

**SOUTH SHORE CHARTER PUBLIC SCHOOL**  
**Board of Trustees Meeting**  
**November 13, 2025**  
**5:30pm**  
**Meeting held at 700 Longwater Drive, Norwell, MA 02061**  
**Meeting available via Zoom**

Notice of this meeting was sent to appropriate governmental agencies, the school's website, and was published in the "South Shore Charter Public School Update".

**Trustees:**

**In attendance:** Jimmy Juste (Chair), Alisha Uhlenbrock-Furst (Treasurer), Tiffany Brown-Grier (Clerk), Tracey Deveau, Jerry Ford, David Luu, Keisha O'Marde-Jack  
**Remote participation:** Katy Sullivan (Vice Chair), Gerald Fernandez (6:53pm)  
**In absentia:** Bruce Frost, Rowena Samuels, Willow Shinney-Kalafatas, Andrew Sobers, Kate Trowbridge

**Also in attendance:**

**Staff:** Alicia Savage (Executive Director), Kristine Bingham (Director of Finance), Joe McSheffrey (Technology Support Specialist), Pam Algera (Director of Admissions), April Robino (Administrative Assistant)

**Audience:** Anette Golden (SSCPS Teacher)

**Remote Audience:** Matthew Tondorf (Director of Student Services), Angie Pepin (Director of Teaching and Learning)

**Meetings documents:**

- Meeting Agenda
- Draft Minutes from prior meetings 10/16/2025
- Student Handbook Changes - DESE CD & SPED Referral
- Executive Director Report
- FY27 Draft Academic Calendars
- DESE FY25 Year End Report
- FY26 Financials
- Field Trip Request - 8th Washington DC Trip

**Opening of Meeting:** J. Juste (Chair) called the meeting to order at 5:45pm

**Individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Deveau (Abstained), D. Luu, J. Ford, K.O'Marde-Jack, (Abstained), T.Brown-Grier

**Board Business**

**Approval of Minutes:**

**MOTION:** A. Uhlenbrock-Furst moved to approve the minutes from the Board meeting of 10/16/25. D. Luu seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Deveau (Abstained), D. Luu, J. Ford, K.O'Marde-Jack, (Abstained), T.Brown-Grier Motion Carried

**DESE Competency Determination - A. Pepin presented**

DESE has directed all schools to put a policy in place due to the MCAS vote from last year Assessments,

MCAS is allowed in one case for homeschooled students that join in grade 9 or 10  
This policy is added to the school's Exit Standards.

**MOTION:** T. Deveau moved to the Competency Determination Policy as presented. D. Luu seconded  
**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, D. Luu, J. Ford, K.O'Marde-Jack Motion Carried

### **Referral for Special Education Services**

DESE monitoring on a 6 year cycle, every 3 years review SPED, Civil rights, ELL, school policies Policy to refer students for SPED services; updated as needed; and needs to be included into our Student and Family Handbook MASS and FED policy template

**MOTION:** K. Sullivan moved to approve the Referral for Special Education Services Policy as presented. A. Uhlenbrock-Furst seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, D. Luu, J. Ford, K.O'Marde-Jack Motion Carried

### **School & Academic Report**

**State of the School Report:** Alicia Savage, Executive Director reported  
[Executive Director Report](#)

#### **Student Achievement**

- John & Abigail Adams Scholars - 33% of Seniors have been awarded
- National Honor Society Induction was held
- Heart Screenings - held in honor of JJ Facey. Who We Play For - legislation in the House to make this screening mandatory in Massachusetts

#### **MCAS Data**

- Reviewed the Student Subgroup Data for grades 3-8
- Reviewed the High Needs data for 3-8 and Grade 10
- Reviewed the Students with Disabilities
- Reviewed the ELL Students and Non ELA Students
- Reviewed the Low Income Student
- More data will be looked at for students in grade 3 and their entry date

#### **Construction Updates**

- New tables for the high school cafe area
- Construction is set to start, permitting for phase 2 this week; permitting for phase 3 by December 10
- Working on 700B space for temporary classrooms, faculty space, etc.
- Target completion date is still August 2026

#### **Enrollment**

- Enrollment at 1038
- Students waiting for transportation
- Enrollment for 26-27 has begun; application is now available
- Open House November 20 for new families at 100 and 700

#### **Executive Director Goals**

The FY26 goals are linked in the Executive Director report along with supporting documents

## **FY27 Draft Calendar**

- Three draft versions shared.
- FASA has not yet reviewed these drafts
- Recommendation at the December meeting
- Parents may be interested in a second Parent/Teacher conference date.. PA will discuss and report back to Board

## **Committee Reports:**

### **Faculty:** J. Ford reported

- K-6 visiting book fair. Portion of sales will be donated to the library at SSCP
- Level III Community Service students ran a food drive and delivered the donations. They are very excited to be an official Toys for Tots collection site and they will be visiting the Guardian Center Nursing home in Brockton.
- Guidance has had a busy month. The first round of early applications is complete with 50 % of the students participating. On the Spot College Admissions events are being held with Curry College, Western New England, Suffolk University. and UMass Dartmouth and Bridgewater in December.
- The Alumni College Fair will be held on November 26.
- The Personal Financial Workshop has started the virtual stock market simulation for students to learn the basics of investing.
- The Homecoming Dance was held with 130 students attending and was a great success.

