

# Coffee Pond Photography

## Retake and Make-Up Day Instructions

If you are dissatisfied with your portrait and would like to try again, you have the opportunity for a retake. If your child was not present on Picture Day, you have the opportunity to have a portrait taken.

- Your school's Portrait Retake and Make-Up Day is **Tuesday, November 5, 2019.**  
Be sure to mark your calendar!
- Please return the entire, undamaged portrait package to the photographer on Retake and Make-Up Day. Please keep your class photo! Write any suggestions for the photographer on a piece of paper so it shows through the envelope window.
- Retake and Make-Up Day is rain or shine. In the event of inclement or too-cold weather, the portraits will be taken indoors and a natural outdoor background will be applied.
- New picture packages will be sent to the school approximately 3 to 5 weeks after Retake and Make-Up Day.

**Parents** w/ questions (such as about order forms; late orders; missing orders & refunds etc.) should contact our dedicated **Lifeguards:**

By phone:  
1-800-632-2323 ext "0"

By Email:  
[Lifeguards@coffeepond.com](mailto:Lifeguards@coffeepond.com)

By US Mail:  
Lifeguards  
Coffee Pond Photography  
3 Speen Street, Suite 200  
Framingham, MA 01701