

# **School Council Meeting April 4, 2019**

Meeting commenced at 3:35

## 1. 2019-2020 School Improvement Plan

Spring Progress Review

Goal 2 - Improve Communication with All Stakeholders

- This year, we streamlined the Weekly Update, but Laurie suggested that other departments contribute along with Alicia and Angie, i.e. Athletics, Guidance, the Parents Association, etc.
- Angie would like a calendar at the beginning of the year, and those contributors can sign up for weeks that are relevant to their departments; she and Alicia would fill in the rest.
- Laurie would like to see the Update acknowledge the achievements of Charter students. A "Student Spotlight". Or other points of interest, like staff accomplishments. Cissy suggested a calendar for relevant events that parents can enter themselves..
- Linda suggested that instructions on getting this kind of information to parents should be put out at the beginning of the year.
- Online payment is in progress for the fall.
- The summer mailing is mostly digital now, but some forms need to be sent home in backpacks so that they're sure to be filled out.
- There were some glitches/forms going to spam, so that information that parents DID fill in didn't get where it needs to go.
- Linda suggested that every teacher be given copies of forms for Back to School night so we can be sure to get them filled out.
- Angie would like the PA to have a regular, pre-set schedule so that people know in advance when the meetings are going to take place. A calendar made available, possibly in the Update, would be helpful.
- Having the meetings be on the same day and time, consistently, should be easier to populate than changing them a lot.
- The Council discussed many different ways to get people to come to meetings, to inform new parents of events, etc.
- More communication tips were discussed.
- Angie wants to put a button right on the front page of the website that takes readers directly to the faculty directory.
- Angie is working on New Family Meetings; they are scheduled for after April break.
- Cissy suggested linking new families with old families so they can help them get involved, answer their questions, attend events, etc.

- Angie will hard-schedule the Principal's Coffees. The Council suggested quarterly meetings rather than monthly. They will always be on Thursday mornings as that is when the music room is available.
- It was noted that although new parents receive packets of forms to fill out, there was no one reaching out to welcome them to the school and help them acclimate.
- Kerry said food at meetings is important.
- We still need to offer a School Council report/minutes to the PA so they're aware of what's being discussed.
- Getting diverse parental involvement in events is an ongoing effort, spearheaded by Cissy.
- Holding to deadlines and being careful of the names we give events can have very positive effects on future events.

#### Goal 3 - Improve the College Planning and Application Process

- The College Planning and Application Process goal is being worked on consistently.
- We still need to work on having targeted instructional groups for test preparation classes.
- SAT prep classes are currently mandatory; Joe suggested that parents have the [unpublicized] choice of opting out of it.
- Another option would be to have the prep class graded.

#### Goal 4 - Foster a Safe, Welcoming School Culture

- Angie will send the members of the Council an email to get feedback on Goal #4 so that she can create a document from all the feedback.

## 2. Student and Family Handbook 2019-2020

## 3. Parent Engagement Update

Meeting adjourned at 4:30 pm

Attending:

Angie Pepin	Mary Carter
Cissy White	Joe Kay
Laurie Dannison	Natacha Julien
Linda Cook	Geoff Peterson
Kerry Griffin	