### **Students:** No report

### **Parents Association:** A. Uhlenbrock-Furst reported

- Fundraising results Raise Craze, thank you to the Administration for the support. Overall target 35, 000, 480 acts of kindness - 27,000 raised over 3 week span
- Partnership with Toy Box in Hanover - 20% of proceeds - Hope to close the gap
- PA to work with Admin to earmark funds for field trip transportation and enrichment activities; campus upgrade (benches); Level I/II area for soft space.
- Pod Parents - trying to bring back model of one or two per classroom to support teachers in events (craft day), donations classroom supplies,  $\frac{3}{4}$  of the way for all classrooms
- PA as a group has been monitoring the community in SNAP benefits. Thank you for the school for the communication to families in need of resources. Parents are looking to do more. How can the PA assist families? May use a portion of the PA funds to assist families on a first come basis. Host events to host meals for families.
- Renewed concern about behavioral issues. School, on bus, bullying policy enforcement. Parents would like to review policy, process and remediation.

### **Finance:** K. Bingham reported

- FY25 CSEYR - required report which completes the independent financial audit.
- This report is formatted for the DESE portal and submission.
- The data reflects the financials as reported in the audit in a different format
- Regional Transportation Schedule which will be used to reimburse FY25 expenses in FY26
- In Kind Schedule and Surplus Report (d)
- July - October Profit and Loss Statements - Reviewed the ytd numbers. Projection of mid-point tuition update in December.
- Schedule a January Finance meeting
- Early College grant of 25,000 revenue, capital lease will be updated in December,
- Reviewed at the Finance meeting discussed the need for an additional bus after winter break. \$60,000 additional cost with 80% reimbursement in FY27 for the current year.

- Request from Director of Facilities to fund \$25,000 - \$50,000 a repair at 100 of a drain in the loading dock area. Significant work is needed. \$250,000 in leasehold improvements has been budgeted for emergency repairs

**MOTION:** A. Uhlenbrock Furst moved to approve the use of Capital Reserves to fund the emergency repair at 100. T. Deveau seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, D. Luu, J. Ford, K.O'Marde-Jack, G. Fernandez Motion Carried

**MOTION:** T. Deveau moved to approve the Charter school DESE report. A. Uhlenbrock-Furst seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, D. Luu, J. Ford, K.O'Marde-Jack, G. Fernandez Motion Carried

**MOTION:** A. Uhlenbrock-Furst moved to approve the additional bus beginning in January. J. Ford seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, K.O'Marde-Jack, G. Fernandez Motion Carried

**Development:** A. Uhlenbrock-Furst reported

- Goals for support community service, manage networking, alumni association
- Leader for each initiatives
- Put foundations in place to create the communications to move forward and reach out to the greater community. Systems in place to look for potential funding

**Governance:** K. Sullivan reported

- Submitted the updated Bylaws for preliminary review to DESE and expect feedback in January. There was some discussion regarding additional policies to be included but these are covered under the overall oversight of the Board obligations to ensure policies are in place.
- Recruitment - conversation on faculty reps who may be interested from 100 and FASA decides their representation to the Board. The interested Faculty Reps do not feel they have the time/capacity to attend the Tuesday night meetings. The By laws allow for the Chair to waive the 2 committee commitment. These reps could service on the Ad Hoc Field Trip or the Ad Hoc Facilities. Continue discussion
- The committee will pursue the two candidates that have come forward that may have interest in being on the Board.

**Personnel:** T. Brown-Grier reported

- Discussion of upcoming renewal of Health Insurance benefits for a July 1, 2026 start
- Discussion of the salary grid, review the steps, prior to the next round of negotiations
- The committee will review the Employee Handbook. Will work with consultants for edits that may be needed

**Ad Hoc Field Trip: J. Ford**

The Ad Hoc Field Trip Committee recommends approval of the Annual 8th Grade Field Trip to Washington DC in May of 2027

**MOTION:** T. Deveau moved to approve the 8th grade field trip to Washington DC. A., Uhlenbrock-Furst seconded

**Vote by individual roll call:** J.Juste, K. Sullivan (remote), A. Uhlenbrock-Furst, T. Brown-Grier, T. Deveau, J. Ford, K.O'Marde-Jack, G. Fernandez Motion Carried

**Audience:** Public Comment

There were no audience members and questions/comments in the Zoom chat.

Meeting Adjourned at 7:35pm

Respectfully submitted: P. Algera

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Approved: December 11, 2025