

## **SSCPS Board of Trustees – Board of Trustee Volunteer Opportunities**

**The Board of Trustees of the South Shore Charter Public School is seeking Board members.** If you or other interested parties are interested in serving on the Board, we would like to hear from you.

**What we do - a brief overview of the Board's responsibilities:** The Board sets policy, creates committees and acts as fiduciaries. The Board's role includes, but is not limited to, the review and approval of the annual budget, and the evaluation of the Executive Director. It is governed by a set of bylaws approved by the Department of Elementary and Secondary Education. The Board's bylaws are available at [www.sscps.org](http://www.sscps.org).

### **Trustee Responsibilities**

**Trustees serve for a three-year term. Their term begins on July 1st on the year of their election.**

**Highlights - expectations for Trustees:** The full Board meets a minimum of six times per year. Trustees are required to serve on two committees, to volunteer for other projects and philanthropic initiatives that support our school community. These are the minimum commitment expectations.

**Interested in applying?** We encourage anyone who is interested in applying to serve on the Board to complete the application, submit a letter of intention, and a resume.

**Application materials** are available at [www.sscps.org](http://www.sscps.org) or at the front desk located at 100 Longwater Dr., Norwell, MA 02061.

**Application materials are due on or before January 31, 2019** to Prue Goodale, Chairperson of the Governance Committee, and may be submitted by email to [pgoodale@board.sscps.org](mailto:pgoodale@board.sscps.org) or by returning the completed application in a sealed envelope to the front desk or by Regular US Mail.

### **The Selection Process - Timeline for 2019**

The Governance Committee of the Board will review the applications for the anticipated openings the first week of February. **The Governance Committee will schedule interviews with the applicants during the month of February** and will submit its recommendations to the full Board at the March meeting. The names of the new trustees being officially nominated will be presented to the Board at its annual meeting in May and voted upon by the full board.