  By the end of the 2025-2026 school year, identified science department teachers will participate in the NOAA BWET Community of Practice. Students will continue to participate in summer and school year programming.
- **Goal 4 | District Improvement Goal**
  Throughout the 2025-2026 school year, the South Shore Charter Public School shall be undertaking significant enrollment growth and campus construction. Oversee all major facilities

improvements including leasing and renovating 700 Longwater Drive.

Enrollment

- Currently at 1143 as of 9/24; 1132 on 9/19
- Reviewed growth chart which is a guideline used for enrollment
- Reviewed the growth plan over the next 4 years

Real Estate/Lease Agreements: J. Juste stated that there has been a change to the agenda and the Real Estate and Lease agreement discussion will be held in Executive Session at the end of the agenda. The Board will reconvene for the purpose of vote.

Board Succession

- Board Chair - J. Juste will be stepping down from the Chair position in January and stepping off the board in June. There has been some discussion of what the next steps would be should no one steps up to take the role. The goal is to make this a smooth transition.

Board Recruitment

- Focus on adding disinterested parties.
- Grow the membership of the Board.
- Committees to have members that may not be full board members. Advisories to the committee.
- Reminders in the weekly Update that the board is looking for committee members. PA has been successful with recruiting parents to help.
- Review the meeting calendar to alleviate some of the time commitment.

Ad Hoc Facilities - T. Deveau is the only member at the moment. Looking for members. Is there a need for this committee at this moment? Discuss at the Finance Committee.

Committee Reports:
Faculty: J. Ford reported

- School up and running settling line
- 9th grade student rep on Friday
- Student Board meeting more regularly working on the schedule

Students: W. Shinny-Kalafatas

- Get start; senior breakfast, college fair, car decorating
- Spirit week next week; PSAT; Raise Craze looking for more HS participation
- Homecoming November; Road Race Saturday

Parents Association: Keisha O'Marde-Jack

- Return of co- chairs for Levels I, II, III and IV, HS
- New treasurer is being onboarded
- Great supports and willingness with the new leadership
- Fundraisers starting next month; looking for outreach leadership
- Back to school nights were successful

Finance: K. Bingham reported

- Met last Tuesday reported on the lease updates
- Reviewed projections on tuition revenue

- Projected out with potential lower enrollment; $19,155/ at 1150 students; Revenue may come in lower but DESE projections $19,748 based on pre-enrollment demographics. Keeping with our conservative projections. Updates will come in December
- Some adjusted entries on the operating and capital leases.
- Still very early with only July and August numbers
- Genocide grant to fund field trips and PD, curriculum Appleseeds for PD and curriculum materials; Efficiency in other languages grant of $17,000 for testing materials; CSR for PD and curriculum materials
- 80% transportation reimbursement has been budgeted Last year the payments were split into two payments

Development: A. Uhlenbrock-Furst reported
- Met on Tuesday; looking for more members to join.
- Looking for a new Chair
- Reviewed last year's goals and working on a new plan for goals for the 2025-26 school year
- Next meeting October 7

Governance: K. Sullivan reported
- Board recruitment is a priority
- Bylaws have not been submitted to the state. New language that will need to be added around non-discrimination and civil rights. The Committee Chair will need some clarification and then new language will be added to the last draft if needed.

Ad Hoc Facilities: Discuss if committee is needed at this time

Personnel: T. Brown-Grier reported
- Committee presented the final Executive Director Evaluation for 2024-2025
- Board reviewed the final document for approval

MOTION: K. Sullivan moved to approve the Executive Director Evaluation as presented.. T. Brown-Grier seconded
Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, D. Luu, (abstain), Keisha O'Marde-Jack (Abstain), R. Samuels, W. Shinney-Kalafatas Motion Carried

Audience: Public Comment
There were no audience members and questions/comments in the Zoom chat.

Executive Session:
MOTION: K. Sullivan moved for the Board to enter into Executive Session for the purpose of considering the lease of real property and our conversation in open meeting could have detrimental effect on our negotiating position. The board will only reconvene if there is a vote needed. The Board invited A. Savage, K. Bingham,M. Tondorf, and P. Algera to join the session. A. Uhlenbrock-Furst seconded
Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, D. Luu, Keisha O'Marde-Jack, R. Samuels, W. Shinney-Kalafatas

FoxRock 141 Use Agreement
Use agreement for temporary office space no rent but small use fee.

MOTION: A. Uhlenbrock-Furst moved to approve the Building Use Agreement for 141 Longwater Drive. J. Ford seconded

Vote by individual roll call: Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier (abstain), T. Deveau, J. Ford, Keisha O'Marde-Jack, R. Samuels, W. Shinney-Kalafatas

SSCEF & SSCPS Amended Lease Agreement
This amended lease would allow SSCPS to pay off the mortgage on 100 Longwater Circle held by SSCEF as a pre-payment rent . The Foundation met in June to approve this agreement

MOTION: K. Sullivan moved to approve the amended lease for 100 Longwater Circle as presented. S. Samuels seconded
Vote by individual roll call: Vote by individual roll call: J. Juste, K. Sullivan, A. Uhlenbrock-Furst, T. Brown-Grier (abstain), T. Deveau, J. Ford, Keisha O'Marde-Jack, R. Samuels, W. Shinney-Kalafatas

Meeting Adjourned at 8:00pm

Respectfully submitted: P. Algera
Pam Algera

Approved: 10/16/2025